



# Committee Minutes

## Committee of Management May 9, 2023 – 9:00 AM

The Committee met on the above date through electronic means with the following members participating:

Present: Chair Mackey, Councillors Keaveney, Paterson, Carleton, Nielsen, Hutchinson, and Warden Milne.

Regrets: None.

### Staff

Present: Kim Wingrove, Chief Administrative Officer; Karen Kraus, Stacey Goldie and Shannon Cox, Executive Directors; Renate Cowan, Accreditation and Quality Specialist; Denna Leach, Clinical Specialist; Mary Lou Spicer, Director of Finance; Markus Hawco, Manager Finance, Long Term Care; Olivia Yale, Digital Communications Specialist; and Sarah Goldrup, Deputy Clerk/Legislative Coordinator.

## Call to Order

The Chair called the meeting to order at 9:00 a.m.

## Declaration of Interest

There were no declarations of interest.

## Delegations

There were no delegations.

## Reports – Long-Term Care

### LTCR-CM-10-23 - LTC Director's Update

Karen Kraus introduced the report and reviewed pandemic response updates, including changes to COVID-19 measures, virtual family meetings, infection prevention and

control strategies, targets for direct-care hours, and provincial funding. The presenter described the continued recruitment and training of staff, recovery and wellness initiatives, and the completion of the Accreditation Canada self-assessments for all three homes. Karen Kraus explained the changes that resulted from the second phase of regulations for the Fixing Long-Term Care Act, 2021, regarding staffing qualifications, air conditioning, medication management and drug administration, and resident experience. The presenter highlighted the ongoing work with healthcare partners, including the YMCA Employment Services, participation in a York University research study, and presentation of that Designated Care Partner program at an information session held by Ontario Health and Ontario Caregivers Organization.

In response to questions from the Committee, staff discussed vacancies, the use of agencies, improved and stable staffing levels, the Case Mix Index, provincial funding, the accreditation process, and the role of governance in that process.

*CM11-23* Moved by: Councillor Nielsen Seconded by: Councillor Keaveney

**That report LTCR-CM-10-23 regarding a Long-Term Care Director Update be received for information.**

Carried

## **LTCR-CM-11-23 - LTC Operational Report - February 15-April 14, 2023**

Renate Cowan reported on the data on quality indicators for the third quarter of 2022, noting indicators for the use of antipsychotics without a diagnosis of psychosis that increased above the provincial average and the focus on interventions to manage behaviours that do not require such medications. The presenter noted that quality improvement plans had been posted and that quality objectives would continue to improve. Further, the presenter spoke about the partnership with Accreditation Canada, the goal to achieve accreditation status by May 2024, and described how the program would strengthen quality improvements and supports the implementation of new projects and leading practices.

In response to questions from the Committee, staff discussed the factors that lead to depression among residents and the improvements anticipated with increased direct-care hours and social programming.

Denna Leach presented a summary of the 2022 Medical Director Annual Report, noting legislative changes requiring on-site hours and training for medical directors. The presenter reviewed the challenges and strengths outlined in the report, including health human resources, outbreaks, and the loosening of government-mandated restrictions. Further, the presenter described the focus of Medical Directors moving into 2023,

including alignment with the provincial framework for palliative care and enhancing technology for accessing medical records.

In response to questions, staff discussed the role of the Medical Director, how some residents will transfer from their family physician to receive more comprehensive care on-site, the process to support family doctors as attending physicians, and the focus on a client-centred approach to care.

Stacey Goldie provided an update on inspections and outbreaks. The presenter explained that while no ministry inspections were conducted during the reporting period, all three homes experienced respiratory outbreaks in February and March that affected a number of residents. The presenter explained that enhanced monitoring is in place for all residents and staff and that staff continue to work closely with Public Health, which has found no gaps in the current measures.

Karen Kraus reviewed occupancy rates for the three homes and explained the impact of being unable to admit new residents during declared outbreaks, noting that some rooms were refurbished during this period and that staff hoped to fill additional beds in the coming weeks. The presenter spoke about work with health system partners, including inspections from Public Health and annual fire and safety inspections.

In response to questions from the Committee, staff discussed correcting the three non-compliance areas found by Public Health. Staff confirmed that such findings and any resulting process improvements are shared with the other homes.

Shannon Cox shared Colour it Stories and moments, including easter celebrations, participation in the Companion Calls program, and filming the "Patient-Centred Care" video.

*CM12-23* Moved by: Councillor Paterson Seconded by: Councillor Hutchinson

**That report LTCR-CM-11-23 regarding the LTC Operational Report from February 15 to April 14, 2023, be received for information.**

Carried

## Closed Meeting Matters

There were no closed meeting matters.

## Correspondence

There was no correspondence.

## Other Business

There was no other business.

## Next Meeting Dates

**July 11, 2023, at 9:00 AM**

## Adjournment

On motion by Warden Milne and Councillor Nielsen, the meeting adjourned at 9:54 a.m.