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## Council

September 27, 2018 – 9:30 AM

Council Chambers, Grey County Administration Building

1. **Call to Order**
2. **O Canada**
3. **Roll Call**
4. **Declaration of Pecuniary Interest**
5. **Adoption of Minutes**
  - a. County Council and Committee of the Whole minutes dated September 13, 2018  
  
**That the minutes of the County Council meeting and Committee of the Whole meeting dated September 13, 2018 and the resolutions contained therein, be adopted as presented.**
  - b. County Council closed meeting minutes dated September 13, 2018  
  
**That the County Council closed meeting minutes dated September 13, 2018 be adopted as provided.**
  - c. Long-Term Care Committee of Management minutes dated September 11, 2018  
  
**That the minutes of the Long-Term Care Committee of Management meeting dated September 11, 2018 be adopted as presented.**
  - d. CAO Performance Evaluation Committee minutes dated September 17, 2018  
  
**That the minutes of the CAO Performance Evaluation Committee meeting dated September 17, 2018 be adopted as presented.**
  - e. CAO Performance Evaluation Committee closed meeting minutes dated September 17, 2018  
  
**That the CAO Performance Evaluation Committee closed meeting minutes dated September 17, 2018 be adopted as provided.**
6. **Closed Meeting Matters (if required)**
7. **By-laws**
8. **Good News and Celebrations**
9. **Adjournment**

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## County Council

### September 13, 2018

Grey County Council met at the call of the Warden on the above date at 9:30 AM at the Grey Roots Museum and Archives Barn. The Clerk called Council to order and Warden Stewart Halliday assumed the Chair.

The Warden invited members of Council to join him in O Canada.

The Roll was called by the Clerk with all members present except Councillor McKean.

Kim Wingrove, Chief Administrative Officer; Heather Morrison, Clerk; and Jacquelyn Morrison, Deputy Clerk/Legislative Coordinator were also in attendance.

The following staff members were in attendance:

Kevin Wepler, Director of Corporate Services; Anne Marie Shaw, Director of Housing; Barbara Fedy, Director of Social Services; Grant McLevy, Director of Human Resources; Pat Hoy, Director of Transportation Services; Randy Scherzer, Director of Planning and Development; and Kevin McNab, Director of Paramedic Services.

Acting Medical Officer of Health, Dr. Hazel Lynn was also in attendance.

### Declaration of Pecuniary Interest

There were no disclosures of pecuniary interest.

### Adoption of Minutes

CC85-18      Moved by: Councillor Barfoot      Seconded by: Councillor Burley

**That the minutes of the County Council meeting and Committee of the Whole meeting dated August 9, 2018 and the resolutions contained therein be adopted as presented.**

Carried

CC86-18      Moved by: Councillor Greenfield      Seconded by: Councillor Clumpus

**That the County Council closed meeting minutes dated August 9,**

**2018 be adopted as provided to County Council.**

Carried

## Closed Meeting Matters

CC87-18      Moved by: Councillor Bell                      Seconded by: Councillor Eccles

**That County Council does now go into closed session pursuant to Section 239 (2) of the *Municipal Act, 2001* to discuss:**

- i.      Personal matters about an identifiable individual, including municipal or local board employees (Director of Legal Services); and**

**That the following staff remain in attendance: Kim Wingrove, Heather Morrison, Kevin Wepler, Anne Marie Shaw, Randy Scherzer, Barbara Fedy, Grant McLevy, Pat Hoy, Kevin McNab, Jacquelyn Morrison, and Dr. Hazel Lynn.**

Carried

Council proceeded into closed session at 9:39 AM.

Council returned to open session at 9:48 AM.

The Warden confirmed that only the items stated in the resolution to move into closed session were discussed.

## Reports

### Board of Health

CC88-18      Moved by: Councillor Mackey                      Seconded by: Councillor Barfoot

**That the Board of Health Report dated August 24, 2018 and the Board of Health minutes dated July 27, 2018 be received for information.**

Carried

## By-Laws

There were none.

## Good News and Celebrations

Councillor Eccles advised that the Neustadt Fall Fair is happening on September 14<sup>th</sup> and 15<sup>th</sup>. On September 15<sup>th</sup> the firefighters are holding a fundraiser in Durham. He also noted that the Terry Fox Run is happening in Durham on September 16<sup>th</sup>.

Councillor Boddy advised that Concours d'Elegance is occurring on September 15<sup>th</sup> and 16<sup>th</sup> at Cobble Beach. There will be a tour of the cars on Sunday.

