 Committee Minutes

# Planning and Community Development CommitteeMarch 19, 2013 – 10:00 a.m.

The Planning and Community Development Committee met on the above date at the County Administration Building with the following members in attendance:

**Present: Chair Arlene Wright; Councillors Alan Barfoot, Wayne Fitzgerald, Francis Richardson, Norman Jack and John Bell**

**Regrets: Councillors Terry McKay, Kathi Maskell; and Warden Duncan McKinlay**

**Staff**

**Present: Lance Thurston, Chief Administrative Officer; Sharon Vokes, County Clerk/Director of Council Services; Randy Scherzer, Director of Planning; Kevin Weppler, Director of Finance; Brian Manser, Manager, Museum and Archives; Scott Taylor, Senior Planner; Sarah Morrison, Intermediate Planner and Tara Warder, Recording Secretary**

## Call to Order

Chair Arlene Wright called the meeting to order at 10:00 a.m.

## Declaration of Pecuniary Interest

There were none.

## Business Arising from the Minutes

*Planning and Community Development Committee minutes dated February 19, 2013*

These minutes were for information only as they were adopted by Grey County Council on March 5, 2013.

## Deputations

Robert Barnett and Hugh Spencer, senior consultants with Museum Planning Partners, attended the meeting to present the Grey Roots Business Plan Update. The report included several recommendations including a revised vision, mission and values, community involvement, visitor experience, collections, staffing and volunteers, attendance and tourism, building condition evaluations and intelligent communities.

The Committee discussed the importance of attracting local residents to Grey Roots. It was suggested that the facility host future community meetings to increase exposure. Further, the Committee inquired as to whether way finding signage improvements need to be made. Mr. Barnett noted that word of mouth campaigning is desirable rather than signage, stating that residents need to be ambassadors.

Discussion occurred regarding volunteers and the possibilities for self-government. Ideally, the volunteers would organize themselves and take on additional roles, thereby freeing staff time.

Councillor Barfoot then left the meeting.

Mr. Barnett further elaborated on the suggestion to consider changes to the museum job titles which reflect industry norms.

Brian Manser noted that the design of the sheaf structure at Grey Roots is almost complete and staff are hopeful it will be complete this summer.

The Committee suggested holding an upcoming Planning and Community Development Committee meeting at Grey Roots.

## Reports – Planning

*PDR-PCD-14-13 – Wind Energy Summary Report*

Scott Taylor addressed the above report, noting that the report originated with a request from the Committee to provide a summary of prior County Council resolutions, lower tier resolutions, and requests for support beyond Grey County regarding wind turbines.

It was noted that a resolution was passed in November 2009 requesting further study on industrial wind turbines and the technology and infrastructure being utilized in these projects. Additionally, at the March 5, 2013 meeting, County Council resolved to encourage the expedited peer review of Dr. Hazel Lynn’s recent study on the effects of wind turbines and further requested the province to issue a freeze on turbines.

Mr. Taylor noted that there have been updates to the Feed In Tariff program and the Province has initiated a priority points system for wind turbine projects.

Staff are not recommending any particular approach at this time, however if the County wishes to take a future position with respect to wind turbines, legal advice may be required.

*PCD31-13* Moved by: Councillor Richardson Seconded by: Councillor Bell

**WHEREAS staff were directed to provide a summary of previous resolutions on wind turbines;**

**NOW THEREFORE BE IT RESOLVED THAT Report PDR-PCD-14-13 be received for information;**

**AND FURTHER THAT staff be directed to circulate this report to Municipal Clerks within Grey County for their information.**

 Carried

*PDR-PCD-15-13 – Additional Culvert on CP Rail Trail South of Highway 26*

Randy Scherzer presented the above report recommending staff to issue a request for quotation for the installation of an additional culvert under the CP Rail Trail south of Highway 26 in order to prevent the trail from washing out during periods of heavy rain. The estimated cost of the project is $15,000 to be funded from the Trails Reserve. The project was originally included in the 2012 budget, however was not completed due to other priority projects.

Discussions occurred regarding the size of the corrugated steel pipe and the options for sizing. Mr. Scherzer noted that the size of the proposed pipe should be able to handle most of the storm water and that consideration must be given to the capacity and size of the existing culverts in the system when determining the size of the proposed pipe.

Further discussion occurred regarding the rationale behind removing the original culvert under the trail.

