

<b>To:</b>	Warden McQueen and Members of Grey County Council
<b>Committee Date:</b>	June 25, 2020
<b>Subject / Report No:</b>	EDTC-CW-13-20
<b>Title:</b>	Grey Roots Flooring
<b>Prepared by:</b>	Savanna Myers, Director of Economic Development, Tourism & Culture
<b>Reviewed by:</b>	Kim Wingrove, CAO
<b>Lower Tier(s) Affected:</b>	All
<b>Status:</b>	Recommendation adopted by Committee as presented per Resolution CW121-20; Endorsed by County Council July 9, 2020 per Resolution CC63-20

## Recommendation

1. That Report EDTC-CW-13-20 containing the results of RFQ-EDTC-05-20 be received; and
2. That Extreme Linings and Coatings be awarded the contract to add an epoxy coating to the lobby floor at Grey Roots Museum and Archives in the amount of \$27,340, excluding H.S.T; and
3. That the project is funded by from “Main Building Improvement Reserve”; and
4. That staff be authorized to proceed with the Plan prior to Council approval as per Section 25.6 of Procedural By-law 5003-18.

## Executive Summary

The lobby at Grey Roots has been identifying as a health and safety concern following a serious critical injury by a member of the public, several near misses and accessibility limitations as a result of uneven flooring and tripping hazards. Given the closure of the building due to Covid-19, the opportunity to proceed with an epoxy covering was presented.

## Background and Discussion

The lobby floor at Grey Roots has been flagged by health and safety due to its poor accessibility and extreme tripping hazards. There has been one serious critical injury by a member of the public, along with several near misses with staff and the public. Given the demographic of our regular patrons (seniors and young children), it is critical that the flooring be addressed to ensure the safety of all.

In order to address the floor, dust and debris barriers will need to be introduced to protect the collections and artifacts, and the building will need to be closed to the public and limited to staff. The process is expected to take approximately one month.

Given the closure of the building due to Covid-19, the opportunity to proceed with a non-slip epoxy covering was presented. With non-essential construction being approved to proceed as of May 19, staff issued RFQ-EDTC-05-20 on May 25<sup>th</sup> and closed June 4<sup>th</sup>. Five flooring companies were invited to submit quotations; however, only one bid was received.

## Legal and Legislated Requirements

There are no legal or legislated requirements relating to this report.

## Financial and Resource Implications

This project was unbudgeted in 2020 and will be fully funded from the Grey Roots Main Building Improvements Reserve with the endorsement of Council. The Grey Roots Main Building Improvements Reserve had a December 31, 2019 year end balance of \$847,124.25.

## Relevant Consultation

- Internal – Grey Roots staff, Director of Corporate Services, Purchasing, Human Resources
- External – None

## Appendices and Attachments

None.