

Corporate Services Committee

September 13, 2016 – 10:00 AM

The Corporate Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Councillors Bob Pringle, Dwight Burley, Paul McQueen, Arlene Wright, Norm Jack; and Warden Alan Barfoot

Regrets: Councillors Kevin Eccles; Selwyn Hicks, Harley Greenfield and John McKean

Staff

Present: Kim Wingrove, Chief Administrative Officer; Sharon Vokes, Clerk/Director of Council Services; Kevin Wepler, Director of Finance; Grant McLevy, Director of Human Resources; Geoff Hogan, Director of Information Technology; Heather Morrison, Deputy Clerk/Records Manager; Marlene McLevy, Emergency Systems Coordinator/Claims Supervisor; Rob Hatten, Communications Officer, Tim Scott, Technology and Infrastructure Manager and Tara Warder, Committee Coordinator

Call to Order

In the absence of the Chair and Vice Chair, Warden Barfoot called the meeting to order at 10:08 AM.

Adoption of the Agenda

CS62-16 Moved by: Councillor Pringle Seconded by: Councillor Burley

THAT the Corporate Services Committee agenda dated September 13, 2016 be adopted as presented.

Carried

Declaration of Pecuniary Interest

There was none.

Minutes of Meetings

Building Task Force minutes dated September 6, 2016

The minutes were reviewed.

CS63-16 Moved by: Councillor Burley Seconded by: Councillor Wright

THAT the minutes of the Building Task Force dated September 6, 2016 be adopted as presented.

Carried

Business Arising from the Minutes

Corporate Services Committee minutes dated July 26, 2016

These minutes are for information only as they were adopted by Grey County Council on August 2, 2016.

Deputations

Anthony Fleming, Account Manager, Municipal Property Assessment Corporation

Anthony Fleming attended the meeting to give a 2016 Assessment Update. Mr. Fleming began by providing an overview of the Municipal Property Assessment Corporation, the role of the Provincial Government in property assessment, as well as the municipality's role in determining revenue requirements, setting rates and collecting taxes.

The assessment cycle was then highlighted. It was noted that the valuation date of January 1, 2016 and phasing in of values will be used to determine property assessment and taxes from 2017-2020.

Mr. Fleming also provided the timelines for which property assessment notices will be mailed to residents.

An overview of the products MPAC offers was also highlighted, including aboutmyproperty.ca, market trend information and Municipal Connect. Further discussion on the importance of municipal engagement ensued.

Mr. Fleming then highlighted the median changes in assessed values across each lower tier municipality.

Questions from Committee were addressed surrounding farmland values, golf course and aggregate valuation, and methods of valuating properties. Inquiry was made as to how staff predict changes to assessments and taxes based on Requests for Reconsideration (RfRs) that are pending after budget passes. Kevin Weppler noted that the County has a tax reserve to balance such changes, because RfRs and supplementary assessments do have an impact.

Reports – Clerk’s

CCR-CS-24-16 Accessibility Advisory Committee Membership Recommendation

Rob Hatten presented the above noted report, recommending two additional members be appointed to the Grey County Accessibility Advisory Committee.

CS64-16 Moved by: Councillor Burley Seconded by: Councillor McQueen

WHEREAS Grey County is required to have an Accessibility Advisory Committee;

AND WHEREAS Grey County Council recently endorsed updating the Accessibility Advisory Committee Terms of Reference to include up to seven public members;

NOW THEREFORE BE IT RESOLVED THAT Report CCR-CS-24-16 be received;

AND THAT Catherine Sholtz and Tara Turnbull be accepted as voting members of the Grey County Accessibility Advisory Committee for the remainder of the 2015-2018 term.

Carried

CCR-CS-25-16 Emergency Management Mutual Assistance

Marlene McLevy addressed the Committee on the above report. Staff are recommending that the proposed mutual assistance agreement be executed with all willing member municipalities.

CS65-16 Moved by: Councillor Pringle Seconded by: Councillor Jack

WHEREAS the Emergency Management Act, R.S.O. 1990, c. E. 9 provides that the Council of a municipality may make an agreement with another municipality for the provision of any personnel, service, equipment or material during a declared emergency;

AND WHEREAS it is desirable to have such an agreement in place to provide a clear framework within which municipalities may make and respond to requests for assistance during a declared emergency and to provide clarity around common questions arising from such giving and receiving of assistance;

NOW THEREFORE BE IT RESOLVED THAT Report CCR-CS-25-16 be received;

AND THAT Grey County Council supports the proposed Mutual Assistance arrangement as set out in Report CCR-CS-25-16;

AND FURTHER THAT the County of Grey enter into such an agreement with all of its willing member municipalities.

Carried

Reports – Information Technology

ITR-CS-06-16 Security Software Renewal

Tim Scott presented the above report. Mr. Scott noted that the security software renewal is expiring and savings can be achieved if payment is made in advance. It was noted that a vendor has not yet been selected.

CS66-16 Moved by: Councillor Wright Seconded by: Councillor Burley

WHEREAS the current four year pre-paid security software subscription (anti-virus, anti-malware, data protection) is expiring in October 2016;

AND WHEREAS there are savings in procuring an all in one software security solution and prepaying for three years in advance;

AND WHEREAS the IT-General reserve has been funded over time for the renewal of our anti-virus and web filtering software.

NOW THEREFORE BE IT RESOLVED THAT the Report ITR-CS-06-16 regarding the procurement of Security software be received;

AND THAT Security Software be procured for a three year pre-paid term;

AND FURTHER THAT the purchase of the software be funded \$25,000 from the IT General Reserve and any shortfall from the approved 2016 Information Services budget.

Correspondence

Town of Parry Sound – Collection of Outstanding Fines

CS67-16 Moved by: Councillor Wright Seconded by: Councillor Pringle

THAT the County of Grey support the resolution from the Town of Parry Sound regarding the collection of outstanding fines;

AND THAT this resolution be sent to the Member of Provincial Parliament for Bruce-Grey-Owen Sound and Simcoe-Grey.

Carried

Receive for Information – Ontario Municipal Insurance Exchange (OMEX) – OMEX Suspends Underwriting Operations

CS68-16 Moved by: Councillor Pringle Seconded by: Councillor Jack

THAT the correspondence from the Ontario Municipal Insurance Exchange (OMEX) regarding undertaking new subscribers, be received for information.

Carried

Other Business

Sharon Vokes updated the Committee on the process for distributing closed meeting minutes.

Councillor Wright requested a report on the status of union negotiations and what groups are coming up for renewal.

Councillor McQueen spoke to the number of resolutions from municipalities that were sent to Association of Municipalities of Ontario (AMO), ranging from concerns about the sale of Hydro One, to the high costs of energy.

Next Meeting Dates

Tuesday, October 11, 2016 at the Grey County Administration Building

Tuesday, October 25, 2016 (if required) at the Grey County Administration Building

Tuesday, November 8, 2016 at the Grey County Administration Building

Corporate Services Committee
September 13, 2016

On motion by Councillor Pringle, the meeting adjourned at 11:35 AM.

Alan Barfoot, Acting Chair