



Corporation of the County of Grey Committee Minutes

Corporate Services Committee Minutes September 25, 2012 – 10:00 a.m.

The Corporate Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Kevin Eccles; Councillors Dwight Burley, Norman Jack, Paul McQueen, Bob Pringle, Francis Richardson, Bob White, Arlene Wright; and Warden Duncan McKinlay.

Staff

Present: Lance Thurston, Chief Administrative Officer; Sharon Vokes, Director of Corporate Services/County Clerk; Kevin Wepler, Director of Finance; Grant McLevy, Director of Human Resources; Geoff Hogan, Director of Information Technology; Rod Wyatt, Director of Housing; Mary Lou Spicer, Deputy Director of Finance; Marlene McLevy, Emergency Systems Coordinator/Claims Supervisor; and Merrylynn Henry, Recording Secretary.

Call to Order

Chair Eccles called the meeting to order at 10:00 a.m.

Declaration of Pecuniary Interest

There was none.

Business Arising from Minutes

Corporate Services Committee minutes dated August 28, 2012

These minutes are for information only as they were adopted by Grey County Council on September 4, 2012.

Delegations

GreyDocs How To

Mrs. Vokes reviewed the steps and demonstrated how to access reports and other documents in GreyDocs.

Reports – County Clerk

CCR-CS-49-12– Adopt Changes to the Grey County Emergency Management Plan

Mrs. McLevy presented Report CCR-CS-49-12 regarding revisions to the County's Emergency Management Plan. The recommended revisions resulted from input received from participants during the annual emergency exercise. The input was evaluated by staff and subsequently incorporated into a report and presented to the Grey County Emergency Management Program Committee. The recommended revisions are the result of this exercise and review.

Mrs. McLevy explained the Incident Management System (IMS) module program and reviewed with the Committee why it isn't recommended that the County pursue this model. Discussion was held on the delegation of contact in an emergency respecting operational support. Mrs. McLevy noted that mutual service agreements are being prepared for all municipalities to sign which will cover these matters.

CS107-12 Moved by: Councillor Pringle

Seconded by: Councillor Burley

WHEREAS the *Emergency Management and Civil Protection Act, R.S.O. 1990* requires that every municipality shall every year review and, if necessary, revise its emergency plan;

NOW THEREFORE BE IT RESOLVED THAT Report CCR-CS-49-12 be received and the recommended revisions be endorsed;

AND THAT the appropriate by-law be prepared for Council's consideration.

Carried

CCR-CS-50-12 – Revisions to the Procedural By-law

Mrs. Vokes presented Report CCR-CS-50-12 regarding revisions to the County's Procedural By-law. Most changes are minor in nature, with the most significant changes being the inclusion of an order of agenda and amendments to the section on deputations.

The Committee requested further research on "calling the question" and concerns that as it is currently handled, a councillor could end discussion on a matter prematurely.

After researching the matter the Clerk advised that the procedural by-law should include a notation that "calling the question" is in fact a formal vote and for it to be passed it would require two-thirds majority support.

CS108-12 Moved by: Councillor White

Seconded by: Councillor Richardson

THAT Report CCR-CS-50-12 regarding revisions to the Procedural By-law be received;

AND THAT the changes to the Procedural By-law as recommended in Report CCR-CS-50-12, as amended, are hereby supported;

AND THAT a by-law be brought forward for Council's consideration.

Carried

The Committee recessed at 11:25 a.m. and reconvened at 11:40 a.m.

Reports – Finance

FR-CS-35-12– 2013 Corporate Wide Budget Overview and Background

Mr. Wepler presented Report FR-CS-35-12 entitled 2013 Corporate Wide Budget Overview and Background and welcomed comments and directions from the Committee.

The report provides the Committee with information on the development of the County's proposed 2013 budget, funding requirements, new initiatives and staffing enhancements, as well as the schedule for presentation of the budget to Council. The draft 2013 Corporate budget would require an estimated 2.16% tax increase.

Mr. Wepler reviewed the salient points in the report and along with other senior management staff addressed respective departmental staffing enhancements and new initiatives and programs.

CS109-12 Moved by: Councillor Richardson

Seconded by: Councillor Jack

THAT Report FR-CS-35-12 regarding the 2013 Corporate Wide Budget Overview and Background be received.

Carried

FR-CS-34-12 Draft 2013 Corporate Services Budget Overview

Mr. Wepler presented Report FR-CS-34-12 regarding the draft 2013 Corporate Services Committee Budget which consists of Council, Corporate Administration, Assessment, Provincial Offences, County Property, Health Unit and Health Initiatives budgets. The draft budget as presented will require a levy increase of \$342,531 and contains service level increases in the Information Technology and Human Resources Departments. The requests for service level increases were addressed along other items impacting the draft budget.

Councillor Burley left the meeting.

CS110-12 Moved by: Councillor Pringle

Seconded by: Councillor Wright

THAT Report FR-CS-34-12 regarding the Draft 2013 Corporate Services Budget be received;

AND THAT the 2013 Corporate Services Budget as presented be forwarded to County Council for its consideration.

Councillor Pringle then left the meeting. The motion was voted upon and carried.

Carried

Correspondence

Resolution from Dufferin County dated September 13, 2012 regarding Proposed Changes to the Federal Electoral Boundaries

CS111-12 Moved by: Councillor Wright

Seconded by: Councillor McQueen

THAT the resolution from the County of Dufferin dated September 13, 2012 regarding proposed changes to the Federal Electoral Boundaries be noted and filed.

Carried

Minister of Public Safety dated September 27, 2012 to Warden McKinlay regarding the Federal Government's Decision to Eliminate the Joint Emergency Preparedness Program

CS112-12 Moved by: Warden McKinlay

Seconded by: Councillor Richardson

THAT the letter from the Minister of Public Safety dated September 7, 2012 in response to the correspondence sent by Warden McKinlay to the Prime Minister regarding the Federal Government's decision to eliminate the Joint Emergency Preparedness Program be noted and filed.

Carried

Other Business

There was none.

Next Meeting Dates

- Tuesday, October 9, 2012 at 10:00 a.m.
- Tuesday, October 23, 2012 at 10:00 a.m., if required

On motion by Councillor Jack, the meeting adjourned at 1:00 P.M.

Kevin Eccles, Chair