

Report CCR-PCD-16-16

To: Chair McQueen and Members of the Planning and Community Development Committee

From: Sharon Vokes, County Clerk/Director of Council Services
Randy Scherzer, Director of Planning

Meeting Date: April 19, 2016

Subject: **Quarterly Purchasing Report for Quarter 1 of 2016**

Status: Recommendation adopted by Committee as presented per Resolution PCD62-15; Endorsed by County Council May 3, 2016 per Resolution CC55-16;

Recommendation(s)

THAT Report CCR-PCD-16-16, being a quarterly purchasing report for Quarter 1 of 2016 for the Clerk's and Planning Departments, be received for information.

Background

The County of Grey Purchasing Policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to \$250,000. This policy requires Directors to provide a summary of all purchases between \$25,000 and \$250,000 on a quarterly basis.

The below chart summarizes all purchases made between \$25,000 and \$250,000 by the Clerk's Department or the Planning Department between January 1, 2016 and March 31, 2016.

Contract	Description	# of Bids	Awarded to	Approved Available Budget	Awarded Amount (excl. HST)
RFP-CC-01-16	Grey Roots Strategic Plan Update	6	TCI Management Consultants	\$30,000	\$26,372
RFT-PCD-03-16	Harvest of Lily Oak	2	Bester Forest Products	(\$90,000)	(\$93,331)

RFP-PCD-08-16	Development Charges Update	2	Hemson Consulting	\$45,000	\$41,400
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Financial

Link to Strategic Goals / Priorities

The Values Statement of the approved Corporate Strategic Plan includes fiscal responsibility. Consistent application of the purchasing policy requirements focuses on the commitment to ensure effective and efficient processes, which offer prudent use of public funds.

Attachments

None

Respectfully submitted by,

Sharon Vokes
County Clerk/Director of Council Services

Randy Scherzer
Director of Planning