



Council Agenda

September 23, 2021 – 9:30 AM

Electronic participation, Grey County Administration Building

1. Call to Order
2. Roll Call
3. Land Acknowledgement
4. Declaration of Interest
5. Adoption of Minutes

- a. County Council and Committee of the Whole minutes dated September 9, 2021

That the minutes of the County Council meeting and Committee of the Whole meeting dated September 9, 2021 and the resolutions contained therein be adopted as presented.

- b. Development Charges Steering Committee minutes dated September 13, 2021

That the Development Charges Steering Committee minutes dated September 13, 2021 and the resolutions contained therein be adopted as presented and

That the resolutions contained therein be adopted as follows:

- i. **THAT the presentation of Hemson Consulting Ltd. regarding the Development Charges Background Study and By-Law Update 2021 be received; and**

THAT staff instruct Hemson Consulting Ltd. to prepare the draft Development Charges By-laws on the basis of the updates to the growth-related capital programs; and

THAT staff hold a Public Meeting on October 28, 2021 to receive comments on the Development Charges Background Study and Draft Development Charges By-law.

- c. Long-Term Care Committee of Management minutes dated September 14, 2021

That the Long-Term Care Committee of Management minutes dated September 14, 2021 be adopted as presented; and

That the resolutions contained therein be adopted as follows:

- i. **That report LTCR-CM-19-21 regarding a Long-Term Care COVID-19 Status Update be received for information.**
- ii. **That Report LTCR-CM-20-21 Long-Term Care Operational Report from June 15-August 14, 2021 be received for information.**
- iii. **That Report LTCR-CM-22-21 regarding Grey Gables Optimizing PSW Schedules be received; and**

That the short shifts (less than 7.5 hours) at Grey Gables be extended to full shifts (7.5 hours), for a period of October 1 to December 31, 2021; and

That the financial impact of \$41,438.25 as phase one in a strategy to optimize staffing resources be funded from the Ministry of Long-Term Care COVID Containment and Prevention funding.

- d. Long-Term Care Committee of Management closed meeting minutes dated September 14, 2021

That the Long-Term Care Committee of Management closed meeting minutes dated September 14, 2021 be adopted as provided to County Council.

- 6. Closed Meeting Matters (if required)**
- 7. Good News and Celebrations**
- 8. Adjournment**

Council

September 9, 2021

Grey County Council met at the call of the Warden on the above date at 9:30 AM through electronic means. The Clerk called Council to order, and Warden Selwyn Hicks assumed the Chair.

The Roll was called by the Clerk with all members present.

Kim Wingrove, Chief Administrative Officer; Heather Morrison, Clerk; and Kathie Nunno, Deputy Clerk/Legislative Coordinator were also participating.

The following staff members were in attendance:

Randy Scherzer, Deputy CAO; Mary Lou Spicer, Director of Finance; Michael Letourneau, Director of Legal Services - County Solicitor; Jennifer Moreau, Director of Human Resources; Kevin McNab, Director of Paramedic Services; Melissa McCulloch, Ontario Works Manager; Jody MacEachern, Senior Manager of Information Technology; Josh Gibson, Housing Programs Manager; Jim Nicoll, Maintenance Manager Transportation Services; and Rob Hatten, Communications Manager.

Land Acknowledgement

We acknowledge with respect, the history, spirituality, and culture of the Anishinaabek, Six Nations of the Grand River, Haudenosaunee, and Wendat-Wyandot-Wyandotte peoples on whose traditional territories we gather and whose ancestors signed Treaties with our ancestors. We recognize also, the Metis and Inuit whose ancestors shared this land and these waters. May we all, as Treaty People, live with respect on this land, and live in peace and friendship with all its diverse peoples.

Declaration of Interest

There were no declarations of interest.

Adoption of Minutes

CC63-21 Moved by: Councillor O'Leary Seconded by: Councillor Woodbury

That the minutes of the County Council meeting and Committee of the Whole meeting dated August 12, 2021 and the resolutions contained therein be adopted as presented.

Carried

CC64-21 Moved by: Councillor Woodbury Seconded by: Councillor Boddy

That the Committee of the Whole closed meeting minutes dated August 12, 2021 be adopted as provided to County Council.

