



Task Force Minutes

Grey County Building Task Force – Administration Building

Thursday, January 21, 2016, 8:30 a.m.

The Task Force met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Burley; Councillors Hicks, Pringle; and Warden Barfoot

Regrets: Councillor Greenfield

Staff

Present: CAO Kim Wingrove, Directors Anne Marie Shaw, Sharon Vokes, Kevin Wepler, Mike Kelly and staff members Aaron Whitney, Rob Hatten and Penny Colton – Recording Secretary

Others: Councillor Eccles

Call to Order

Chair Burley called the meeting to order at 8:30 a.m.

Adoption of the Agenda

BTF-16-02 Moved by: Warden Barfoot Seconded by: Councillor Hicks

**THAT the Grey County Building Task Force – Administration
Building agenda dated January 21, 2016 be adopted as presented.**

Carried

Declaration of Pecuniary Interest

There was none.

Minutes of Meetings

Grey County Building Task Force dated January 12, 2016

BTF-16-03 Moved by: Warden Barfoot Seconded by: Councillor Pringle

THAT the Grey County Building Task Force minutes dated January 12, 2016 be received as presented.

Carried

Review Building Presentation for February 2, 2016 County Council

Anne Marie Shaw reviewed the presentation to the group and advised all comments and suggestions are welcome. Staff was advised to include motion CC128-15 from the September County Council minutes at the beginning of the presentation for reference; along with the December 2014 presentation for background. To date council has authorized detailed drawings completed and brought back to council for consideration and the next step requires council approval to tender for costs of construction and renovations.

A thorough review of the floor plans and layouts were provided. Mr. Wepler provided a review of the budget analysis advising Ventin Group has confirmed that the approved budget is still in line with the plans provided; ultimately costs will be detailed through the tendering process.

Task Force members agreed on key messaging points including; emphases on services the County is mandated to provide and to provide a better work environment for staff.

The Chair thanked staff for the development of the Council presentation.

Next Steps

Chair Burley recommended a joint effort between the Chair and Director of Housing to present the report to Council and refer back to staff when required. Ventin Group will also be available to answer questions.

The group agreed that the presentation be provided in its entirety with an opportunity for questions at the end of presentation.

Staff were directed to prepare a motion for council approval of the architectural drawings and a move to next steps of preparing tender documents in conjunction with staff and Ventin Group.

Other Business

There was none.

Next Meeting Dates

At the call of the Chair

On motion by Councillor Pringle , the meeting adjourned at 9:47 a.m.

Dwight Burley, Chair