

**SUMMARY OF FIVE YEAR CAPITAL &
EXTRA-ORDINARY EXPENDITURES
Lee Manor**

PROJECT	2016 Approved Budget	2017-2021 Five Year Capital & Extra-Ordinary Expenditures					TOTAL
		2017	2018	2019	2020	2021	
Drapes and Blinds	51,000						
From Reserve - Lee Manor Reserve	(31,000)						
Washer-disinfector	100,000						
From Reserve - Lee Manor Reserve	(40,000)						
Nurse Call System	185,000						
From Reserve - Lee Manor Reserve	(185,000)						
Hairdressing Salon/Spa	17,500						
Kitchen Designer/Consultant	20,000						
High-Low Beds/Mattresses	32,500	32,500	33,000	33,500	34,000	34,500	167,500
From Reserve - Lee Manor Reserve	(32,500)	(32,500)	(32,391)	(21,000)			(85,891)
Computers	15,000	20,000	57,000	60,000	20,000	20,000	177,000
From Reserve - Lee Manor Reserve	(15,000)	(15,000)					(15,000)
Resident Lifts	43,000	25,000	25,000	25,000	25,000	25,000	125,000
From Reserve - Lee Manor Reserve	(41,969)	(25,000)					(25,000)
Home Enhancements	20,000	20,000	20,000	20,000	20,000	20,000	100,000
From Reserve - From Lee Manor Operations Reserve		(20,000)					(20,000)
Storm Water Management	5,000	40,000					40,000
From Reserve - Lee Manor Reserve		(12,273)					(12,273)
Whirlpool Tubs	45,000	45,000				45,000	90,000
From Reserve - Lee Manor Reserve		(45,000)					(45,000)

PROJECT	2016 Approved Budget	2017-2021 Five Year Capital & Extra-Ordinary Expenditures					TOTAL
		2017	2018	2019	2020	2021	
Floor Replacement		15,000	15,000	15,000	15,000	15,000	75,000
Kitchen Renovation		150,000					150,000
Kitchen Floor Replacement (Dish Room)		15,000					15,000
Gas Range Stoves (2) From Reserve - Lee Manor Reserve		30,000 (30,000)					30,000 (30,000)
Convection Ovens (2) From Reserve - Lee Manor Reserve		40,000 (40,000)					40,000 (40,000)
Emergency Generator Re-furbishment From Reserve - Lee Manor Reserve		13,500 (13,500)					13,500 (13,500)
Replacement of Mechanical air make-up system From Reserve - Lee Manor Reserve		15,000 (15,000)					15,000 (15,000)
Fire system heat and smoke detectors From Reserve - Lee Manor Reserve			95,000 (5,000)				95,000 (5,000)
Sanitary waste removal system From Reserve - Lee Manor Reserve	21,000 (3,000)		11,500				11,500
Caulking/ Sealant				55,000			55,000
Front Parking Lot resurfacing catch basin replacement From Reserve - Lee Manor Reserve				72,500 (54,318)			72,500 (54,318)
Replacement of Fridge in Dining Room Servery (5 areas)				20,000			20,000
Driveway and Sidewalk Repair					12,000		12,000
Fire Alarm System (pull station replacement) From Reserve - from reserve						31,000 (31,000)	31,000 (31,000)
Elevator code/vandalism and oil cooler replacement						39,570	39,570

PROJECT	2016 Approved Budget	2017-2021 Five Year Capital & Extra-Ordinary Expenditures					
		2017	2018	2019	2020	2021	TOTAL
From Reserve - from reserve						(39,570)	(39,570)
Fire Alarm System (horns and strobes)						60,000	60,000
From Reserve - from reserve						(60,000)	(60,000)
Transfer To Reserve - BCA - Capital Asset Repairs & Replacement							
To Reserve - Lee Manor Reserve					106,452	79,926	186,378
Debenture Payment - Renovation							
Debenture Payment	614,320						
NET LEVY REQUIREMENTS	820,851	212,727	219,109	225,682	232,452	239,426	1,129,396



**CORPORATION OF THE COUNTY OF GREY
2017-2021 CAPITAL PROJECT FORM**

1. Department / Function: **Lee Manor**

Details of Project/Study: **High-Low Beds/Mattresses**

2. Total Gross Cost of Proposed Capital Project/Study: \$162,500

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$162,500	

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$32,500	\$32,500	\$32,500	\$32,500	\$32,500	\$162,500
Net	\$0	\$609	\$12,500	\$32,500	\$32,500	\$78,109

3. Estimated Useful Life: 3-5 Years for mattresses, 10 Years for beds

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. Need or Benefit(s) of Project (including safety issues):

Mattresses: The capital funds are for the ongoing replacement of mattresses that are at the end of useful life. The mattresses are being replaced with medium grade pressure relieving mattresses to meet the higher care needs of the residents. High grade pressure relief mattresses are no longer covered under the MOHLTC High Intensity Needs Program. The increase in capital will allow for the purchase of these mattresses to address the complex care needs of our residents.

