

Planning and Community Development Committee

December 17, 2013 – 10:00 AM

The Planning and Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Councillors Terry McKay, Alan Barfoot, Paul McQueen, Kathi Maskell, Francis Richardson, Arlene Wright, Norman Jack, Duncan McKinlay and Kevin Eccles; and Warden Brian Milne

Staff

Present: Lance Thurston, Chief Administrative Officer; Sharon Vokes, County Clerk / Director of Council Services; Randy Scherzer, Director of Planning; Kevin Weppler, Director of Finance; Geoff Hogan, Director of Information Technology; Scott Taylor, Senior Planner; Sarah Morrison, Intermediate Planner; Alisha Buitenhuis, Planner; Doug Johnstone, Financial Analyst; Bryan Plumstead, Economic Development and Tourism Manager; Philly Markowitz, Economic Development Officer; Heather Molnar, Tourism Specialist; Amanda Pausner, Tourism Specialist and Tara Warder, Recording Secretary

Call to Order

Sharon Vokes called the meeting to order at 10:00 AM.

Election of the Chair and Vice Chair

Mrs. Vokes called for nominations for Chair of the Planning and Community Development Committee for 2014.

PCD01-14 Moved by: Councillor Jack

Seconded by: Councillor Eccles

THAT Councillor Wright be nominated Chair of the Planning and Community Development Committee for 2014.

On motion by Councillor McQueen, nominations closed.

Councillor Wright accepted the nomination and was acclaimed Chair of the Planning and Community Development Committee for 2014.

PCD02-14 Moved by: Councillor McKay Seconded by: Councillor Richardson

THAT Councillor McQueen be nominated Vice Chair of the Planning and Community Development Committee for 2014.

On motion by Councillor Richardson, nominations closed.

Councillor McQueen accepted the nomination and was acclaimed Vice Chair of the Planning and Community Development Committee for 2014.

Councillor Wright then assumed the chair.

Declaration of Pecuniary Interest

There were none.

Minutes of Meetings

Tourism Advisory Committee minutes dated December 2, 2013

The minutes were reviewed.

PCD03-14 Moved by: Councillor Jack Seconded by: Councillor Barfoot

THAT the minutes of the Tourism Advisory Committee dated December 2, 2013 be adopted as presented.

Carried

Business Arising from the Minutes

Planning and Community Development Committee minutes dated

November 14, 2013

These minutes are for information only as they were adopted by Grey County Council as presented on November 26, 2013.

Reports – Finance

CCR-PCD-01-14 Year End Budget Report and Treatment of Year End Budget Surplus / Deficit

Sharon Vokes and Randy Scherzer presented the above report, recommending how to allocate the projected surplus. Staff anticipate a surplus of \$130,000.

Staff noted that an educational video is being created regarding County forests to build awareness around how the County manages its forests, as well as recreational uses for the trails. The video can be provided to groups who have expressed concern around forest management in Grey County as an educational tool.

PCD04-14 Moved by: Councillor Richardson Seconded by: Councillor Maskell

THAT Report CCR-PCD-01-14 regarding the year-end budget report and treatment of year-end budget surplus/(deficit) be received;

AND THAT any functions under the control of the Planning and Community Development Committee ending the year with a deficit be funded from reserves related to the specific function;

AND FURTHER THAT \$53,900 for the following projects included in the 2013 budget be transferred to reserves to be carried forward to 2014 and funded from the respective reserves:

- **Abandoned Landfill Study - \$6,500**
- **Glenelg Klondyke Trail Development - \$3,300**
- **Culvert#1 on the CP Rail Trail - \$16,600**
- **Historic Machinery and Equipment Building - \$25,000**
- **Food safety regulation training project - \$2,500**

AND FURTHER THAT donations made to Grey Roots for specific purposes be allocated to the appropriate reserve (i.e. \$10,000 to develop an exhibit on the apple industry in Grey County, church, etc);

AND FURTHER THAT the remaining surplus be allocated as follows:

- **\$15,000 of Economic Development surplus to be allocated to Tourism reserve to be brought forward in 2014 for completion of**

Tourism website redevelopment, along with \$10,000 to be brought forward from the Information Services reserve for this project

- **Any remaining surplus from the functions of Planning, Economic Development, Tourism, Trails and Grey Roots to be allocated to the respective reserves**

Agriculture and Forestry surplus to be allocated 30% to Trails, 30% to Grey Roots and the remainder split equally between Planning, Economic Development and Tourism.

