
Long-Term Care Committee of Management

February 12, 2019 – 9:30 AM

The Long-Term Care Committee of Management met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Dwight Burley; Councillors Scott Mackey and John Woodbury; and Warden Selwyn Hicks

Regrets: Christine Robinson

Staff

Present: Kim Wingrove, Chief Administrative Officer; Lynne Johnson, Director of Long-Term Care; Kevin Wepler, Director of Corporate Services; Heather Morrison, Clerk; Karen Kraus, Jennifer Cornell, and Renate Cowan, Long-Term Care Administrators; and Jacquelyn Morrison, Deputy Clerk/
Legislative Coordinator

Call to Order

The Chair called the meeting to order at 9:31 AM.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Correspondence

Ontario Long Term Care Association 2019 Budget Submission

CM11-19 Moved by: Warden Hicks Seconded by: Councillor Woodbury

That the Ontario Long Term Care Association 2019 Budget Submission be received for information.

Carried

Discussions occurred regarding the Ontario Long Term Care Association (“OLTCA”). The OLTCA has a large number of homes in their association. They are able to provide information on best practices and advocate for long term care.

Reports

FR-CM-02-19 2018 Long Term Care Write Off of Uncollectible Accounts

Lynne Johnson reviewed report FR-CM-02-19. She noted that the Ministry of Health and Long Term Care (“MOHLTC”) requires that write offs be made annually and the Ministry will cover 50% of the arrears relating to basic accommodation.

The homes have processes in place if residents are not paying their debt and take active steps to recover the debt. Kevin Wepler noted that there are a variety of factors for why residents get into debt.

Ms. Johnson advised that there was only one debt in 2018. Staff will continue to attempt to collect the debt. It was noted that the amount of debt is less than previous years.

Councillor Woodbury left the meeting

CM12-19 Moved by: Councillor Mackey Seconded by: Warden Hicks

That Report FR-CM-02-19 titled 2018 Long Term Care Write Off of Uncollectible Accounts be received; and

That the recommended write offs in the amount of \$1,626.00 as outlined in the report be approved.

Carried

LTQR-CM-10-19 Grey Gables Operations Report to Committee of Management – December 15, 2018 – January 31, 2019

Jennifer Cornell discussed report LTQR-CM-10-19 for the period of December 15, 2018 – January 31, 2019. Ms. Cornell reviewed the quality scorecard, MOHLTC compliance orders, people, Sienna support updates, projects and events, occupancy, complaints and compliments, resident and family council updates, and emergency preparedness. She noted winter weather challenges. She congratulated staff on their hard work.

Councillor Woodbury joined the meeting.

Discussion occurred on bad weather contingency plans. Staff are not required to travel if they consider roads unsafe. The internal contingency plan considers key tasks and the availability of staff to complete the key tasks. The contingency plan includes ensuring that there are supplies and food available for extended periods of time.

CM13-19 Moved by: Warden Hicks Seconded by: Councillor Mackey

That LTCR-CM-10-19 Grey Gables Operations Report to Committee of Management December 15, 2018 – January 31, 2019 be received for information.

Carried

LTCR-CM-11-19 Lee Manor Operations Reports to Committee of Management – December 15, 2018 – January 31, 2019

Renate Cowan discussed report LTCR-CM-11-19 for the period of December 15, 2018 – January 31, 2019. Ms. Cornell reviewed the quality scorecard, MOHLTC compliance orders, people, Sienna support updates, projects and events, occupancy, complaints and compliments, and emergency preparedness.

Ms. Cowan explained the inspection related to withholding approval for admission. During the admission process, the home will receive multiple reports from a variety of professions and staff may visit the potential resident. Each home is set up for Telehealth Ontario, which is used for a variety of purposes including accessing specialists and education. The Behavioural Support Transition Unit was discussed. Ms. Cowan noted that 2018 had a high move in rate.

Discussion occurred on staffing, storm preparation, and fire drill procedure.

CM14-19 Moved by: Councillor Woodbury Seconded by: Councillor Mackey

That LTCR-CM-11-19 Lee Manor Operations Report to Committee of Management December 15, 2018 – January 31 2019 be received for information.

Carried

LTCR-CM-12-19 Rockwood Terrace Operations Reports to Committee of Management – December 15, 2018 – January 31, 2019

Karen Kraus reviewed report LTCR-CM-12-19 for the period of December 15, 2018 – January 31, 2019. Ms. Kraus discussed the quality scorecard, MOHLTC compliance orders, people, Sienna support updates, projects and events, occupancy, complaints and compliments, and emergency preparedness. She noted that the values in the quality scorecard will change in April. The scorecard identifies areas of focus for the homes. Sienna's average on the scorecard provides an additional bench mark.

Discussion occurred on placement students from Georgian College and supporting individuals in the homes who mentor students in the homes.

CM15-19 Moved by: Councillor Mackey Seconded by: Warden Hicks

That LTCR-CM-12-19 Rockwood Terrace Operations Report to Committee of Management December 15, 2018 – January 31, 2019 be received for information.

Carried

LTCR-CM-14-19 Grey Gables 2018 Resident Quality Inspection

Jennifer Cornell reviewed report LTCR-CM-14-19. The Resident Quality Inspection (“RQI”) is conducted by MOHLTC Compliance Officers using their inspection protocols. The Grey Gables RQI was completed in October and November of 2018. The officers assessed all aspects of care and the processes in place at the home. Ms. Cornell noted that the Action Plan Committee has developed action plans for all of the areas of non-compliance. Sienna’s role was highlighted. The Committee noted the wonderful job that staff are doing.

Discussion occurred regarding the legislated requirements for the duty to report.

The Committee considered making a delegation to the Ministry regarding the numerous reports required in long term care.

CM16-19 Moved by: Councillor Woodbury Seconded by: Warden Hicks

That Report LTCR-CM-14-19 regarding the Grey Gables 2018 Resident Quality Inspection be received for information.

Carried

The Committee recessed briefly and then reconvened.

Other Business

Rural Ontario Municipal Association (ROMA) Verbal Update

Kim Wingrove advised that there was a delegation at the ROMA Conference with the Minister of Health and Long Term Care. Access to primary care, family care, paramedicine, and the post-traumatic stress disorder centre were discussed. An update on the redevelopment application was also provided to the Minister. The Minister acknowledged the provincial government’s previous commitment for additional beds.

Application for Long Term Care Beds Verbal Update

Since the ROMA delegation, Kim Wingrove has corresponded with the Province regarding the application process for additional long term care beds. She is currently waiting to discuss this further with the Province.

The Committee discussed specifying the number of beds that Grey County is seeking. The option for Rockwood Terrace proceeding with 128 beds was discussed. The Committee acknowledged the need to move forward as soon as possible with the redevelopment of Rockwood Terrace.

Ms. Wingrove will prepare a letter to the Ministry supporting additional beds within the County. She noted that there is not a formal process or application to complete to obtain the new beds. The County will not have authority to determine the allocation of the beds and cannot allocate beds to the private sector. Grey County Council has a previous resolution supporting the long term care private sector.

CM17-19 Moved by: Councillor Woodbury Seconded by: Councillor Mackey

That the Committee of Management explore options for the future development of Grey Gables as a long term care home.

Carried

Next Meeting Dates

The next meeting will be held on March 12, 2019 at 9:30 AM.

On motion by Councillors Woodbury and Mackey, the meeting adjourned at 12:00 PM.

Dwight Burley, Chair