Beds: Lee Manor supports a restraint free philosophy with resident care. Specialized beds (high/low) are more in demand especially in light of MOHLTC “no/least” restraint policies. These beds lower to approx. 6-8 inches from the floor which significantly decreases resident injury when attempting to get out of bed. The funds allow for the purchase of 10-12 beds per year. The goal is to have one for every resident, at which time the capital will be used to replace beds as they come to the end of their life expectancy. This plan was re-inforced recently with the completion of a bed entrapment audit.

6. Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:

	2016	2017	2018	2019	2020	Total
Gross	\$32,500	\$32,500	\$32,500	\$32,500	\$32,500	\$162,500
Net	\$0	\$0	\$609	\$32,500	\$32,500	\$65,609

7. Consequences/Implications of Not Undertaking Project (including alternatives):

Mattresses: Potential to compromise the care needs of the residents regarding pressure relief and infection control. **Beds:** There is a potential risk to resident safety and MOHLTC non-compliance. High-low beds reduce the risk of injury to residents related to falls and restraints and increase their level of independence.

8. Identify Sources and Amounts of Funding

	From Reserve - Lee Manor Reserve	Taxation
2017	\$32,500	\$0

2018	\$31,891	\$609
2019	\$20,000	\$12,500
2020	\$0	\$32,500
2021	\$0	\$32,500
Total	\$84,391	\$78,109

9. Compliance with Council objective/strategic plan (if applicable):

The upkeep, maintenance and replacement of equipment assist in achieving excellence in service, as goal 6 identifies in the Grey County Strategic Plan.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Mattresses: The potential for non compliance with Ministry of Health and Long Term Care regulations to ensure that mattresses are in a good state of repair and provide adequate pressure relief to address the requirements for all residents. Beds: Potential safety risk to resident and staff. Non-compliance to Ministry of Health and Long Term Care regulations to ensure equipment meets residents needs and is in good working condition.

1. Department / Function: **Lee Manor**
Details of Project/Study: **Computers**

2. Total Gross Cost of Proposed Capital Project/Study: \$177,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$177,000	

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$20,000	\$57,000	\$60,000	\$20,000	\$20,000	\$177,000
Net	\$5,000	\$57,000	\$60,000	\$20,000	\$20,000	\$162,000

3. Estimated Useful Life: 4 years

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. Need or Benefit(s) of Project (including safety issues):

Continue program of replacing computers and tablets for example: Point of Care Kiosks, Menu boards, hand held devices for communication and documentation every 4-5 years to ensure the tools required for the operations of the home are effective. In 2018, the additional funds will be used to replace OTN (Ontario Telemedicine Network) equipment and menu boards. In 2019, the additional funds will be used to replace the Point of Care Kiosks.

6. Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:

	2016	2017	2018	2019	2020	Total
Gross	\$15,000	\$15,000	\$52,000	\$55,000	\$15,000	\$152,000
Net	\$0	\$0	\$52,000	\$55,000	\$15,000	\$122,000

7. Consequences/Implications of Not Undertaking Project (including alternatives):

Staff required to work with obsolete equipment may lead to inefficiency in day to day tasks, as well as in communication with other departments and outside agencies.

8. Identify Sources and Amounts of Funding

	Taxation	From Reserve - Lee Manor Reserve
2017	\$5,000	\$15,000
2018	\$57,000	\$0
2019	\$60,000	\$0
2020	\$20,000	\$0
2021	\$20,000	\$0
Total	\$162,000	\$15,000

9. Compliance with Council objective/strategic plan (if applicable):

The upkeep, maintenance and replacement of equipment assist in achieving excellence in service, as goal 6 identifies in the Grey County Strategic Plan.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Inefficiency of staff; potential impact on Nursing and Personal Care funding; potential impact for home not meeting regulatory requirements. IT strategic plan recommends computer replacement every 4 years.

1. **Department / Function: Lee Manor**
Details of Project/Study: Resident Lifts

2. **Total Gross Cost of Proposed Capital Project/Study: \$125,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$125,000	

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Net	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$100,000

3. **Estimated Useful Life: 10 Years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Replacement of resident lifting devices at the end of useful life. To meet the increase in resident care needs, and the home's "No Lift" policy, there is a requirement for a variety of lifting devices for example: Full Body lift, Sit/Stand lift, Ceiling lift, Tub lift, Shower chair/trolley lift. The capital funds will ensure that inventory is maintained.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Net	\$1,031	\$0	\$25,000	\$25,000	\$25,000	\$76,031

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Compliance with Ministry of Health and Long Term Care regulations and Ministry of Labour standards to ensure adequate, well maintained equipment to support the health and safety needs of residents and staff.

8. **Identify Sources and Amounts of Funding**

	Taxation	From Reserve - Lee Manor Reserve
2017	\$0	\$25,000
2018	\$25,000	\$0
2019	\$25,000	\$0
2020	\$25,000	\$0
2021	\$25,000	\$0
Total	\$100,000	\$25,000

9. Compliance with Council objective/strategic plan (if applicable):

The upkeep, maintenance and replacement of equipment assist in achieving excellence in service, as goal 6 identifies in the Grey County Strategic Plan.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

The home is required to provide a safe environment for residents; financial liability and injury to residents and staff could result from the use of unsafe equipment. The annual inspection costs to recertify equipment will be part of the Operating Budget.