Carried

CC65-21 Moved by: Councillor Burley Seconded by: Councillor Robinson

That the minutes of the Long-Term Care Redevelopment Planning Task Force meeting dated August 5, 2021 be adopted as presented; and

That the resolutions contained therein be adopted as follows:

- i. That Report CAOR-RP-09-21 Redevelopment Project Update be received for information.**

Carried

Main Motion

Moved by: Councillor Clumpus Seconded by: Councillor Milne

That the minutes of the Special Committee of the Whole meeting dated August 26, 2021 and the resolutions contained therein be adopted as presented.

Amendment to the Main Motion

CC66-21 Moved by: Councillor Soever Seconded by: Councillor McQueen

That the minutes of the Committee of the Whole meeting dated August 26, 2021 be amended to reflect that the estimated cost of \$400,000 per bed was confirmed to allow Council to make an informed decision.

Councillor Soever requested a recorded vote.

In Favour: S. Mackey 3, B. Gamble 3, P. McQueen 5, A. Soever 7, R. Potter 6, C. Robinson 6, T. Hutchinson 5

Opposed: D. Burley 6, S. Carleton 5, A. Desai 5, S. Paterson 3, S. Hicks 3, B. Clumpus 6, S. Keaveney 5, I. Boddy 8, B. O'Leary 8, J. Woodbury 3, B. Milne 3

The motion was lost 35 to 55.

Motion to Defer

CC67-21 Moved by: Councillor McQueen Seconded by: Councillor Potter

That the August 26th Special Committee of the Whole minutes be deferred until the feasibility study by SHS Salter-Pilon is presented to the Long-Term Care Redevelopment Planning Task Force for consideration.

Councillor Soever requested a recorded vote

In Favour: S. Mackey 3, B. Gamble 3, P. McQueen 5, S. Keaveney 5, A. Soever 7, R. Potter 6, C. Robinson 6, T. Hutchinson 5

Opposed: D. Burley 6, S. Carleton 5, A. Desai 5, S. Paterson 3, S. Hicks 3, B. Clumpus 6, I. Boddy 8, B. O'Leary 8, J. Woodbury 3, B. Milne 3

The motion is lost 40 to 50.

Main Motion as Presented

CC68-21 Moved by: Councillor Clumpus Seconded by: Councillor Milne

That the minutes of the Special Committee of the Whole meeting dated August 26, 2021 and the resolutions contained therein be adopted as presented.

Carried

Reports

Board of Health

CC69-21 Moved by: Councillor Paterson Seconded by: Councillor O'Leary

That the Board of Health minutes dated July 23, 2021, and the Board of Health Executive meeting minutes dated August 23, 2021 be received for information.

Carried

Good News and Celebrations

Councillor Soever remarked about the re-opening of the Royal Canadian Legion Branch 281 with outdoor parking lot events including a thank you BBQ for first responders. On September 25th there is the Oktoberfest event in Clarksburg starting at noon on the new patio at the Marsh Street Centre and the Royal Canadian Legion. There will be local food and beverages, and art and crafts vendors. Tickets are available at the Oktoberfest.blue website. The Blue Mountains, Grey Highlands, and Clearview, on behalf of the South Georgian Bay Mayors Caucus hosted the parliamentary assistant and other senior Ministry of Transportation staff to tour the area and look at traffic issues.

Councillor Desai announced the arrival of Grey Highlands' newest citizen, Theodore, and congratulated his parents, Stephanie and Nathan Stewart. Councillor Desai spoke to comments received that were offensive in nature following the August 26th Committee of the Whole meeting. Following that, Councillor Desai was overwhelmed by an outpouring of support from members of the community, and he expressed his appreciation and heartfelt thanks for the support.

Councillor Clumpus highlighted a successful opening of Georgian Bay Community School with well over 1000 students registered. Year-to-date building permits have exceeded \$82,500,000 which is a record. There is a mini scarecrow invasion display at the big apple as a prelude to next year's 25th anniversary. There are new businesses opening in the area. Meaford celebrated the Labour Day weekend with fireworks which were well received. Councillor Clumpus added that attainable housing is included in the building permits and that the long-term care facility on Cook Street is well underway.

Councillor Burley thanked Grey County for adding to the beauty of the area with the newly paved roads in the municipality.

Councillor Hutchinson highlighted that the Saugeen Municipal Airport has a new ground station, paid for through fundraising events, that provides pilots in the area with weather and safety information. This is the only airport in the area equipped with this technology. A new restaurant at the airport, the Landing Gear Diner, will be opening soon.