Carried

Reports - Planning

PDR-PCD-01-14 Morley Trask Minor Exemption

Sarah Morrison presented the above report regarding an application for clear cutting in the Township of Southgate. The subject lands are located on Lot 38, Concession 8 east of Grey Road 8 and Southgate Road 12. The applicant wishes to clear cut ten acres of land for the purposes of cropping. Ms. Morrison noted that the Saugeen Valley Conservation Authority (SVCA) commented on the application, indicating that it was not supportive of trees being removed from the wetland area, however would support removal outside the wetland area.

Staff recommend that the application be permitted under the conditions stated by the SCVA.

PCD05-14 Moved by: Councillor Eccles Seconded by: Councillor McKinlay

WHEREAS an application for Minor Exemption (clear cutting) under the County's Forest Management By-law has been received for Lot 38, Concession 8, in the geographic Township of Proton, Township of Southgate;

AND WHEREAS adjacent landowners, the Township of Southgate Staff, Saugeen Valley Conservation Authority staff and the County's Forest Manager were notified of the application and asked to provide comments on the request;

AND WHEREAS the Saugeen Valley Conservation Authority indicated that there was a wetland area that should not be cleared;

AND WHEREAS the application stated that the intended use of the proposed cleared land is for cropping;

NOW THEREFORE BE IT RESOLVED THAT Report PDR-PCD-01-14 regarding an application for a Minor Exemption be received;

AND THAT the application for a Minor Exemption under the County's Forest Management By-law for Lot 38, Concession 8, in the geographic Township of Proton, now the Township of Southgate, be approved for the areas outside of the wetland boundary, as indicated in the Saugeen Valley Conservation Authority mapping.

Carried

PDR-PCD-02-14 Niagara Escarpment Plan Amendment (NEPA)

Significant Woodlands

Alisha Buitenhuis addressed the Committee on the above report, recommending that the report be forwarded to the Niagara Escarpment Commission to be considered in the review of Niagara Escarpment Plan Amendment PC 183 10 to introduce significant woodland policies into the Plan. The report outlines comments and recommended changes for the amendment.

PCD06-14 Moved by: Councillor McKinlay Seconded by: Councillor Richardson

WHEREAS the Planning and Community Development Committee endorsed report PDR-PCD-30-10 dated November 16, 2010 which provided the Committee with an overview of the proposed Niagara Escarpment Plan Amendment (NEPA) to introduce significant woodlands policies into the Plan;

AND WHEREAS Report PDR-PCD-30-10 was forwarded to the Niagara Escarpment Commission (NEC) for consideration in the review of the proposed Amendment No. PC 183 10;

AND WHEREAS the NEC has recirculated the revised proposed Amendment to those ministries and stakeholders who have previously submitted comments and/or expressed an interest in the matter for further comments;

NOW THEREFORE BE IT RESOLVED THAT Report PDR-PCD-02-14 be received and forwarded to the Niagara Escarpment Commission for consideration in the review of the proposed Amendment No. PC 183 10.

Carried

*PDR-PCD-03-14 Land Use Planning and Appeal System and
Development Charges Review*

Scott Taylor presented the above report regarding the Province's review of the Land Use Planning and Appeal System (LUPAS) and Development Charges Review (DCR). Staff are recommending that the report, containing County Planning staff's comments on the LUPAS and DCR, be forwarded on to the Ministry of Municipal Affairs and Housing for review. Mr. Taylor provided an overview of the suggested changes, which include items such as improved communication with the public, utilizing new technologies, public meeting requirements, service guarantees at the Ontario Municipal Board and consultation regulations with First Nations / Metis groups.

Comments are due to the Province on January 10, 2014.

PCD07-14 Moved by: Councillor McQueen Seconded by: Councillor McKinlay

THAT Planning Report PDR-PCD-03-14 be received and the comments contained therein be accepted with respect to the consultations on the Land Use Planning and Appeals System and the Development Charges Review;

AND THAT staff be directed to forward this Report to the Ministry of Municipal Affairs and Housing as the County of Grey comments on the Land Use Planning and Appeals System consultation and the Development Charges Review with respect to the Environmental Bill of Rights Postings 012-0241 and 012-0281;

AND THAT this Report be forwarded on to municipalities within Grey County for their consideration in formulating comments on the on-going Provincial consultations.

Carried

Warden Milne entered the meeting.

*PDR-PCD-04-14 Transportation Master Plan Steering Committee Revised
Terms of Reference*

Randy Scherzer addressed the above report regarding changes to the terms of reference document for the Transportation Master Plan Steering Committee. The current document states that the membership will consist of the Warden and four standing committee chairs. The steering committee, knowing that the master plan will

continue into 2014, recommended that the same members sit on the Steering Committee until November 30, 2014. A revised terms of reference was presented for consideration and specifically identifies the membership by name.