1. Department / Function: **Lee Manor**

Details of Project/Study: **Home Enhancements**

2. Total Gross Cost of Proposed Capital Project/Study: \$100,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$100,000	

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Net	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$80,000

3. Estimated Useful Life: 8-10 Years

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. Need or Benefit(s) of Project (including safety issues):

There is an ongoing need for upgrading and replacement of furniture, finishing's (for example: artwork, curtains, signage, etc.) and audio/visual equipment in resident lounge and common areas, dining rooms, resident rooms and offices. Normal wear and tear, changing resident needs and ensuring resident and staff safety are key considerations when items are replaced. This addresses the Ministry of Health and Long Term Care regulation ensuring that resident furniture and equipment is in a state of good repair and meet the needs of the resident population.

6. Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:

	2016	2017	2018	2019	2020	Total
Gross	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Net	\$20,000	\$0	\$20,000	\$20,000	\$20,000	\$80,000

7. Consequences/Implications of Not Undertaking Project (including alternatives):

Potential non-compliance to Ministry of Health and Long Term Care regulations to provide furnishings/equipment for the residents in good condition. Health and safety concerns for staff and the potential for infection control issues.

8. Identify Sources and Amounts of Funding

	Taxation	From Reserve - From Lee Manor Operations Reserve
2017	\$0	\$20,000
2018	\$20,000	\$0
2019	\$20,000	\$0
2020	\$20,000	\$0
2021	\$20,000	\$0

Total	\$80,000	\$20,000
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9. Compliance with Council objective/strategic plan (if applicable):

The upkeep, maintenance and replacement of equipment assist in achieving excellence in service, as goal 6 identifies in the Grey County Strategic Plan.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Potential health and safety risk to residents and staff from furnishing that is no longer in good condition.

1. Department / Function: **Lee Manor**

Details of Project/Study: **Storm Water Management**

2. Total Gross Cost of Proposed Capital Project/Study: \$45,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$40,000	\$5,000		

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Net	\$27,737	\$0	\$0	\$0	\$0	\$27,737

3. Estimated Useful Life:

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. Need or Benefit(s) of Project (including safety issues):

Fluctuation in weather conditions (rain and snow) is causing an increase amount of water run off from the hills around the east side of the building. Run off controls are necessary to reduce the risk of flooding into the east wing of building. Consultant required to survey the grade for proper sloping and plants to control the water run off. See attached pictures.

6. Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:

	2016	2017	2018	2019	2020	Total
Gross	\$5,000	\$40,000	\$0	\$0	\$0	\$45,000
Net	\$5,000	\$22,737	\$0	\$0	\$0	\$27,737

7. Consequences/Implications of Not Undertaking Project (including alternatives):

Potential risk to residents and staff related to flooding into resident home area, main floor, east side of the building.

8. Identify Sources and Amounts of Funding

	Taxation	From Reserve - Lee Manor Reserve
2017	\$27,737	\$12,263
2018	\$0	\$0
2019	\$0	\$0
2020	\$0	\$0
2021	\$0	\$0
Total	\$27,737	\$12,263

9. Compliance with Council objective/strategic plan (if applicable):

Capital investment complies with Goal #1-Expanding the prosperity base.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Potential health and safety risk to residents and staff. Costly repairs related to water damage caused by flooding.









1. **Department / Function: Lee Manor**
Details of Project/Study: Whirlpool Tubs

2. **Total Gross Cost of Proposed Capital Project/Study: \$90,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$90,000	

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$45,000	\$0	\$0	\$0	\$45,000	\$90,000
Net	\$0	\$0	\$0	\$0	\$45,000	\$45,000

3. **Estimated Useful Life: 10-12 Years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

This is a life cycle replacement of existing equipment. The cost includes installation and a mechanical lift specifically designed for used with the tub. The capital plan includes the replacement of a recently purchased whirlpool tub (2012) as a result of lowest tender purchase. This whirlpool tub has not met the needs of our resident population and has required frequent servicing.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$45,000	\$45,000	\$0	\$0	\$0	\$90,000
Net	\$45,000	\$0	\$0	\$0	\$0	\$45,000

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Failure to replace equipment at the end of its life cycle may result in unpredictable repairs and the inability to meet Ministry of Health and Long Term Care regulations regarding resident bathing. Health and safety risk to residents and staff.

8. **Identify Sources and Amounts of Funding**

	Taxation	From Reserve - Lee Manor Reserve
2017	\$0	\$45,000
2018	\$0	\$0
2019	\$0	\$0
2020	\$0	\$0
2021	\$45,000	\$0
Total	\$45,000	\$45,000

9. Compliance with Council objective/strategic plan (if applicable):

The upkeep, maintenance and replacement of equipment assist in achieving excellence in service, as goal 6 identifies in the Grey County Strategic Plan.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Potential non-compliance to Ministry of Health and Long Term Care and Public Health regulation to ensure equipment is in safe operation condition.

1. Department / Function: **Lee Manor**

Details of Project/Study: **Floor Replacement**

2. Total Gross Cost of Proposed Capital Project/Study: \$75,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$75,000			

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
Net	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000

3. Estimated Useful Life: 10 Years

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. Need or Benefit(s) of Project (including safety issues):

The CVT flooring products are reaching the end of useful life cycle in high traffic areas for example: common areas, hallways, nursing stations, resident wash rooms, resident dining rooms, kitchen serveries, tub and shower rooms, offices, etc. throughout the building. As well, areas that have 30 year old square tiles will also be considered as they may pose a safety risk when loose.

6. Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$15,000	\$15,000	\$0	\$0	\$30,000
Net	\$0	\$15,000	\$15,000	\$0	\$0	\$30,000

7. Consequences/Implications of Not Undertaking Project (including alternatives):

Potential for safety hazard and infection control concerns for residents and staff as a result of flooring seams and edges lifting.

8. Identify Sources and Amounts of Funding

	Taxation
2017	\$15,000
2018	\$15,000
2019	\$15,000
2020	\$15,000
2021	\$15,000
Total	\$75,000

9. Compliance with Council objective/strategic plan (if applicable):

The upkeep, maintenance and replacement of equipment assist in achieving excellence in service, as goal 6 identifies in the Grey County Strategic Plan.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Safety hazard for residents and staff, potential for non compliance to Ministry of Health and Long Term Care regulations and Public Health standards.

1. **Department / Function: Lee Manor**

Details of Project/Study: Kitchen Renovation

2. **Total Gross Cost of Proposed Capital Project/Study: \$150,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$150,000			

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Net	\$150,000	\$0	\$0	\$0	\$0	\$150,000

3. **Estimated Useful Life:**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

The capital funds will be used to renovate the kitchen. This project includes replacement of kitchen flooring, equipment and workstations. The kitchen floor that was installed during the 2004 renovations is showing signs of wear and tear; the seams are splitting and lifting areas of the floor. This is a health and safety and infection control hazard. Several pieces of equipment, shelving and workstations were not replaced during renovations and are at the end of their life cycle. This includes the compressors, shelving and flooring for the fridge/freezer. A Kitchen Designer/Consultant will be used to assess the current design of the kitchen and make recommendations for flooring, equipment and workflow, as well as, oversee the project.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$150,000	\$0	\$0	\$0	\$150,000
Net	\$0	\$150,000	\$0	\$0	\$0	\$150,000

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Potential non-compliance to MOHLTC, MOL, and Public Health regulations

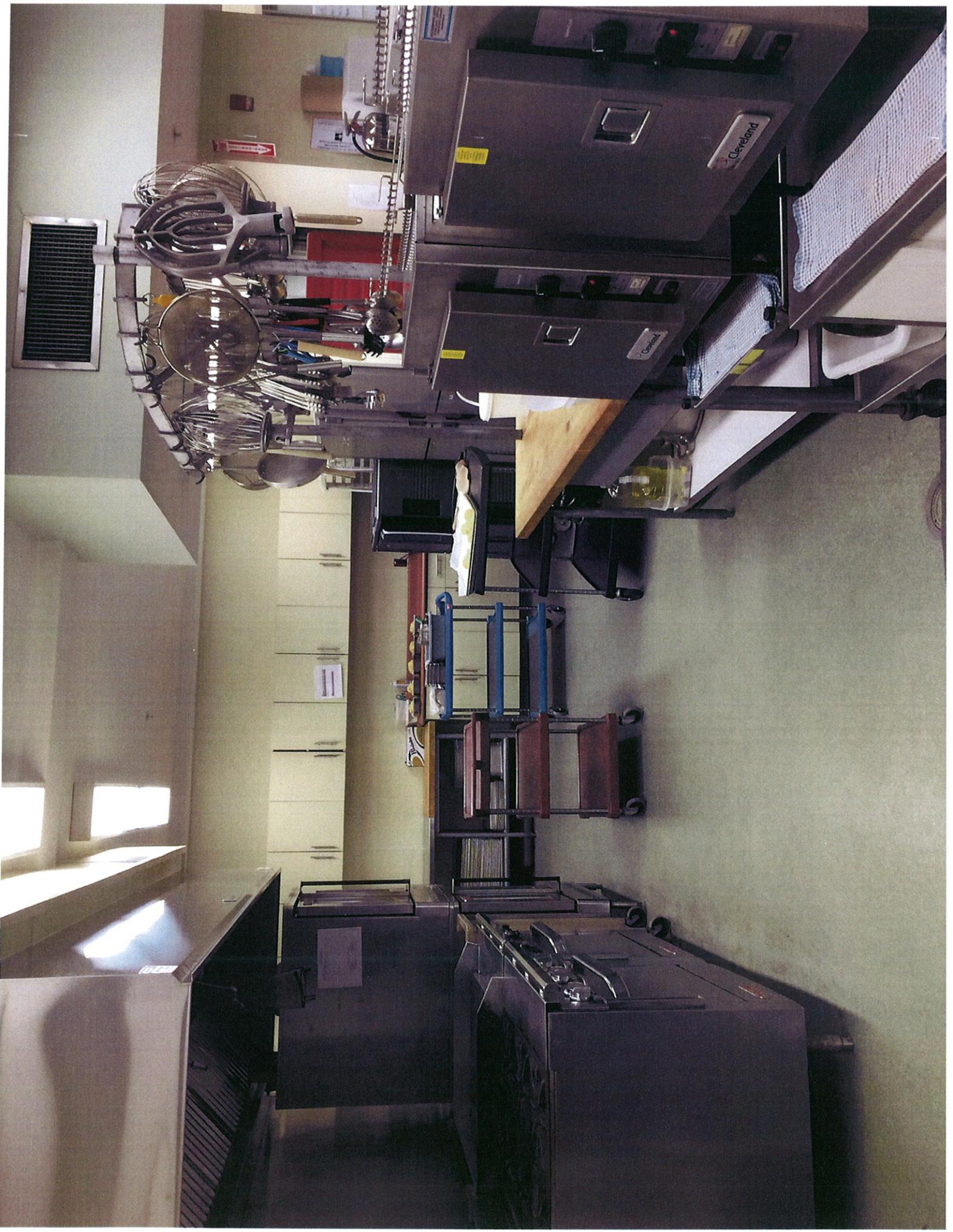
8. **Identify Sources and Amounts of Funding**