Councillor McQueen added that the meeting with the Ministry of Transportation senior staff was a good meeting that promoted discussion between counties and regions. Ram Rodeo is coming to Grey Highlands on September 25th and 26th. All proceeds will support the new Markdale hospital. A link to buy tickets in advance is on greyhighlands.ca.

Adjournment

On motion by Councillors O'Leary and Woodbury, Council adjourned at 10:30 AM to the call of the Warden.

Selwyn Hicks, Warden

Heather Morrison, Clerk

Committee of the Whole September 9, 2021

Grey County Council met on the above date at 10:40 AM through electronic means. Warden Selwyn Hicks assumed the Chair and called the meeting to order with all members present.

Declaration of Interest

There were no declarations of interest.

Warden Hicks requested and received Council's permission to hear from the delegation ahead of business arising from the Minutes.

Business Arising from the Minutes

Delegations

Preparing for an Electric Vehicle Future

Jessica Linthorne, Director, Clean Energy Frontier Program and Chad Richards, Director, Net Zero Partnerships of Nuclear Innovation Institute attended to discuss preparing for the future of electric vehicles. Mr. Richards discussed a report conducted by Nuclear Innovation Institute's Clean Energy Frontier Program called Plug IN Why Bruce, Grey and Huron must prepare for an electric vehicle future.

The locations of electric vehicle (EV) charging stations have the most impact on climate change and economic development opportunities. The Government of Canada announced 100% internal combustion passenger vehicle sales be zero emission by 2035. The auto industry itself is banking on an electric vehicle future.

Recommendations by the presenters included developing a coordinated strategy for installing EV charging capacity with a focus on creating an EV charging corridor, collaborating with local government and businesses to reduce installation costs and help with the industry shift, and sharing battery technology.

Questions and comments then followed focusing on EV tourism and Grey County's climate change action plan, the cost of installing and maintaining level 3 chargers, Bill 123 regarding reserved charging stations for electric vehicles only, database for charging stations, information on the chargehub.com website, battery life and technology, meaningful locations for charging stations, municipal tax implications, readiness of local grid infrastructure to support this shift, at-home charging station upgrades and new-build opportunities.

Warden Hicks thanked the delegation for their presentation.

Notice of Motion Provided by Councillor McQueen on August 12, 2021

Main Motion

Moved by: Councillor McQueen Seconded by: Councillor Mackey

Whereas Report PSR-CW-06-20 identified Feversham an underserved area and a potential location for a future paramedic station based to provide maximum coverage for paramedic calls;

Now Therefore Be It Resolved that staff be directed to complete further analysis on the potential coverage opportunities in Feversham and bring back a report on the findings of such analysis and options for Council's consideration.

Amendment to Main Motion

CW142-21 Moved by: Councillor Milne Seconded by: Councillor Clumpus

That the Notice of Motion be amended to change the second clause from Feversham to Grey County; and

That this item be included in the 2022 budget discussions.

Carried

Main Motion as Amended

CW143-21 Moved by: Councillor McQueen Seconded by: Councillor Mackey

Whereas Report PSR-CW-06-20 identified Feversham an underserved area and a potential location for a future paramedic station based to provide maximum coverage for paramedic calls;

Now Therefore Be It Resolved that staff be directed to complete further analysis on the potential coverage opportunities in Grey County and bring back a report on the findings of such analysis and options for Council's consideration; and

That this item be included in the 2022 budget discussions.

Carried

Determination of Items Requiring Separate Discussion

Item b) from the Consent Agenda, Clarksburg Dome, was requested to be discussed separately.

Consent Agenda

CW144-21 Moved by: Councillor Clumpus Seconded by: Councillor Robinson

That the following Consent Agenda items be received; and

That staff be authorized to take the actions necessary to give effect to the

recommendations in the staff reports; and

That the correspondence be supported or received for information as recommended in the consent agenda.

