

Grey County Building Task Force – Administration Building

September 6, 2016 – 9:30 AM

The Grey County Administration Building Task Force met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Dwight Burley; Councillors Pringle, Hicks, Greenfield; and Warden Barfoot

Staff

Present: CAO Kim Wingrove; Directors Anne Marie Shaw, Kevin Weppler, Sharon Vokes; staff members Rob Hatten, Aaron Whitney and Penny Colton – Recording Secretary

Call to Order

Chair Burley called the meeting to order at 9:31a.m.

Adoption of the Agenda

BTF-07-16 Moved by: Warden Barfoot Seconded by: Councillor Greenfield

**THAT the Grey County Building Task Force – Administration
Building agenda dated September 6, 2016 be adopted as presented.**

Carried.

Declaration of Pecuniary Interest

There was none.

Minutes of Meetings

Grey County Building Task Force dated July 5, 2016

These minutes are for information only as they were adopted by Grey County Council on August 2, 2016.

Status of Roof

Mrs. Shaw provided an overview of the issues with the roof at the Administration Building. A thermal projection was provided which indicated that the entire roof is wet. The warranty for the previous work has expired and replacement is required. Various estimates were provided, and direction was given to delay the work until 2018 as redesign of the roof will alleviate roof issues. Patch work on the barrel roof will be done this year to alleviate some of the issues.

Ms. Wingrove reviewed the budget. There currently no plans to touch the contingency; the roof issues reinforces the need to be cautious and diligent with the budget.

DJ Peat will provide an estimate for patching to carry the roof through the winter. Funds had been put aside for roof work in 2020. The life expectancy of the work completed did not match the estimated time frame.

Rear Parking Lot

Mrs. Wingrove reviewed the additional item pricing including resurfacing of the back parking lot, painting, and carpet. The parking lot piece does need to move forward and the proposed amount is appropriate.

Mr. Wepler reviewed the spreadsheet of costs and the funding resources. The costs do not include architect fees as staff will be working directly with Devlan Construction.

Chair Burley questioned the grade and catch basin designs. Mrs. Shaw and Ms. Wingrove confirmed that the designs are appropriate, and include parking lines. The addition of the back parking lot will alleviate some of the current parking restrictions.

Resolution BTF-08-16 regarding RFT-FIN-01-16 was endorsed by County Council on September 6, 2016.

BTF-08-16 Moved by: Councillor Hicks

Seconded by: Councillor Pringle

THAT the following separately priced expenditures included in RFT-FIN-01-16 be approved:

1. **Provide new asphalt surfacing at existing parking lot - \$100,000, plus HST**
2. **Provide new granular base at the new asphalt resurfacing at existing parking lot - \$80,000, plus HST**
3. **Provide new carpeting throughout the existing building to replace the existing carpet - \$110,000, plus HST**

AND THAT these expenditures be funded \$188,000 from the Administration Property reserve and the balance from the One Time Funding reserve.

Carried.

Other Business

Updates were provided on the recent construction; foundation work has begun, steel is expected to begin in October - November. The building will be enclosed in December in order for work to continue throughout the winter months.

Installation of the sprinkler system work has been completed and outside work continues. Staff meetings are occurring today and next week to update staff and a link on the County website is also now available for staff and public. The OPP have been approached to provide a threat risk assessment for the courts.

Next Meeting Dates

At the call of the Chair.

On motion by Councillor Pringle, the meeting adjourned at 9:58 a.m.

Dwight Burley, Chair