Councillor Barfoot noted that the Saturday Concours d'Elegance event is "cars and coffee".

Councillor McQueen advised that the Feversham Fall Fair occurring this weekend with the truck pull event happening on September 16<sup>th</sup>. He also noted the Rocklyn Fall Fair. Councillor McQueen advised that the cemetery will be celebrating their anniversary on September 16<sup>th</sup>. He thanked the Warden and everyone who helped him with his election to the AMO County Caucus.

Warden Halliday noted the celebration in Kimberley this weekend for their sesquicentennial.

Councillor Woodbury noted that on Wednesday, September 26<sup>th</sup> the Seniors' Expo will be held in Holstein.

Councillor Ardiel noted that it is apple picking season and encouraged everyone to buy local produce.

## Adjournment

On motion by Councillors McQueen and Bell, Council adjourned at 10:04 AM to the call of the Warden.

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Stewart Halliday, Warden

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Heather Morrison, Clerk

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## Committee of the Whole

### September 13, 2018

Grey County Council met on the above date at 10:04 AM at the Grey Roots Museum and Archives Barn. Warden Stewart Halliday assumed the Chair and called the meeting to order with all members present except McKean.

### Declaration of Pecuniary Interest

There were no disclosures of pecuniary interest.

### Determination of Items Requiring Separate Discussion

The following items were requested to be removed from the Consent Agenda and moved under Items for Discussion: a, b, c.

### Consent Agenda

There were no Consent Agenda items.

### Items for Direction and Discussion

The Warden requested and received a two thirds majority to move the Consent Agenda items to the beginning of the Items for Direction and Discussion.

### Oxford County Correspondence dated August 9, 2018

Moved by: Councillor Eccles

Seconded by: Councillor Boddy

**That Grey County Council support Oxford County's SouthwestLynx proposal for the development of an Integrated High-Performance Public Transportation Solution for Southwestern Ontario.**

#### *Amendment*

CW210-18

Moved by: Councillor Eccles

Seconded by: Councillor Barfoot

**That the motion be changed from "support" to "receive for information".**

Carried

*Main Motion as Amended*

CW211-18 Moved by: Councillor Eccles Seconded by: Councillor Barfoot

**That Grey County Council receive for information Oxford County's SouthwestLynx proposal for the development of an Integrated High-Performance Public Transportation Solution for Southwestern Ontario.**

Carried

## Owen Sound Regional Hospital Foundation Correspondence dated August 13, 2018

CW212-18 Moved by: Councillor Hicks Seconded by: Councillor Fosbrooke

**That the Owen Sound Regional Hospital Foundation Correspondence dated August 13, 2018 regarding the purchase of the new Magnetic Resonance Imaging (MRI) be received for information.**

Carried

## Grey Bruce Health Unit Correspondence dated August 24, 2018

CW213-18 Moved by: Councillor Barfoot Seconded by: Councillor Hicks

**That the Grey Bruce Health Unit Correspondence dated August 24, 2018 regarding Ontario's Basic Income Pilot be supported by Grey County Council.**

Carried

## SSR-CW-13-18 Further Extension of Movin' GB Service

Moved by: Councillor Fosbrooke Seconded by: Councillor Barfoot

**That Report SSR-CW-13-18 be received; and**

**That Council provides direction regarding continued operation of the twice weekly Highway 10 corridor route from Owen Sound to Shelburne given the absence of confirmed provincial transportation funding.**

*Main Motion as Amended*

CW214-18 Moved by: Councillor Barfoot Seconded by: Councillor Bell

**That Report SSR-CW-13-18 be received; and**

**That the rural transportation program continues until December 31, 2018, pending a decision on the approved grant application at an approximate cost of \$6,500 per month; and**

**That this be funded from the anticipated 2018 Ontario Works departmental surplus and should it not be sufficient, the remainder be funded by a transfer from the Ontario Works Caseload Reserve.**

Carried

Staff will contact the Member of Provincial Parliament for Grey-Bruce-Owen Sound to request a status update from the Ministry on the rural transportation funding.

## HDR-CW-17-18 Grant in Lieu of Development Charges

CW215-18 Moved by: Councillor Wright Seconded by: Councillor Pringle

**That report HDR-CW-17-18 be received and the affordable housing projects through Community Living Owen Sound and District and Owen Sound Housing Company be approved for a grant in lieu of development charges; and**

**That the \$52,272 in funding required for the grant in lieu be funded from One Time Funding.**

Carried

## HDR-CW-18-18 National Housing Co-investment Fund

CW216-18 Moved by: Councillor Paterson Seconded by: Councillor Clumpus

**That report HDR-CW-18-18 on the Co-investment Fund through the National Housing Strategy be received for information.**

Carried

The Committee recessed briefly, then reconvened.