- a. That the minutes of the Grey County Joint Accessibility Advisory Committee dated August 10, 2021 be adopted as presented; and**

That the resolutions contained therein be endorsed as follows:

- i. That the installation of communication boards at Georgian Bluffs parks be supported.**
- ii. That the information signage proposed for installation at Georgian Bluffs township parks be supported.**
- b. That the letter from MPP Bill Walker dated July 29, 2021 extending congratulations to Grey County for the Sydenham Campus FedDev grant be received for information.**
- c. That the Press Release from Collingwood General and Marine Hospital dated August 10, 2021 regarding additional provincial funding for the hospital's redevelopment be received for information.**
- d. HDR-CW-16-21 Declaration of Surplus Land**

That the Westmount property described as LT 27 PL 444 OWEN SOUND; PIN 37049-0048 Geographic City of Owen Sound be declared surplus; and

That the land be valued based on the market evaluation provided by an independent realtor; and

That the Clerk be directed to provide notice of Council's intent to sell the property to the qualified tenant in accordance with the Sale of Land Procedure.

Carried

Warden Hicks declared a brief recess following which Council resumed.

Items for Direction and Discussion

FR-CW-24-21 Corporate Financial Update and Year-End projection as of June 30, 2021

CW145-21 Moved by: Councillor Robinson

Seconded by: Councillor Mackey

That Report FR-CW-24-21 regarding a Corporate Financial Update and Year-End Projection to June 30, 2021 be received; and

That the Grey Roots General Store construction budget shortfall of

approximately \$144,000 be funded from the Grey Roots Donation Reserve and anticipated 2021 operating budget surplus.

Carried

ITR-CW-01-21 Maintenance of Mitel VOIP System

CW146-21 Moved by: Councillor Carleton

Seconded by: Councillor Mackey

That report ITR-CW-01-21 be received; and

That staff be directed to renew Grey County's support agreement with OnTarget/Mitel with an estimated cost of \$24,320; and

That the cost be covered with anticipated surplus from the Information Services operating budget and if insufficient surplus exists, the cost be funded from the IT Infrastructure Reserve.

Carried

CCR-CW-06-21 September 30 National Day for Truth and Reconciliation

CW147-21 Moved by: Councillor Robinson

Seconded by: Councillor Milne

That Report CCR-CW-06-21 regarding recognizing September 30 as a National Day for Truth and Reconciliation be received; and

That Grey County Council support the following Association of Municipalities of Ontario motion:

WHEREAS the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

THEREFORE, BE IT RESOLVED THAT the Council of the County of Grey does hereby commit to recognizing September 30th, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories and history of Indigenous people their families, and communities in Grey County through open discussions, exhibits and storytelling; and

That all flags be lowered to half-mast and the Every Child Matters flag be flown annually on September 30; and

That the Every Child Matters flag be added to the Flag Lowering Policy.

Carried

EDTC-CW-14-21 COVID-19 Survey Partnership – University of Guelph

CW148-21 Moved by: Councillor Keaveney

Seconded by: Councillor Carleton

That Report EDTC-CW-14-21 regarding the COVID-19 Survey Partnership with the University of Guelph be received for information.

Carried

HRR-CW-07-21 Corporate COVID-19 Immunization Policy

Main Motion

Moved by: Councillor Paterson

Seconded by: Councillor Keaveney

That Report HRR-CW-07-21 regarding the Corporate COVID-19 Immunization Policy, be received for information.

Amendment to Main Motion

CW149-21 Moved by: Councillor Potter

Seconded by: Councillor Desai

That the motion be amended to include Grey County Council within the Grey County Corporate COVID-19 Immunization Policy; and

That staff bring back a report regarding a COVID-19 immunization policy or guidelines for the general public attending Grey County buildings.

Carried

Main Motion as Amended

CW150-21 Moved by: Councillor Paterson

Seconded by: Councillor Desai

That Report HRR-CW-07-21 regarding the Corporate COVID-19 Immunization Policy, be received for information; and

That Grey County Council be included in the Grey County Corporate COVID-19 Immunization Policy; and

That staff bring back a report regarding a COVID-19 immunization policy or guidelines for the general public attending Grey County buildings.

Carried

TR-CW-24-21 Condition of Clarksburg Sand Dome

CW151-21 Moved by: Councillor Soever

Seconded by: Councillor Potter

That Report TR-CW-24-21 Condition of Clarksburg Sand Dome be received for information.

Carried

Other Business

Councillor Robinson announced her intention to run for Warden for 2022.

CAO Wingrove confirmed that the administration building is re-opening to the public on a by-appointment basis as much as possible on Monday, September 13, 2021.

The Grey County administration building is a federal election polling station and will be open September 10th through 13th to conduct this as safely as possible with Elections Canada.

Councillor Desai asked about the timeline for in-person Council sessions. CAO Wingrove stated that a hybrid model of remote and in-person attendance will be scheduled for the first Council meeting in October.