*PCD32-13* Moved by: Councillor Fitzgerald Seconded by: Councillor Jack

**WHEREAS the 2012 budget included adding a culvert on the CP Rail Trail south of Highway 26 in the City of Owen Sound to be funded from the Trails Reserve;**

**AND WHEREAS the project was not completed in 2012 and the funds were not carried forward in the 2013 budget;**

**AND WHEREAS adding a culvert under the CP Rail Trail will increase the drainage capacity in this area and therefore will help prevent further washouts of the trail from occurring;**

**AND WHEREAS it is estimated that the additional culvert will cost approximately $15,000 including installation;**

**NOW THEREFORE BE IT RESOLVED that Report PDR-PCD-15-13 be received;**

**AND THAT staff prepare a report providing the various sizing options and pricing for the proposed additional culvert under the CP Rail Trail south of Highway 26 in the City of Owen Sound.**

 Carried

*By-law Enforcement Officer Report – March 2013*

*PCD33-13* Moved by: Councillor Bell Seconded by: Councillor Fitzgerald

**THAT the By-law Enforcement Officer report for March 2013 be received for information.**

 Carried

## Committee Review of Land Use Planning Appeals/Potential Appeals

Randy Scherzer addressed the Committee on the active outstanding Ontario Municipal Board (OMB) appeals, noting that the report will be brought to the Committee on a monthly basis.

Mr. Scherzer indicated that the County will not be a party to the Southgate Rice Pit appeal based on the OMB attendance report PDR-PCD-08-13 endorsed by Committee and Council.

*Active Ontario Municipal Board Appeals File List*

*PCD34-13* Moved by: Councillor Bell Seconded by: Councillor Fitzgerald

**THAT the Active Ontario Municipal Board Appeals File List dated March 8, 2013 be received for information.**

 Carried

## Correspondence

*Ontario Small Urban Municipalities Resolution – Food Packaging Deregulation and Low Water Levels in the Great Lakes*

*PCD35-13* Moved by: Councillor Richardson Seconded by: Councillor Jack

**THAT the County of Grey supports the resolutions dated February 20, 2013 and February 22, 2013 from the Ontario Small Urban Municipalities regarding low water levels in the Great Lakes and food packaging deregulation.**

Carried

*PCD36-13* Moved by: Councillor Fitzgerald Seconded by: Councillor Richardson

**THAT the correspondence dated February 1, 2013 from the Bluewater Wood Alliance be received;**

**AND THAT the Bluewater Wood Alliance be requested to attend an upcoming Council meeting to present on their organization and current projects.**

 Carried

*PCD37-13* Moved by: Councillor Bell Seconded by: Councillor Jack

**THAT the County of Grey supports providing the third grant to the Bluewater Wood Alliance in the amount of $2,381.33.**

Carried

## Closed Meeting Matters

The Chair advised that the Committee will go into closed meeting at 11:21 a.m. for consideration of a certain matter.

*PCD38-13* Moved by: Councillor Fitzgerald Seconded by: Councillor Bell

 **THAT the Planning and Community Development Committee do now go into closed session to discuss:**

1. **A proposed or pending acquisition of disposition of land by the municipality with respect to confidential Report PDR-PCD-13-13, pursuant to Section 239 (2)(c) of the Municipal Act, 2001;**
2. **Adoption of the closed meeting minutes of February 19, 2013**

**AND THAT the following staff members remain in attendance: Lance Thurston, Sharon Vokes, Randy Scherzer, Sarah Morrison, Scott Taylor and Tara Warder.**

 Carried

*PCD39-13* Moved by: Councillor Richardson Seconded by: Councillor Bell

 **THAT the Planning and Community Development Committee do now return to open session at 11:42 a.m.**

Carried

The Committee returned to open meeting at 11:42 a.m.

## Other Business

Randy Scherzer noted that Jordan Lee has accepted a planning position in another municipality. Staff wish him the best in his new position.

The tender document for Culvert 21 has been issued. Tenders are due March 28 and the results will be presented to the Committee in April.

Highlights from the Transportation Master Plan will be presented to County Council on April 2nd, 2013.

## Next Meeting Dates

**Tuesday, April 16, 2013 at the Grey County Administration Building.**

On motion by Councillor Bell, the meeting adjourned at 11:46 a.m.

 Arlene Wright, Chair