



Committee Report

To:	Chair and Members of Grey County Council
Committee Date:	March 22, 2023
Subject / Report No:	CCR-JAAC-06-23
Title:	Updated Grey County Joint Accessibility Advisory Committee Terms of Reference
Prepared by:	Kathie Nunno
Reviewed by:	Tara Warder
Lower Tier(s) Affected:	
Status:	Recommendation adopted by Committee as presented per Resolution JAAC04-23; Endorsed by County Council on April 27, 2023, per Resolution CC35-23.

Recommendation

1. That report CCR-JAAC-06-23 regarding the updated Terms of Reference for the Grey County Joint Accessibility Advisory Committee be received; and
2. That the updated Grey County Joint Accessibility Advisory Committee Terms of Reference be endorsed and adopted as presented.

Executive Summary

An updated terms of reference for the Grey County Joint Accessibility Advisory Committee (GCJAAC) is presented for consideration.

Background and Discussion

In late 2022, Council made changes to several committees resulting in new or modified terms of reference documents. Although the Grey County Joint Accessibility Advisory Committee format hasn't changed, staff felt it was a good time to review the terms of reference for the GCJAAC as well.

The Terms of Reference for the current Grey County Joint Accessibility Advisory Committee were adopted by Grey County Council through report CAOR-CW-20-18 on November 8, 2018.

Staff have reviewed the terms of reference document and present recommended changes as attached.

Legal and Legislated Requirements

O. Reg. 191/11 Integrated Accessibility Standards Regulation

Financial and Resource Implications

There are no financial implications to updating the committee's terms of reference.

Relevant Consultation

Internal: Tara Warder, Clerk

External:

Appendices and Attachments

Draft Updated Grey County Joint Accessibility Advisory Committee Terms of Reference

Grey County Joint Accessibility Advisory Committee

Purpose:

To comply with ~~ODA and accessibility~~-AODA legislation and to provide ~~recommendations~~ ~~comments~~ to Grey County Council ~~and~~ participating local municipal councils, regarding accessibility-related issues and improvements to services.

Participating local municipalities include: The Township of Georgian Bluffs, The Municipality of Grey Highlands, The Town of Hanover, The Township of Southgate, The Town of The Blue Mountains, and The Municipality of West Grey

Scope of Responsibility:

- a) ~~Advise councils~~ Comment each year about the preparation, implementation, and effectiveness of each municipality's multi-year accessibility plan.
- b) Provide ~~advice~~ review and comment when requested by Council on the accessibility for persons with disabilities to a building, structure or premises:
 - a. Purchased, constructed, majorly renovated, owned or operated by Grey County and participating municipalities;
 - b. Considered for lease;
 - c. Provided as a municipal capital facility under an agreement, in accordance with the *Municipal Act*.
- c) Review in a timely manner the site plans and drawings described under Section 41 of the *Planning Act* when requested.
- d) In response to circulated plans, ~~the Committee will~~ review and provide timely comment to the appropriate council, or its designates, on site plans prepared for major renovations and newly constructed developments including new commercial, institutional, industrial, major residential and other development subject to site plan control under a participating municipality.
- e) Perform other functions required by the Accessibility for Ontarians with Disabilities Act (AODA) and its regulations.
- f) Reviewing programs and services and provided accessibility ~~feedback~~ advice to make practices more inclusive.

Voting Membership

The Grey County Joint Accessibility Advisory Committee will consist of up to seven members. Membership will include

- a) The majority of voting members must be persons with disabilities, as defined under the AODA;
- b) A caregiver of a person with a disability;
- c) A public advocate for people with disabilities with a high degree of accessibility knowledge.
- d) One representative from Grey County Council

Members will be appointed by County Council for the term of council and members are eligible

for re-appointment. **Non-Voting Members**

The Grey County Joint Accessibility Advisory Committee's non-voting members will consist of:

- a) One staff resource from each participating local municipality
- b) Grey County staff ~~responsible~~ lead for accessibility

Chair and Vice Chair:

The Chair and Vice Chair shall be elected from the voting membership annually.

Meetings:

Meetings will occur at the call of the Chair, or as determined by the committee (approximately four times per year).

Quorum:

A quorum shall consist of more than 50% of the membership of the Committee.

Compensation:

Public voting members will be reimbursed mileage or other similar travel costs.

Statutory Authority:

Ontarians with Disabilities Act (ODA)
 Accessibility for Ontarians with Disabilities Act (AODA)
 Grey County Procedural By-Law
 Local Municipal Procedural By-Laws

Reporting Relationship:

The Accessibility Advisory Committee will report to Grey County Committee of the Whole and meeting minutes will be circulated with the participating local municipalities.

Lead Staff:

Grey County ~~Administrative Contract~~ & Accessibility Coordinator
 Designated liaison for each local municipality
 Grey County Clerk
 Grey County Deputy Clerk/Legislative Coordinator