



Committee Minutes

Committee of Management January 18, 2022 – 9:30 AM

The Committee met on the above date through electronic means with the following members participating:

Present: Councillors Dwight Burley, Scott Mackey, Christine Robinson, Brian O’Leary; Barb Clumpus, John Woodbury and Warden Selwyn Hicks

Staff

Present: Kim Wingrove, Chief Administrative Officer; Jennifer Cornell, Director of Long-Term Care; Mary Lou Spicer, Director of Finance; Markus Hawco, Financial Analyst, Natalie Murray, HR Generalist; Heather Morrison, Clerk; Olivia Yale, Digital Communications Specialist and Tara Warder, Deputy Clerk / Legislative Coordinator

Call to Order

Heather Morrison called the meeting to order at 9:30 AM.

Election of Chair and Vice Chair

Heather Morrison called for nominations for Chair and Vice Chair of the Committee.

CM01-22 Moved by: Councillor Robinson Seconded by: Councillor Woodbury

That Scott Mackey be nominated as Chair of the Committee of Management for 2022.

On motion by Councillor Burley, nominations closed.

Scott Mackey accepted the nomination and was acclaimed Chair.

CM02-22 Moved by: Councillor Burley Seconded by: Councillor O’Leary

That Councillor Robinson be nominated as Vice Chair of the Committee of Management for 2022.

On motion by Councillor Woodbury, nominations closed.

Councillor Robinson accepted the nomination and was acclaimed Vice Chair of the Committee for 2022.

Councillor Mackey then assumed the Chair.

Declaration of Interest

There were no declarations of interest.

Reports

LTQR-CM-01-22 Long-Term Care Operational Report October 15-December 14, 2021

Jennifer Cornell presented the operational report dated October 15, 2021 to December 31, 2021.

It was noted that the Ministry of Long-Term Care has provided funding to access a digital clinic support tool and each home will receive \$5,000 in funding. The implementation will take place during the first quarter of 2022.

Compliance findings were then outlined. There were no outbreaks during this reporting period and training efforts to support the Behavioural Support Transition Unit pilot are continuing. Staffing changes were also outlined.

All of the homes worked hard with residents, staff, and the community to recognize the various events during this time period, including Hallowe'en, Remembrance Day, and Christmas. The report outlines the efforts to bring some normalcy to the residents.

The provincial requirement to meet 97% occupancy has been paused during the pandemic and this will be set to expire on January 31st, 2022. Relief from the requirement during covid-19 and other infectious disease outbreaks will continue.

All three homes had regular inspections and completed required drills.

Ms. Cornell then shared some "Colour It" stories. From handmade art projects to fuzzy blankets, the community continues to share their support with the homes. One resident wanted to tour the renovated Grey County Administration building across the road from Lee Manor and staff were able to make this happen for her. The recreation team also created a festival of lights at Rockwood Terrace for the residents in place of the usual bus tour that happens during the Christmas season.

Questions were addressed regarding the use of the Employee Assistance Program for staff and the temporary wage enhancement for personal support workers.

Staff noted that they would want to follow the lead of AdvantAge Ontario when it comes to advocating for additional wage enhancements for PSWs. It was noted that the organization has released their provincial pre-budget advocacy document and the Director will follow up with the Committee on the contents of that document.

Discussion occurred on the use of peer support groups for mental health support and the benefits were noted. There is opportunity to learn from paramedics and firefighter partners on improvements to the Code Lavender program that was being developed before the pandemic. When people are reflecting on the pandemic down the road, they may need access to supports and it is important to keep that in mind.

CM03-22 Moved by: Councillor O'Leary Seconded by: Councillor Burley

That report LTCR-CM-01-22 regarding a Long-Term Care Operational Report dated October 15 – December 14, 2021 be received for information.

Carried

LTCR-CM-02-22 Long Term Care Covid-19 Update

Jennifer Cornell addressed the Committee on a long-term care covid-19 update.

All three homes are currently in active Covid-19 outbreak. Full outbreak measures are being used to ensure safety. There have been a number of updates come forward outlining the additional measures and guidance as a result of the new variant, Omicron. The homes quickly implemented all of the new strategies and have held family meetings to provide updates. Personal protective equipment supplies are being monitored to ensure that an 8 week supply is maintained at all times.

She outlined the timelines associated with the Covid-19 outbreaks for each of the homes.

Health status reports are provided on a daily basis to family members.

Leadership teams provide daily support and members are on site every day. Ms. Cornell then updated the Committee on the vaccine schedule for fourth doses for residents. The third dose is now mandatory for staff and they must have it by January 28th if they are eligible. Increased rapid testing has been taking place as well.

Infection prevention and control strategies were highlighted. Any staff who are providing direct care to residents that have symptoms or are Covid -19 positive, are to use N95 masks. Further, any area that is in Covid outbreak require staff to wear N95 masks.

Staff continue to be grateful for the designated care providers who continue to support residents whenever they are called upon.

With the increased number of Covid-19 cases, some staff are required to be isolated because of exposure. The restriction on limiting staff to work in a single home has been lifted and other measures are in place to limit exposure risks.

Grey County staff are preparing to be redeployed to long term care if required.

Long-term care staffing levels are stable because of the hard work by staff and who continue to go above and beyond. Many are picking up extra shifts and all working extremely hard. It is a genuine team effort.

CM04-22 Moved by: Councillor Clumpus Seconded by: Councillor Robinson

That Report LTCR-CM-02-22 regarding a long-term care Covid-19 update be received for information.

Carried

LTCR-CM-03-22 2021 Write off of Uncollectible Accounts

Markus Hawco presented the above report to the Committee. This is an annual report to the Committee. The Ministry requires the County to write off uncollectible accounts regardless of their status at the end of the year. If there are any to be written off, the Ministry will write off 50% of the basic accommodations, however efforts are still made to collect from the residents.

Resident rates were discussed. For a resident who is in a basic bed, the cost is based on the previous year's Canada Revenue Agency notice of assessment and the province will pay the difference to the home. If a resident is in a preferred bed, they pay the full price.

CM05-22 Moved by: Councillor Burley Seconded by: Councillor O'Leary

That Report LTCR-CM-03-22 titled 2021 Long Term Care Write Off of Uncollectible Accounts be received; and

That the recommended write offs in the amount of \$28,701 as outlined in the report be approved.

Carried

Other Business

There was no other business.

Next Meeting Dates

March 18, 2022

On motion by Councillors Woodbury and Burley, the meeting adjourned at 10:29 AM.