Notice of Motion

There were none.

Adjournment

On motion of Councillors Burley and Milne, Committee of the Whole adjourned at 12:45 PM to the call of the Chair.

Selwyn Hicks, Warden

Heather Morrison, Clerk



Committee Minutes

Development Charges Steering Committee September 13, 2021 – 10:00 a.m.

The Development Charges Steering Committee met via Zoom call on the above date with the following members in attendance:

Present: Councillors Sue Carleton, Alar Soever, Shirley Keaveney and Warden Selwyn Hicks

Regrets: Councillor John Woodbury

Staff Present:

Kim Wingrove, Chief Administrative Officer; Randy Scherzer, Deputy CAO; Mary Lou Spicer, Director of Finance; Kevin McNab, Director of Paramedic Services; Trevor Ireton, Project Planning Engineer, Amanda Brooks, Asset Management Coordinator, Calvin Robinson, Financial Analyst, Michael Letourneau, Director of Legal Services-County Solicitor, Steve Furness, Economic Development Manager, Linda Swanston, Manager, Climate Change Initiatives and Heather Morrison, Clerk.

Consultants: Stefan Krzeczunowicz and Rachel Battaglia of Hemson Consulting

Call to Order

Vice Chair Soever called the meeting to order at 10:00 am.

Declaration of Interest

There were none.

Presentation

Development Charges Background Study and By-law Update

Mr. Scherzer introduced Hemson Consulting; the consultants retained by the County to complete the Development Charges Background Study and draft by-laws and provided an overview of the presentation.

Mr. Krzeczunowicz reviewed the agenda for today's meeting. He spoke to the adjustments made to the Development Charges Capital Program. He then highlighted the long-term care capital projects. It was noted that the gross cost of the Rockwood Terrace redevelopment project is \$56.7 million, of which only \$3.1 million may be included in the development charges. He noted that if there is a change in the decision to redevelop Grey Gables, including that project could be accomplished through some scoped changes to the development charge by-laws rather than completing a fulsome review. Mr. Krzeczunowicz noted that no development charges would be collected until such time as the project moved forward. Discussion occurred relative to what is permitted to be included in the development charges by-law and the maximum limit of \$5.5 million. Randy Scherzer noted that there are a total of 60 new housing units being proposed in the Development Charges Capital Program with 30 of the units being proposed in Durham which can be part of the potential campus of care model associated with Rockwood Terrace.

Mr. Krzeczunowicz then highlighted the capital projects within the roads and related projects. This captures projects related to the widening of the highway, intersection improvements and studies related to road projects and enhancements. He noted that total development charge eligible costs are \$89.06 million. Discussion occurred to projects included within this category specifically related to the 2016 Transportation Master Plan. Mr. Krzeczunowicz noted that charges are imposed on a service not a project. Randy Scherzer stated that although there is a 10-year capital plan, these projects may shift over the years especially beyond the 10-year period, but Council does have the ability to update the development charges at least every 5 years to reflect any updates in the timing of projects.

Mr. Krzeczunowicz then spoke to general services capital program which includes items such as land ambulance, social housing and public health. The total development charge is \$8.7 million for general services.

The maximum permissible development charge rates for residential were then reviewed noting that single detached and semi-detached home charge would be \$8,405, the row homes and other multiple home charge would be \$5,803, and the apartment charge would be \$4,833. He then noted that the maximum permissible development charge rate for non-residential would be \$105.20 per square metre.

Mr. Krzeczunowicz then outlined the current versus calculated residential and non-residential charge per service for the Committee and noted the difference between the current and calculated charges for each service. Discussion occurred on the charges per residence and whether property size was considered. Mr. Krzeczunowicz noted that the development charges are based on people in the house rather than the assessed value of a home.

Mr. Krzeczunowicz provided a comparison between other upper tier counties relative to the residential development charges in each area noting that Grey County's calculated rate would be in line with other counties in the province. Discussion occurred on the non-residential development charge comparison noting that while Grey does not currently levy a DC for non-residential development, Grey County's calculated charge is the highest of the comparators. Mr. Krzeczunowicz noted that there is discretion by Council to charge up to the maximum permissible.