	Taxation
2017	\$150,000
2018	\$0
2019	\$0
2020	\$0
2021	\$0
Total	\$150,000

9. Compliance with Council objective/strategic plan (if applicable):

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Health and safety risk for staff. Potential for non-compliance to MOHLTC, MOL and Public Health regulations



1. **Department / Function: Lee Manor**

Details of Project/Study: **Kitchen Floor Replacement (Dish Room)**

2. **Total Gross Cost of Proposed Capital Project/Study: \$15,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$15,000			

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$15,000	\$0	\$0	\$0	\$0	\$15,000
Net	\$15,000	\$0	\$0	\$0	\$0	\$15,000

3. **Estimated Useful Life: 10 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

The capital funds are to replace the existing flooring, at the end of useful life, and to install a floor drain in the kitchen dish room. The installation of a drain will ensure the dish room is in compliance with MOHLTC environmental regulations. Replacement of kitchen floor (dishroom) moved from 2016 to 2017 as part of the kitchen renovation project.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$15,000	\$0	\$0	\$0	\$15,000
Net	\$0	\$15,000	\$0	\$0	\$0	\$15,000

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Potential health and safety risk to staff and infection control concerns.

8. **Identify Sources and Amounts of Funding**

	Taxation
2017	\$15,000
2018	\$0
2019	\$0
2020	\$0
2021	\$0
Total	\$15,000

9. **Compliance with Council objective/strategic plan (if applicable):**

The upkeep, maintenance and replacement of equipment assist in achieving excellence in service, as goal 6 identifies in the Grey County Strategic Plan.

10. **Ongoing Financial/Staffing/Legal/IT Implications (if applicable):**

Potential non compliance with Ministry of Labour related to providing a safe work environment

and Ministry of Health and Long Term Care, Environment regulations regarding drainage in dish washing room.



Power Plus

Power Plus

Champion

WARNING
HOT SURFACE
DO NOT TOUCH

1. **Department / Function: Lee Manor**

Details of Project/Study: **Gas Range Stoves (2)**

2. **Total Gross Cost of Proposed Capital Project/Study: \$30,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$30,000	

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 10-15 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

To replace the existing 2 gas range stoves that will be at the end of their useful life. The new gas range stoves will ensure consistent cooking and productivity. Replacement of gas range stoves moved from 2016 to 2017 as part of the kitchen renovation project.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$30,000	\$0	\$0	\$0	\$30,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Potential for costly repairs and interruption to resident meal service.

8. **Identify Sources and Amounts of Funding**

	Taxation	From Reserve - Lee Manor Reserve
2017	\$0	\$30,000
2018	\$0	\$0
2019	\$0	\$0
2020	\$0	\$0
2021	\$0	\$0
Total	\$0	\$30,000

9. **Compliance with Council objective/strategic plan (if applicable):**

The upkeep, maintenance and replacement of equipment assist in achieving excellence in service, as goal 6 identifies in the Grey County Strategic Plan.

10. **Ongoing Financial/Staffing/Legal/IT Implications (if applicable):**

Non compliance to Ministry of Health and Long Term Care and Public Health regulations



1. Department / Function: **Lee Manor**

Details of Project/Study: **Convection Ovens (2)**

2. Total Gross Cost of Proposed Capital Project/Study: \$40,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$40,000	

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. Estimated Useful Life: 10-15 years

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. Need or Benefit(s) of Project (including safety issues):

The capital funds will be used to replace the existing 2 convection ovens that will be at the end of their useful life and to eliminate costly repairs. The new convection ovens will ensure consistent cooking and productivity. Replacement of convection ovens moved from 2019 to 2017 as part of the kitchen renovation project.

6. Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$40,000	\$0	\$0	\$0	\$40,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. Consequences/Implications of Not Undertaking Project (including alternatives):

Potential for costly repairs and interruption to Resident meal service

8. Identify Sources and Amounts of Funding

	From Reserve - Lee Manor Reserve
2017	\$40,000
2018	\$0
2019	\$0
2020	\$0
2021	\$0
Total	\$40,000

9. Compliance with Council objective/strategic plan (if applicable):

The upkeep, maintenance and replacement of equipment assist in achieving excellence in service, as goal 6 identifies in the Grey County Strategic Plan.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Non compliance to Ministry of Health and Long Term Care and Public Health regulations



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1. **Department / Function: Lee Manor**

Details of Project/Study: **Emergency Generator Re-furbishment**

2. **Total Gross Cost of Proposed Capital Project/Study: \$13,500**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$13,500		

As per Building Condition Assessment completed in 2011 by The Stonewell Group Inc and Byrne Engineering Inc.