It is hoped that a draft plan will be presented before the expiry date of the Terms of Reference, however if it needed to be extended, a report would be brought forward to further amend the Terms of Reference.

PCD08-14 Moved by: Councillor Richardson Seconded by: Councillor McKay

WHEREAS the Terms of Reference for the Transportation Master Plan Steering Committee as presented in Report PDR-PCD-10-12 were endorsed by Council on March 6, 2012 with membership consisting of the Warden and the Chairs of the four standing committees;

AND WHEREAS the Transportation Master Plan Steering Committee recommended that staff bring forward a report to consider revising the Terms of Reference of the Transportation Master Plan Steering Committee in order to maintain the continuity of the current membership to oversee the completion of the project into 2014;

NOW THEREFORE BE IT RESOLVED THAT Report PDR-PCD-04-14 be received;

AND THAT the Terms of Reference for the Transportation Master Plan Steering Committee be revised by specifically identifying the following members:

- **Warden Brian Milne**
- **Councillor Dwight Burley**
- **Councillor Duncan McKinlay**
- **Councillor Bob Pringle**
- **Councillor Arlene Wright**

Carried

The Committee recessed then reconvened.

Councillor Jack left the meeting.

PDR-PCD-05-14 Source Protection Implementation Funding Agreement

Randy Scherzer addressed the above report. Mr. Scherzer noted that the Province has announced a funding opportunity to help municipalities offset the costs of implementing source protection plans. Grey County has received an agreement for an amount equal

to \$58,729. Mr. Scherzer outlined the eligible activities under the funding program.

The delegation of duties by-law requires that Council approve funding up to \$200,000, however given the time constraints, the agreement was reviewed by staff and signed in order to meet the deadline. Should Council not approve the execution of the agreement, the funding can be withdrawn.

PCD09-14 Moved by: Councillor McQueen Seconded by: Councillor McKay

WHEREAS the Province of Ontario has set up a Source Protection Municipal Implementation Fund to provide one-time grant funding to offset a portion of the costs for small, rural municipalities in preparing to implement drinking water source protection plans;

AND WHEREAS the County of Grey is eligible to receive grant funding in the amount of \$58,729 for eligible activities undertaken by the County, with the possibility of up to an additional \$15,000 for collaborating with other municipalities, by signing and submitting a Grant Funding Agreement to the Province prior to December 13, 2013;

AND WHEREAS the Delegation of Duties By-law 4814-13 requires a recommendation to accept funding up to a value of \$200,000 to be approved by Council;

AND WHEREAS due to the time constraints, the Grant Funding Agreement has been reviewed and initially signed pending the approval of Council to accept the grant funding;

NOW THEREFORE BE IT RESOLVED THAT Report PDR-PCD-05-14 be received;

AND THAT Council hereby accepts the grant funding allocated to the County by the Province under the Source Protection Municipal Implementation Fund.

Carried

By-law Enforcement Officer Report December 2013

PCD10-14 Moved by: Councillor McKay Seconded by: Councillor Eccles

THAT the By-law Enforcement Officer Report for December 2013 be received for information.

Carried

Reports – Clerk

CCR-PCD-02-14 Food Safety Training Curriculum Development Update

Philly Markowitz addressed the above report regarding an update on the food safety training curriculum development.

Ms. Markowitz indicated that the County is partnering with Georgian College to support the training needs of food businesses and farms. The program has been met with enthusiasm. Small and medium sized businesses are often faced with difficulties in terms of navigating food safety regulations and the aim of the project is to facilitate centralized training opportunities to reduce these difficulties. Bruce, Grey and Simcoe Counties have each contributed \$5,000 to develop the training curriculum. Ms. Markowitz further noted that an application has been submitted to the Rural Economic Development fund to support the project.

PCD11-14 Moved by: Councillor Maskell Seconded by: Councillor Barfoot

THAT Report CCR-PCD-02-14 regarding Food Safety Training Curriculum Development be received for information;

AND THAT a Rural Economic Development funding application be submitted by December 31st, 2013.

Carried

CCR-PCD-03-14 2013 Activities and 2014 Priorities- Tourism

Don Braden, Chair of the Tourism Advisory Committee, addressed the Committee on the advisory committee's accomplishments over the past year, including visitor analysis, cycling research, partnership development and commenting on the Transportation Master Plan.

Bryan Plumstead, Philly Markowitz, Amanda Pausner and Heather Molnar then provided an overview of attendance trends at Grey County events and attractions, 2013 priorities, the development of the tourism website, cycling in Grey County, and marketing.

Chair Wright then left the meeting and Vice Chair McQueen chaired the remainder of the meeting.

