



Committee Report

To:	Chair Burley and Members of Committee of Management
Committee Date:	May 23, 2018
Subject / Report No:	LTCR-CM-14-18
Title:	Award of RFP-LTC-02-18 Sprinkler at Rockwood Terrace
Prepared by:	Karen Kraus, Administrator Mike Alguire, Purchasing Manager
Reviewed by:	Lynne Johnson, Director of Long Term Care
Lower Tier(s) Affected:	None
Status:	

Recommendation

1. That Report LTCR-CM-14-18 regarding RFP-LTC-02-18 – First Floor Sprinklers at Rockwood Terrace be received and that the proposal be awarded to Forest City Fire Protection for \$113,045, excluding taxes; and
2. That the project deficit of \$23,035 will be funded from any surplus realized from within the 2018 capital budget or, if a surplus is not available, from the Rockwood Terrace Operations Reserve.

Executive Summary

RFP-LTC-02-18 First Floor Sprinklers at Rockwood Terrace was posted on the Grey County website from February 22, 2018 until March 13, 2018.

A bidders meeting was held on March 1, 2018 and four companies attended.

Two submissions were received and were reviewed in accordance with the evaluative criteria listed in the RFP document.

It is recommended to award RFP-LTC-02-18 to Forest City Fire Protection for the proposal amount of \$113,045 excluding taxes.

Background and Discussion

The 2nd, 3rd floor and the penthouse of Rockwood Terrace had sprinklers installed in 2014. The 2018 capital budget included \$92,000 to complete the first floor at the home. It is a requirement

of Ontario Regulation 213/07 (Fire Code) that all floors of Long Term Care homes are equipped with a sprinkler system by January 1, 2019.

Proposals received:

- Forest City Fire Protection
- Georgian Bay Fire & Safety

The proposals received were evaluated against the following criteria, as listed in the Request for Proposal.

	Evaluation Criteria	Weight Factor
1	Project Goals Demonstrated understanding of current situation at the home and a complete description of proposed outcomes if chosen by County to complete project.	10
2	Methodology Proposed execution details including schedule	30
3	Expertise Demonstrated results from similar projects	30
4	Clarity Completeness of submission	10
5	Price	20
	Total	100

The highest ranked proponents cost exceeds 20% of the capital budget amount. In accordance with the purchasing policy, any project that is valued between \$100,000 and \$250,000 that exceeds the budget by more than 20% must be reported to Council.

Legal and Legislated Requirements

Ontario Regulation 213/07 (Fire Code) Reference 9.7.5.1 states that “An automatic sprinkler system shall be installed in each building (Care Occupancy building types) in accordance with NFPA 13, Standards for the Installation of Sprinkler Systems.” The compliance date is January 1, 2019.

Financial and Resource Implications

Staff recommends that the shortfall for this project be funded from any surplus realized from within the 2018 Capital budget, or if a surplus is not available, from the Rockwood Terrace Operations Reserve.

Relevant Consultation

Internal Purchasing and Finance Department

External N/A