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$13,500	\$0	\$0	\$0	\$0	\$13,500
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 10 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

The emergency generator provides power to essential circuits during a power failure. The system is tested on a regular schedule. Recommendation is for regularly scheduled refurbishment of generator components.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$13,500	\$0	\$0	\$0	\$13,500
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Potential health and safety risk to residents and staff related to generator failure during power outage.

8. **Identify Sources and Amounts of Funding**

	Taxation	From Reserve - Lee Manor Reserve
2017	\$0	\$13,500
2018	\$0	\$0
2019	\$0	\$0
2020	\$0	\$0
2021	\$0	\$0
Total	\$0	\$13,500

9. Compliance with Council objective/strategic plan (if applicable):

Capital investment complies with Goal #1-Expanding the prosperity base.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Potential for system failure and noncompliance of MOHLTC regulations related to generators.

1. **Department / Function: Lee Manor**

Details of Project/Study: **Replacement of Mechanical air make-up system**

2. **Total Gross Cost of Proposed Capital Project/Study: \$15,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$15,000			

As per Building Condition Assessment completed in 2011 by The Stonewell Group Inc and Byrne Engineering Inc.

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$15,000	\$0	\$0	\$0	\$0	\$15,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 25 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Recommendation for replacement of air make-up system that supplies and removes air to the gas operated dryers in the basement laundry room. The air make-up system is serviced annually and is coming to the end of useful life.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$15,000	\$0	\$0	\$0	\$15,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Potential health and safety risk to residents/staff and disruption to laundry service to the residents and EMS.

8. **Identify Sources and Amounts of Funding**

	Taxation	From Reserve - Lee Manor Reserve
2017	\$0	\$15,000
2018	\$0	\$0
2019	\$0	\$0
2020	\$0	\$0
2021	\$0	\$0
Total	\$0	\$15,000

9. Compliance with Council objective/strategic plan (if applicable):

Capital investment complies with Goal #1-Expanding the prosperity base.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Health and safety risk to staff and inefficient operation of the dryers related to gas build-up.

1. **Department / Function: Lee Manor**

Details of Project/Study: Fire system heat and smoke detectors

2. **Total Gross Cost of Proposed Capital Project/Study: \$95,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$95,000	

As per Building Condition Assessment completed in 2011 by The Stonewell Group Inc and Byrne Engineering Inc.

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$0	\$95,000	\$0	\$0	\$0	\$95,000
Net	\$0	\$90,000	\$0	\$0	\$0	\$90,000

3. **Estimated Useful Life: 12 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Ceiling mounted heat and smoke detectors are installed in all occupied and selected areas, as well as all air handling ductwork. There are 192 smoke detectors and 133 heat detectors. This is a end of useful life replacement.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$0	\$95,000	\$0	\$0	\$95,000
Net	\$0	\$0	\$95,000	\$0	\$0	\$95,000

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Health and safety risk to residents and staff. Non-compliance with MOHLTC regulations and Fire Code.

8. **Identify Sources and Amounts of Funding**

	Taxation	From Reserve - Lee Manor Reserve
2017	\$0	\$0
2018	\$90,000	\$5,000
2019	\$0	\$0
2020	\$0	\$0
2021	\$0	\$0
Total	\$90,000	\$5,000

9. Compliance with Council objective/strategic plan (if applicable):

Capital investment complies with Goal #1- Expanding the prosperity base.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Lee Manor**

Details of Project/Study: **Sanitary waste removal system**

2. **Total Gross Cost of Proposed Capital Project/Study: \$29,500**

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$29,500			

As per Building Condition Assessment completed in 2011 by The Stonewell Group Inc and Byrne Engineering Inc.

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$0	\$11,500	\$0	\$0	\$0	\$11,500
Net	\$0	\$11,500	\$0	\$0	\$0	\$11,500

3. **Estimated Useful Life: 15 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Replacement of the old two sump pump system (one motor does all the work, second motor is for back-up if first motor fails), with a new system where the two pumps are working alternatively. The pumps control the water from 1st floor, basement, roof and all service water. Recommending the installation of four pumps (two pumps will be considered back-up in case of system failure). Assessment recommendation is to power flush all drains every two years.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$18,000	\$0	\$11,500	\$0	\$0	\$29,500
Net	\$18,000	\$0	\$11,500	\$0	\$0	\$29,500

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Flooding of exterior surfaces as well as damage to the interior of the building

8. **Identify Sources and Amounts of Funding**

	Taxation	From Reserve - Lee Manor Reserve
2017	\$0	\$0
2018	\$11,500	\$0
2019	\$0	\$0
2020	\$0	\$0
2021	\$0	\$0
Total	\$11,500	\$0

9. Compliance with Council objective/strategic plan (if applicable):

Capital investment complies with Goal #1-Expanding the prosperity base.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Potential for system failure affecting the operations of the facility.