Mr. Krzeczunowicz spoke to the statutory and discretionary exemptions permitted under the Development Charges Act. Statutory exemptions include items such as boards of education, municipalities, secondary units, and industrial expansions, while discretionary items include hospitals, churches, agricultural uses, and commercial and industrial uses. He noted that other exemptions were introduced in 2020 including purpose built rental housing (conditionally exempt), non-profit housing, additional dwelling units, redevelopment credits for conversions from non-residential to residential builds and approved Community Improvement Plan projects (conditionally exempt).

The other provisions within the Development Charges Act were then reviewed including the annual indexing on January 1 based on the non-residential construction price index, credits for redevelopment if the redevelopment occurs within five years, local services not funded through development charges, and a provision for early or late timing of payment under a development charges agreement.

Mr. Krzeczunowicz spoke to changes as of January 1, 2020 including when development charges are established noting it is when the site plan or rezoning was applied for. For rental housing, institution and non-profit, payment is made in annual installments over five or 20 years depending on the type of housing.

Mr. Krzeczunowicz outlined key considerations for Council including providing direction to proceed with drafting the Development Charges By-laws, whether to hold a further public meeting following the one scheduled October 28, 2021 and the implementation options related to a phased-in approach and exemptions. A timeline for the finalization of the Development Charges Study was then provided noting the need to pass the by-laws in December 2021.

Discussion occurred on population in relation to unit type and residents per unit as well as seasonal versus permanent residents. Mr. Krzeczunowicz noted that the true changes that have taken place as a result of COVID-19 will be available once the 2021 census information has been released which will be in time for the next Development Charges review.

DCSC05-21 Moved by: Councillor Keaveney Seconded by: Councillor Carleton

THAT the presentation of Hemson Consulting Ltd. regarding the Development Charges Background Study and By-Law Update 2021 be received; and

THAT staff instruct Hemson Consulting Ltd. to prepare the draft Development Charges By-laws on the basis of the updates to the growth-related capital programs; and

THAT staff hold a Public Meeting on October 28, 2021 to receive comments on the Development Charges Background Study and Draft Development Charges By-law.

Carried

Next Steps

The next steps were covered in the final slide related to the timelines presented. Mr. Scherzer noted that the draft by-laws will be brought back to the Committee for review. Discussion occurred on the timelines should another public meeting be required.

Other Business

There was none.

Next Meeting Date

To be determined

On motion by Warden Hicks and Councillor Carleton, the meeting adjourned at 11:17am.

Councillor Soever, Vice Chair

Committee of Management September 14, 2021 – 9:30 AM

The Committee met on the above date through electronic means with the following members participating:

Present: Councillors Dwight Burley, Scott Mackey, Christine Robinson, and Brian O’Leary; Barb Clumpus, John Woodbury and Warden Selwyn Hicks

Staff

Present: Kim Wingrove, Chief Administrative Officer; Jennifer Cornell, Director of Long-Term Care; Karen Kraus, Stacey Goldie and Shannon Cox; Executive Directors; Renate Cowan, Accreditation and Quality Specialist; Mary Lou Spicer, Director of Finance; Joanna Alpajaro, Deputy Treasurer; Markus Hawco, Financial Analyst, Denna Leach, Clinical Specialist, Heather Morrison, Clerk and Olivia Yale, Digital Communications Specialist

Call to Order

Chair Mackey called the meeting to order at 9:30 AM.

Declaration of Interest

There were no declarations of interest.

Reports

LTCR-CM-19-21 Long-Term Care COVID-19 Status Update

Jennifer Cornell provided an overview relative to the COVID-19 update. She noted several directive updates were received in conjunction with Step 2 and Step 3 of Ontario’s Reopening Roadmap. Visitor guidelines were updated for fully, partially, and unimmunized visitors. Surveillance testing has decreased based on updated directives with rapid testing continuing. Infection Prevention and Control (IPAC) strategies continue to evolve with new guidelines.

Fall preparation is underway and a checklist has been sent out from Ministry of Long Term Care and Public Health Ontario for precautions related to the fourth wave and flu season.

The Long-Term Care vaccine policy has been released which aligns with the Ministry of Long-Term Care (MLTC) policy and includes three options: proof of vaccine, medical exemption, or education session. Active discussions locally continue to align with partners to require vaccinations for all new hires. At the end of August, the Ministry of Long-Term Care announced that all residents are eligible for a third dose of vaccine at least five months following the second dose. 225 residents have already received their third dose. In August Designated Care Partner (DCP) program celebrated it's the one-year anniversary. Celebrations were held the week of August 23 as appreciation week for DCPs with events throughout the week.