## Addendum to PDR-CW-09-17 Parkbridge Craigleith Subdivision – Town of the Blue Mountains

Councillors Barfoot and Burley left the meeting.

CW217-18 Moved by: Councillor Clumpus Seconded by: Councillor Greenfield

**That Addendum to Report PDR-CW-09-17 be received; and**

**That all written and oral submissions received on plan of subdivision 42T-2016-10 known as Parkbridge Craigleith were considered; the effect of which helped to make an informed recommendation and decision; and**

**That in consideration of the draft plan of subdivision application 42T-2016-10, on lands described as Part of Lot 21, Concession 2 being Part Lot 161, East Part of Lot 169, Lot 172, and Part Lot 173, Plan 529 (geographic Township of Collingwood) in the Town of The Blue Mountains, the Grey County Committee of the Whole approves this plan of subdivision to create a total of four (4) blocks part of which would contain a total of two hundred and eleven (211) residential units consisting of forty (45) single detached dwellings and one hundred and sixty six (166) townhouses, subject to the**

**conditions set out in the Notice of Decision.**

Carried

The Committee recessed and received a presentation from Grey Roots Museum and Archives, then reconvened.

Councillor Woodbury left the meeting during the recess.

## **PDR-CW-28-18 Servicing Allocation Options Report**

*CW218-18* Moved by: Councillor Eccles

Seconded by: Councillor Ardiel

**That Report PDR-CW-28-18 Servicing Allocation Options be received.**

**That for new plans of subdivision or condominium being considered for draft approval by the County of Grey after September 13, 2018, save and except those in the City of Owen Sound, Hybrid Approach Option C allowing, servicing allocation at the discretion of the municipality, at the draft approval stage for plans of subdivision and condominium, or at the time of registration, or through separate by-law prior to registration, be endorsed.**

**That staff be directed to include policy language in Recolour Grey that sets criteria for allocating capacity through approvals of plans of subdivision or condominium, and criteria for draft plan approval extensions where servicing is being allocated.**

**That staff be directed to consult with municipal staff and the development community on options for servicing allocation and existing draft plan approvals.**

**That a review of all draft plan approvals granted on or prior to September 13, 2018, save and except those in the City of Owen Sound, be brought forward in a future staff report. This report shall consider a process for revisions to older draft approvals, which may include implementing lapse dates for draft approval and servicing allocation, or withdrawal of draft approval;**

**That Report PDR-CW-28-18 be circulated to member municipalities along with an explanation of the chosen option.**

Carried

## **Addendum to PDR-CW-22-18 Stonebrook Phase II of Plan of Subdivision – Grey Highlands**

*CW219-18* Moved by: Councillor McQueen

Seconded by: Councillor Mackey

Councillor Pringle left the meeting.

**That Addendum to Report PDR-CW-22-18 be received; and**



**That all written and oral submissions received on plan of subdivision 42T-2018-02 known as Stonebrook Phase II were considered; the effect of which helped to make an informed recommendation and decision; and**

**That in consideration of the draft plan of subdivision application 42T-2018-02, for lands described as Part of Lot 98, Concession 1, (geographic Township of Artemesia) in the Municipality of Grey Highlands, the Grey County Committee of the Whole approves this plan of subdivision to create 10 (10) blocks for the purpose of constructing a total of twenty-four (24) townhouse units, subject to the conditions set out in the Notice of Decision.**

Carried

### **PDR-CW-29-18 Stonebrook Phase III Plan of Subdivision – Grey Highlands**

*CW220-18* Moved by: Councillor McQueen                      Seconded by: Councillor Bell

**That Report PDR-CW-29-18 regarding an overview of proposed plan of subdivision application 42T-2018-07, consisting of fifty-four (54) townhouse units on lands described as Part of Lots 98 and 99, Concession 1 NETSR, Part 1 of 17R181 (geographic Village of Markdale) in the Municipality of Grey Highlands, be received for information.**

Carried

### **PDR-CW-30-18 Villages at Peaks Bay – Town of the Blue Mountains**

*CW221-18* Moved by: Councillor Ardiel                      Seconded by: Councillor Eccles