1. **Department / Function: Lee Manor**

Details of Project/Study: Caulking/ Sealant

2. **Total Gross Cost of Proposed Capital Project/Study: \$55,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$55,000			

As per Building Condition Assessment completed in 2011 by The Stonewell Group Inc and Byrne Engineering Inc.

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$0	\$0	\$55,000	\$0	\$0	\$55,000
Net	\$0	\$0	\$55,000	\$0	\$0	\$55,000

3. **Estimated Useful Life: 10 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

As per building assessment it is recommended to replace caulking around windows and doors in 2019.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$0	\$0	\$55,000	\$0	\$55,000
Net	\$0	\$0	\$0	\$55,000	\$0	\$55,000

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Potential for water and exterior elements to enter the building.

8. **Identify Sources and Amounts of Funding**

	Taxation
2017	\$0
2018	\$0
2019	\$55,000
2020	\$0
2021	\$0
Total	\$55,000

9. **Compliance with Council objective/strategic plan (if applicable):**

Capital investment complies with Goal #1-Expanding the prosperity base.

10. **Ongoing Financial/Staffing/Legal/IT Implications (if applicable):**

Health and safety risk to residents and staff.

1. Department / Function: **Lee Manor**

Details of Project/Study: **Front Parking Lot resurfacing catch basin replacement**

2. Total Gross Cost of Proposed Capital Project/Study: \$72,500

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$70,000	\$2,500		

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$0	\$0	\$72,500	\$0	\$0	\$72,500
Net	\$0	\$0	\$18,182	\$0	\$0	\$18,182

3. Estimated Useful Life: 15 years

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
Lee Manor LTC / 875 6th. St. East	City of Owen Sound

5. Need or Benefit(s) of Project (including safety issues):

Areas of the front parking lot have deteriorated over the life span of the single layered surface. Voids in surface place residents, the public and staff at risk. Catch basin tops are starting to crumble related to the seasonal changes in climate.

6. Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$0	\$0	\$72,500	\$0	\$72,500
Net	\$0	\$0	\$0	\$18,182	\$0	\$18,182

7. Consequences/Implications of Not Undertaking Project (including alternatives):

Potential health and safety risk to residents, the public and staff.

8. Identify Sources and Amounts of Funding

	Taxation	From Reserve - Lee Manor Reserve
2017	\$0	\$0
2018	\$0	\$0
2019	\$18,182	\$54,318
2020	\$0	\$0
2021	\$0	\$0
Total	\$18,182	\$54,318

9. Compliance with Council objective/strategic plan (if applicable):

Capital investment complies with Goal #1-Expanding the prosperity base.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Potential for injury to residents, the public and staff.

1. **Department / Function: Lee Manor**

Details of Project/Study: **Replacement of Fridge in Dining Room
Servery (5 areas)**

2. **Total Gross Cost of Proposed Capital Project/Study: \$20,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$20,000	

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$0	\$0	\$20,000	\$0	\$0	\$20,000
Net	\$0	\$0	\$20,000	\$0	\$0	\$20,000

3. **Estimated Useful Life: 15 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

The capital funds will be used to replace the existing 5 Fridges that will be at the end of their useful life and to eliminate costly repairs. The fridges are used to maintain cold food and beverages at a safe temperature.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$0	\$0	\$20,000	\$0	\$20,000
Net	\$0	\$0	\$0	\$20,000	\$0	\$20,000

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Potential non-compliance to Public Health regulations for safe storage and handling of food.

8. **Identify Sources and Amounts of Funding**

	Taxation
2017	\$0
2018	\$0
2019	\$20,000
2020	\$0
2021	\$0
Total	\$20,000

9. **Compliance with Council objective/strategic plan (if applicable):**

The upkeep, maintenance and replacement of equipment assist in achieving excellence in service, as goal 6 identifies in the Grey County Strategic Plan.

10. **Ongoing Financial/Staffing/Legal/IT Implications (if applicable):**

Potential health risk to Residents

1. **Department / Function: Lee Manor**

Details of Project/Study: Driveway and Sidewalk Repair

2. **Total Gross Cost of Proposed Capital Project/Study: \$12,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$12,000			

As per Building Condition Assessment completed in 2011 by the Stonewell Group Inc. and Byrne Engineering Inc.

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$0	\$0	\$0	\$12,000	\$0	\$12,000
Net	\$0	\$0	\$0	\$12,000	\$0	\$12,000

3. **Estimated Useful Life: 5 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

All new parking lots in 2006. The joint in the asphalt seam at the front of the building has separated and there are some cracks at the catch basin. The Building Condition Assessment recommends repair work to concrete and driveways, as required, to ensure life expectancy.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan: 2014 Project carried forward**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$0	\$0	\$0	\$12,000	\$12,000
Net	\$0	\$0	\$0	\$0	\$12,000	\$12,000

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Further damage of asphalt and concrete sidewalk, potential health and safety risk.

8. **Identify Sources and Amounts of Funding**

	From Reserve - Lee Manor Reserve	Taxation
2017	\$0	\$0
2018	\$0	\$0
2019	\$0	\$0
2020	\$0	\$12,000
2021	\$0	\$0
Total	\$0	\$12,000

9. Compliance with Council objective/strategic plan (if applicable):

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

To prevent failure of asphalt as a result of water getting underneath and softening and sub base. Replacement of concrete sidewalk. Health and Safety risk to residents, staff and visitors.

