



Task Force Minutes

Grey County Building Task Force – Administration Building

May 5, 2015, 1:30 p.m.

The Grey County Building Task Force met on the above date at the County Administration Building with the following members in attendance:

Present: Warden Kevin Eccles, Councillors Burley, Pringle, Hicks, and Greenfield

Staff

Present: Acting CAO Sharon Vokes, Directors Anne Marie Shaw, Kevin Weppler, and staff members Rob Hatten, Aaron Whitney and Penny Colton – Recording Secretary

Call to Order

Acting CAO Sharon Vokes called the meeting to order at 1:50 p.m.

Election of Chair and Vice Chair

Moved by: Councillor Greenfield Seconded by: Councillor Pringle

BTF-01-15 THAT Councillor Burley be nominated Chair of the Grey County Building Task Force.

On motion of Councillor Pringle the nominations were closed.

Councillor Burley accepted the nomination.

Councillor Burley was acclaimed Chair of the Grey County Building Task Force.

The Acting CAO then called for nominations for Vice Chair of the Grey County Building Task Force.

*Moved by: Councillor Pringle
Eccles*

Seconded by: Warden

BTF-02-15 THAT Councillor Greenfield be nominated Vice Chair of the Grey County Building Task Force.

Carried

On motion of Councillor Pringle the nominations were closed.

Councillor Greenfield accepted the nomination.

Declaration of Pecuniary Interest

There was none.

Terms of Reference

The Terms of Reference for the Grey County Building Task Force – Administration Group were reviewed.

*Moved by: Councillor Hicks
Seconded by: Councillor Pringle*

BTF-03-15 THAT the Terms of Reference for the Grey County Building Task Force – Administration Building be accepted as presented.

Deputation

Paul Sapounzi, Ventin Group

Mr. Sapounzi thanked the group for the opportunity to work with Grey County and extended a commitment to council to keep the budget on track.

Paul will be Grey County's contact for this project and his contact at Grey County will be Anne Marie Shaw for all communication.

Moving forward Paul is recommending a Technical Advisory Group be established of County staff. Paul and Anne Marie will provide a schedule of meetings for the Task Force that will coincide with Corporate Services Committee and Council dates where possible.

Paul provided and reviewed with the group a schedule of construction, which identifies the working drawings will be complete by September 2015.

During discussion it was recommended that flexibility be provided for expanding services and options for future growth.

Moved by: Warden Eccles
Hicks

Seconded by: Councillor

BTF-04-15 That direction be given to the Ventin Group to provide for the provisions in the design and drawings of a third floor for future leasing opportunities and/or potential future expansion.

Carried.

Other Business

- a. *City of Owen Sound's request to relocate to Grey County Administration Building*

Chair Burley advised that the City of Owen Sound cannot commit to its needs for the future, at this time, but the County can make provisions for future opportunities which could include the addition of a third floor and to be treated as a lease hold for future use.

Paul reviewed the provisions that would be required to make these accommodations, water, electrical, drainage, elevator etc. that should be considered at this time. The City should be advised that there would be significant savings to proceed sooner rather than later. Paul will provide costings to make these additional provisions for future growth, in order that County Council can make a decision.

- b. *Communication*

Rob Hatten is committed to providing precise and timely communications to all staff and public as it will be key in advocating for the addition and renovation.

Next Meeting Dates

At the call of the Chair.

On motion by Councillor Pringle, the meeting adjourned at 3:30 p.m.

Dwight Burley, Chair

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