**That Report PDR-CW-30-18 be received; and**

**That in consideration of the request to combine two draft plans of condominium known as 42-CDM-2013-01 (Delphi Court) and 42-CDM-2007-15 (Neighbourhoods at Delphi Point) on lands described as Part of Lot 26, Concession 5 and 6, Parts 5 to 10, Plan 16R-9532 and Block 7, RP 16M-37, geographic Township of Collingwood, in the Town of The Blue Mountains, the Grey County Committee of the Whole approves this redline revision by adding the draft approved units from draft approved plan of condominium 42-CDM-2013-01 to 42-CDM-2007-15 resulting in a revised draft plan of condominium consisting of a total of 149 vacant land condominium units (57 single detached units, 2 semi-detached units, and 90 townhouse units), subject to the conditions set out in the Notice of Decision.**

Carried

## PDR-CW-31-18 – Meaford Winery Official Plan Amendment Merit Report - Meaford

CW222-18 Moved by: Councillor Mackey Seconded by: Councillor Paterson

**That Report PDR-CW-31-18 regarding a proposed County Official Plan Amendment be received; and**

**That the proposal proceeds to a Public Meeting to consider an amendment to the County of Grey Official Plan on lands designated ‘Rural’ and ‘Hazard Lands’, to consider exceptions to the small scale commercial and industrial use definition to allow for a larger winery facility that includes agricultural related uses and on-farm diversified uses, for the lands described as 357038 The Blue Mountains-Meaford Townline (Concession 1, Part Lot 1 & Part Lot 2, 16R-7631, Part 1 and 16R-8386 Part 1), Municipality of Meaford, geographic Township of St. Vincent provided the Municipality is prepared to hold a joint public meeting in consideration of the necessary local amendment requirements.**

Carried

## Other Business

Councillor Mackey inquired if a tour of Grey Roots Museum and Archives could be arranged for a future meeting. Staff will arrange.

## Notice of Motion

There were no notices of motion.

## Adjournment

On motion of Councillors McQueen and Hicks, Committee of the Whole adjourned at 2:19 PM to the call of the Chair.

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Stewart Halliday, Warden

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Heather Morrison, Clerk

## Long-Term Care Committee of Management September 11, 2018 – 1:00 PM

The Long-Term Care Committee of Management met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Dwight Burley; Councillors Alan Barfoot, Sue Paterson, Arlene Wright; and Warden Stewart Halliday

### Staff

Present: Kim Wingrove, Chief Administrative Officer; Lynne Johnson, Director of Long-Term Care; Kevin Wepler, Director of Corporate Services; Heather Morrison, Clerk; Karen Kraus, Jennifer Cornell, and Stacie Goldie, Long-Term Care Administrators; Deputy Treasurers Mary Lou Spicer and Joanna Alpajaro; Amanda Brooks, Asset Management Coordinator; and Jacquelyn Morrison, Deputy Clerk/ Legislative Coordinator

### Sienna Staff

Present: Sanja Freeborn, Vice President of Operations Long-Term Care and Daile Moffatt, Vice President of Quality and Informatics

## Call to Order

Chair Burley called the meeting to order at 1:00 PM.

Each individual present introduced themselves to the group.

## Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

## Report

### Sienna Senior Living Updates and Contributions

Lynne Johnson introduced Sanja Freeborn and Daile Moffatt.

Ms. Freeborn advised that she recently met with the administrators from the Grey County homes to discuss the priorities of the individual homes. Ms. Freeborn also toured the homes and was introduced to staff at the homes.

Ms. Freeborn advised that the administrators will report to her and she will provide

support in all areas. Lynne Johnson will be involved with every aspect of the ongoing operations to support change management. Ms. Freeborn's team will report to the Committee of Management. The Committee of Management will report to Grey County Council.

Ms. Moffatt discussed the accreditation process through the Commission on Accreditation of Rehabilitation Facilities ("CARF"). The homes will be moving towards accreditation in the later part of 2019. The CARF accreditation focuses on the quality of care being provided. Accredited homes receive additional funding each year. The preparation for accreditation will start very soon and it takes approximately 18 months. The preparation includes starting to implement Sienna's policies based on priority. All three homes will be visited by CARF surveyors in the first year of accreditation. Some discussion occurred regarding tracking accreditation costs through the operating budget.

Ms. Moffatt spoke about the four strategic pillars for the management and consulting services provided by Sienna. The four pillars are: financial, quality, operating platform, and human resources.

## Financial

Ms. Freeborn noted that the first priority will focus specifically on preparing the 2019 budgets for each individual home. The 2019 budgets will be based on the current financials for the homes. Grey County staff has provided financial information to Sienna and Sienna is creating a budget template. Sienna will review and have dialogue with Grey County on the financials. A budget lab has been arranged between the administrators and a Sienna accountant in mid-September. Sienna hopes to finalize the budget the week of October 15<sup>th</sup> to present it to the Committee in November.