Ms. Cornell noted that the micro certificate program, which is fully funded by the Ministry of Labour Training and Skills Development is going very well and additional sessions have been added for the fall. This program is used to support those thinking of working in the long-term care field. Five care support assistants are furthering their education in a Personal Support Worker (PSW) program. Several students were in the homes over the summer gaining experience in the long-term care field. Staff reached out for feedback from them as an exit survey.

Ms. Cornell provided an overview of the funding announcements received during this period.

CM28-21 Moved by: Councillor Burley Seconded by: Councillor Robinson

That Report LTCR-CM-19-21 regarding a Long-Term Care COVID-19 Status Update be received for information.

Carried

LTCR-CM-20-21 Long-Term Care Operational Report June 15-August 14, 2021

Jennifer Cornell provided an overview of the operational report. Renate Cowan noted that the 4th quarter data has been released-the data is starting to show the impacts of COVID. Regular department meetings and visits to the care communities have begun to address consistency and alignment between all three homes.

Shannon Cox spoke to the orders that were completed during the time. It was noted that when enhancements are implemented in one home, they are reviewed for the implementation in the other homes. Ms. Cox highlighted the special themes weeks that

occurred in the care communities and noted the positive feedback from residents and staff.

Stacey Goldie spoke to the Colour-It story to resume communal dining within the homes due to the increase in vaccination rates. She noted the positive and energetic atmosphere on the first day.

Karen Kraus noted that residents embraced the summer Olympics and participated in their own mini-Olympics with homemade medals. She spoke to a boiler issue at Rockwood Terrace which has since been fixed. She also highlighted the hard work and dedication by staff during the storm in Durham in August.

CM29-21 Moved by: Councillor Woodbury Seconded by: Councillor O'Leary

That Report LTCR-CM-20-21 Long-Term Care Operational Report from June 15-August 14, 2021 be received for information.

Carried

LTCR-CM-22-21 Grey Gables Optimizing PSW Schedules

Jennifer Cornell provided an overview of the report. She noted that this would extend the short shifts of less than 7.5 hours to longer shifts of 7.5 hours from October 1 to December 31, 2021. There is a critical shortage of PSWs, and this will assist in providing further PSW coverage at Grey Gables. She noted that short shifts are very difficult to recruit for. To optimize recruitment, staff are recommending the increase to the short shifts. It is a crucial step to creating normalized shifts.

The next step would be working with Human Resources and the union to create schedules that meet the overall needs of residents and staff. Work with outside stakeholders and staff will also commence to increase full time staff. It is anticipated this program will be phased in over the next three years to increase the time per resident from 2.91 hours to 3.08 hours per day. Discussion occurred on the direct care hours at the other two homes. It is hoped that these strategies will assist, over time in the staff overtimes and shortages. It is the first step in optimizing staffing and providing more work-life balance options for staff. Ms. Cornell noted that COVID has really brought to light the challenges around scheduling and everyday life. She stated that the University of Toronto department of mechanical engineering has reached out to see if there is an option for a partnership to assist in working through a program for staff scheduling.

CM30-21 Moved by: Councillor Burley Seconded by: Warden Hicks

That Report LTCR-CM-22-21 regarding a Grey Gables Optimizing PSW Schedules be received; and

That the short shifts (less than 7.5 hours) at Grey Gables be extended to full shifts (7.5 hours), for a period of October 1 to December 31, 2021; and

That the financial impact of \$41,438.25 as phase one in a strategy to optimize staffing resources be funded from the Ministry of Long-Term Care COVID Containment and Prevention funding.

Carried

CM31-21 Moved by: Councillor Woodbury Seconded by: Councillor Robinson

That the Committee of Management does now go into closed session pursuant to Section 239 (2) of the Municipal Act, 2001, as amended, to discuss:

- a. Personal matters about an identifiable individual, including municipal or local board employees**
- b. Labour relations or employee negotiations**

And that all staff remain in attendance.

Carried

The Committee moved into closed session at 10:21 am.

The Committee returned to open session at 10:49 am.

Chair Mackey confirmed that only those items noted above were discussed during the closed session.

Other Business

There was no other business.

Next Meeting Dates

November 9, 2021

On motion by Councillors Burley and O'Leary the meeting adjourned at 10:50 AM.