



Committee Report

Report PDR-PCD-08-15

To: Chair Wright and Members of the Planning and Community Development Committee

From: Sharon Vokes, County Clerk / Director of Council Services
Randy Scherzer, Director of Planning and Development

Meeting Date: January 15, 2015

Subject: **Quarterly Purchasing Report for Quarter 4 of 2014**

Status: Recommendation adopted by Committee as presented per Resolution PCD19-15; Endorsed by County Council per Resolution CC34-15 February 3, 2015;

Recommendation(s)

THAT Report PDR-PCD-08-15, being a quarterly purchasing report for Quarter 4 of 2014 for the Clerk’s and Planning Departments, be received for information.

Background

The County of Grey Purchasing Policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to \$250,000. This policy requires Directors to provide a summary of all purchases between \$25,000 and \$250,000 on a quarterly basis.

The below chart summarizes all purchases made between \$25,000 and \$250,000 by the Director of Council Services and/or the Director of Planning and Development between October 1, 2014 and December 31, 2014.

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-CC-14-14	Interpretive Devices	1	Augmented Marketing	\$35,000	\$26,500

RFP-PCD-14-14	Source Water Protection Study Administrative Support Documents	6	Cambium Inc.	Within funding envelope	\$32,775
RFT-PCD-15-14	Forest 20 Dornoch Tract (Krug Property)	4	Samuel Martin	\$55,000 anticipated to be received	\$83,200

Link to Strategic Goals / Priorities

The Values Statement of the approved Corporate Strategic Plan includes fiscal responsibility. Consistent application of the purchasing policy requirements focuses on the commitment to ensure effective and efficient processes, which offer prudent use of public funds.

Attachments

None

Respectfully submitted by,

Randy Scherzer
 Director of Planning and Development

Sharon Vokes
 County Clerk / Director of Council Services