## Quality

Ms. Moffatt discussed the Quality Management Platform, being the committee structure and aligning with best practices. She discussed standardizing policies and procedures to ensure consistency across the homes. She noted the regional assignment model to align governance and structure. She also advised that in the future, the updated Point Click Care platform will be implemented. Discussion occurred around the importance of having consistency across the homes, while noting that each of the homes is a separate and unique community. Ms. Moffatt noted that each home will have different priorities for improvement in quality of care based on the publically reported indicators.

## Operating Platform

Ms. Freeborn discussed that there will be a soft roll out of Sienna's policies and

procedures based on the priorities identified by administrators and senior management. She highlighted the Resident & Family satisfaction survey that has already begun in order to provide a benchmark in the future.

## Human Resources

Ms. Freeborn advised that there will be a focus on reducing absenteeism, managing sick time, improving agency and overtime utilization. A priority will also be to ensure compliance *with Accessibility for Ontarians with Disabilities Act* and consistency of onboarding and orientation.

Ms. Freeborn provided examples of open and closed meeting templates that can be used by Sienna at future Committee meetings to ensure that the Committee is fully engaged in the operations of the homes. The reports would be completed in collaboration with Sienna and the administrators. The Committee encouraged the use of the sample report templates.

Discussion occurred around the Terms of Reference for the Committee. Kim Wingrove advised that the Terms of Reference should be reviewed after the Ministry has approved the Management Agreement.

The Committee discussed notice to residents regarding the engagement of Sienna. Ms. Johnson confirmed that notice to staff had been sent out and that the homes will host resident and family council meetings in the fall. It was specified that communication with the residents will continue to be through Grey County staff.

Ms. Wingrove noted that there will be a meeting with Sienna and human resources in the near future.

## Other Business

Lynne Johnson advised that the budgets are currently being prepared and past capital projects are being reviewed. Ms. Johnson provided updates on current projects at each of the homes and noted which ones are moving forward and which ones are on hold pending further information.

Ms. Johnson noted that Sienna is not reviewing Grey County's capital as part of budget submission this year. It was also noted that this does not prevent conversations from occurring regarding the capital projects.

Kim Wingrove suggested that the Committee meet in November to review the budgets.

## Next Meeting Dates

The next meeting will be held at the call of the Chair.

On motion by Councillor Barfoot and Warden Halliday, the meeting adjourned at 2:10 PM.

Dwight Burley, Chair

## CAO Performance Evaluation Committee September 17, 2018 – 10:00 AM

### Summit Room

The CAO Performance Evaluation Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Stewart Halliday; Councillors Alan Barfoot, Sue Paterson, Kevin Eccles and Anna Marie Fosbrooke

#### Staff

Present: Kim Wingrove, Chief Administrative Officer and Penny Colton-Recording Secretary

### Call to Order

Chair Halliday called the meeting to order at 10:00 am.

### Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

### Previous Minutes

CAO Performance Evaluation Committee minutes dated February 22, 2018

The minutes were provided for information purposes.

### Business Arising

No business arising.

### Corporate Strategic Plan Update

Mrs. Wingrove provided an overview of the process to review the updates of the plan advising that a report will be provided to council on October 11<sup>th</sup>. Good progress has been made on all three goals and highlights were provided and discussed.

## Closed Meeting Matters

*CPE-05-18* Moved by: Councillor Barfoot

Seconded by: Councillor Paterson

**That Grey County Council does now move into closed session to discuss:**

- i. Personal matters about an identifiable individual, including municipal or local board employees; and  
That the following staff remain in attendance: Penny Colton and Kim Wingrove (in part).**

Carried

Council proceeded into closed session at 11:27 am.

Council returned to open session at 12:12 pm.

The Chair confirmed that only the items stated in the resolution to move into closed session were discussed.

Mrs. Wingrove joined the meeting at this point.

## Discuss Final Meeting in October for 2019 Goals and Objectives Setting

Mrs. Wingrove advised a meeting will be held to review the committee's comments from the evaluation process. Presentation of the CAO's evaluation will be provided at the November 8<sup>th</sup> Council session.

The CAO Performance Evaluation Committee will meet in November to establish and prioritize 2019 goals and objectives in order that a report can be provided to council on November 22<sup>nd</sup>.

## Other Business

### Next Meeting Dates

October 25, 2018 2:00 p.m.

On motion of Chair Halliday, the meeting adjourned at 12:21 PM to the call of the Chair.

Stewart Halliday, Chair