PCD12-14 Moved by: Councillor McKinlay Seconded by: Councillor Richardson

THAT Report CCR-PCD-03-14 regarding a Tourism 2013 Update and 2014 Priorities be received for information.

Carried

The Committee recessed at 12:33 PM and resumed at 1:07 PM.

Councillor Barfoot then left the meeting.

Closed Meeting Matters

There were none.

Committee Review of Land Use Planning Appeals / Potential Appeals

Grey County Planning Active Ontario Municipal board (OMB) Appeals File List

Randy Scherzer provided an update to the Committee on the Sutherland Quarry proposal, noting that the Transportation and Public Safety Committee rescinded the resolution from 2012 which required Harold Sutherland Construction (HSC) to complete a traffic impact study / road assessment. The Committee resolved that a cost sharing agreement be executed between the County and Harold Sutherland Construction. A meeting will be scheduled with HSC staff and three members of the Transportation and Public Safety Committee. Staff hope to resolve the outstanding concerns through an agreement.

Township of Georgian Bluffs Official Plan

Scott Taylor updated the Committee on the status of the Township of Georgian Bluffs Official Plan, noting that the Committee approved the Official Plan on August 15, 2013. The City of Owen Sound appealed the Plan in September, and County, City and Township staff have met to try to address concerns and avoid an Ontario Municipal Board hearing.

Staff indicated that the item is a matter that has been delegated to the Director of Planning, however due to the nature of the matter, staff wished to advise the Committee and seek support.

The concerns expressed by the City of Owen Sound relate to the policies surrounding partial servicing. The City has concerns about when certain studies will be triggered related to partial services. Staff have attempted to come up with clear wording to clarify

this. Staff from the Township, the City and the County have agreed on the changes which do not change the intent of the original wording, or create any further restrictions.

Staff further noted that the Georgian Bluffs Committee of the Whole did not support the changes and it will go to Council tomorrow.

Minutes of Settlement is the preferred method of resolve, as holding a hearing may impose more restrictive conditions than what is being proposed.

PCD13-14 Moved by: Councillor McKinlay Seconded by: Councillor Richardson

WHEREAS the County of Grey approved the Township of Georgian Bluffs Official Plan on August 15, 2013;

AND WHEREAS the City of Owen Sound subsequently appealed the servicing policies of the Township Official Plan to the Ontario Municipal Board on September 16, 2013;

AND WHEREAS City, Township, and County Planning staff have met and agreed upon some minor policy wording modifications dated December 10, 2013 that clarifies the interpretation of the servicing policies, and which could form the basis for Minutes of Settlement to resolve the City's appeal;

NOW THEREFORE BE IT RESOLVED that the proposed modifications dated December 10, 2013, as presented by County Planning staff, be supported;

AND FURTHER THAT the County solicitor be authorized to prepare and sign Minutes of Settlement reflective of the proposed modifications dated December 10, 2013, or minor modifications thereto.

Carried

Correspondence

Funding to Erie Innovation and Commercialization Operations and Closing

PCD14-14 Moved by: Councillor McKay Seconded by: Councillor McKinlay

THAT the correspondence regarding funding to Erie Innovation and Commercialization operations and closing be received for

information.

Carried

Ministry of Energy – Participation in the Long-Term Energy Plan Review

PCD15-14 Moved by: Councillor McKay Seconded by: Councillor McKinlay

THAT the correspondence received from the Ministry of Energy regarding participation in the Long-Term Energy Plan Review be received for information.

Carried

Request for Support for St. Thomas, Elgin, Norfolk and Oxford – Retain Rail Line Services

PCD16-14 Moved by: Councillor McKinlay Seconded by: Councillor Maskell

THAT the correspondence regarding a request for support for St. Thomas, Elgin, Norfolk and Oxford Counties be received for information.

Carried

Other Business

PCD17-14 Moved by: Councillor McKay Seconded by: Councillor Eccles

THAT the following appointments be confirmed for 2014:

Tourism Advisory Committee Councillor Francis Richardson and Warden Brian Milne

Grey County Forest Stewardship Network Councillor Terry McKay

Grey County Federation of Agriculture Warden: Warden Brian Milne and Councillor Duncan McKinlay as the alternate

Transportation Master Plan Steering Committee: Warden Brian Milne, Councillors Bob Pringle, Dwight Burley, Arlene Wright and Duncan McKinlay

Carried

2014 ROMA/OGRA Combined Conference Municipal Delegation Registration

There were none.

Planning Department Update

There were none

Next Meeting Dates

Tuesday, January 21, 2014 at the Grey County Administration Building

On motion by Councillor McKinlay, the meeting adjourned at 1:37 PM

Arlene Wright, Chair