1. **Department / Function: Lee Manor**

Details of Project/Study: Fire Alarm System (pull station replacement)

2. **Total Gross Cost of Proposed Capital Project/Study: \$31,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$31,000			

As per Building Condition Assessment completed in 2011 by The Stonewell Group Inc and Byrne Engineering Inc.

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$0	\$0	\$0	\$0	\$31,000	\$31,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 15 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor LTC / 875 6th. St. East	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Replacement of pull stations will allow the facility to remain current with new technology and fire code.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$0	\$0	\$0	\$0	\$0
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Possible failure of devices because of age and old technology

8. **Identify Sources and Amounts of Funding**

	From Reserve - from reserve
2017	\$0
2018	\$0
2019	\$0
2020	\$0
2021	\$31,000
Total	\$31,000

9. Compliance with Council objective/strategic plan (if applicable):

Capital investment complies with Goal #1-Expanding the prosperity base.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Health and safety risk to residents and staff. Non-compliance with MOHLTC regulations and Fire Code.

1. **Department / Function: Lee Manor**

Details of Project/Study: **Elevator code/vandalism and oil cooler replacement**

2. **Total Gross Cost of Proposed Capital Project/Study: \$39,570**

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$36,570	\$3,000		

As per Building Condition Assessment completed in 2011 by The Stonewell Group Inc and Byrne Engineering Inc.

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$0	\$0	\$0	\$0	\$39,570	\$39,570
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 20 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor LTC / 875 6th. St. East	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Oil coolers are at the end of life cycle. Failure to keep hydraulic fluids at normal operating temperatures can result in elevator failures. Budget to address TSSA code changes and possible vandalism of elevator cabs.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$0	\$0	\$0	\$0	\$0
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Failure to keep hydraulic fluids at normal operating temperatures can result in elevator failures.

8. **Identify Sources and Amounts of Funding**

	From Reserve - from reserve
2017	\$0
2018	\$0
2019	\$0
2020	\$0
2021	\$39,570
Total	\$39,570

9. Compliance with Council objective/strategic plan (if applicable):

Capital investment complies with Goal #1-Expanding the prosperity base.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Health and safety risk to residents, staff and general public. Potential violation of TSSA standards.

1. **Department / Function: Lee Manor**

Details of Project/Study: **Fire Alarm System (horns and strobes)**

2. **Total Gross Cost of Proposed Capital Project/Study: \$60,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$60,000			

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$0	\$0	\$0	\$0	\$60,000	\$60,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 15 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Lee Manor LTC / 875 6th. St. East	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Emergency alarm horns/strobes are installed throughout the building. This is an end of life cycle replacement to ensure life saving system remains compliant with fire code.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$0	\$0	\$0	\$0	\$0
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Possible failure of fire sounding and visual devices require for life safety

8. **Identify Sources and Amounts of Funding**

	From Reserve - from reserve
2017	\$0
2018	\$0
2019	\$0
2020	\$0
2021	\$60,000
Total	\$60,000

9. **Compliance with Council objective/strategic plan (if applicable):**

Capital investment complies with Goal #1-Expanding the prosperity base.

10. **Ongoing Financial/Staffing/Legal/IT Implications (if applicable):**

Health and safety risk to residents and staff. Non-compliance with MOHLTC regulations and Fire Code.

1. **Department / Function: Lee Manor**

Details of Project/Study: Transfer To Reserve - BCA - Capital Asset Repairs & Replacement

2. **Total Gross Cost of Proposed Capital Project/Study: \$189,878**

Construction	Consultant/Contractor	Equipment	Other (Specify)
			\$189,878

As per 2011 Building Condition Assessment and Reserve Fund schedules.

Cost of Proposed Capital Project/Study in 2017-2021 Program:

	2017	2018	2019	2020	2021	Total
Gross	\$0	\$0	\$0	\$107,952	\$81,926	\$189,878
Net	\$0	\$0	\$0	\$107,952	\$81,926	\$189,878

3. **Estimated Useful Life:** Ongoing for the life of the building

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
875 6th Street East, Owen Sound	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

All buildings soon show signs of wear and aging, and it is important to plan for future funding of capital repairs and replacements. As recommended in the 2011 Building Condition Assessment Study, sufficient annual contributions need to be made to reserve in order to ensure adequate funds are available for the replacement of building and equipment components, when required in the future.

6. **Scheduling and Cost of Project/Study in 2016-2020 Capital Plan:**

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$0	\$0	\$0	\$127,952	\$127,952
Net	\$0	\$0	\$0	\$0	\$127,952	\$127,952

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Mechanical and structural failures to major components of the building and by not having sufficient funds being set aside it may have a serious impact on budgets.

8. **Identify Sources and Amounts of Funding**

	To Reserve - Lee Manor Reserve
2017	\$0
2018	\$0
2019	\$0
2020	\$107,952
2021	\$81,926
Total	\$189,878

9. Compliance with Council objective/strategic plan (if applicable):

1.6 Accelerate the commitment to lifecycle planning for long term investment in county owned capital assets.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

The potential for loss of operations, loss of revenue, ministry enforcement, and poor marketability