



Committee Minutes

CAO Performance Evaluation Committee

Tuesday, March 1, 2022, 1:00 p.m.

Zoom

The CAO Performance Evaluation Committee met on the above date through electronic means with the following members in attendance:

Present: Chair Selwyn Hicks; Councillors Ian Boddy, Peter Bordignon, and Tom Hutchinson

Staff

Present: Kim Wingrove, Rob Hatten and Kayla Rier - Recording Secretary

Regrets: Councillor Brian Milne

Call to Order

Chair Hicks called the meeting to order at 1:20 p.m.

Election of Vice Chair

Kayla Rier called for nominations for Vice Chair of the Committee.

CPE01-22 Moved by: Councillor Boddy Seconded by: Councillor Hutchinson

That Councillor Bordignon be nominated as Vice Chair of the CAO Performance Evaluation Committee for 2022.

On motion by Councillor Bordignon, nominations closed.

Councillor Bordignon accepted the nomination and was acclaimed Vice Chair of the Committee for 2022.

Declaration of Interest

There were no declarations of interest.

2021 CAO Workplan

Mrs. Wingrove previously provided a PowerPoint presentation outlining her workplan for 2022. The presentation identified assumptions, risks, and priorities for the current year, while also suggesting evaluation criteria that should be considered.

CPE02-22 Moved by: Councillor Boddy Seconded by: Councillor Hutchinson

That the CAO Performance Evaluation Committee does now go into closed session pursuant to Section 239 (2) of the Municipal Act to discuss:

- i. **Personal matters about an identifiable individual including municipal or local board employee (2021 CAO Workplan)**

Carried

Committee proceeded into closed session at 1:22pm.

Committee returned to open session at 2:31pm.

The Chair confirmed that only the items stated in the resolution to move into closed session were discussed.

Next Meeting Date

A next meeting date has not been set at this time. The Committee will meet at the call of the Chair.

The meeting adjourned at 2:32 p.m. to the call of the Chair.

Selwyn Hicks, Chair