

To:	Warden Hicks and Members of Grey County Council
Committee Date:	January 24, 2019
Subject / Report No:	FR-CW-04-19 Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 4 2018
Prepared by:	Mike Alguire, Purchasing Manager
Reviewed by:	Randy Scherzer, Anne Marie Shaw, Kevin McNab, Kim Wingrove
Lower Tier(s) Affected:	None
Status:	Recommendation adopted by Committee of the Whole as presented as per Resolution <i>CW28-19</i> ; Endorsed by County Council on February 14, 2019 as per Resolution <i>CC15-19</i> .

Recommendation

1. That Report **FR-CW-04-19** regarding the quarterly purchasing report for Quarter 4 of 2018 be received for information.

Executive Summary

Grey County's purchasing policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to \$250,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$25,000 and \$250,000 on a quarterly basis.

Background and Discussion

The attached chart summarizes all purchases made between \$25,000 and \$250,000 by Departments between October 1, 2018 and December 31, 2018.

Planning	Description	# of Bids	Awarded Bid	Anticipated Amount (Revenue)	Awarded Amount (excl. HST)
RFT-PCD-14-18	Camp Oliver #19 Softwoods Harvest	3	Tri Bridges	\$33,500.00	\$40,180.00

Housing Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-HOU-19-18	Roof Replacement at High Rise	6	Proteck Roofing & Sheet Metal Inc.	\$228,609.00 (SHAIP funding)	\$228,609.00
RFT-HOU-20-18	490 7 th Ave East Window & Awning Replacement	5	KP Construction	\$165,000.00	\$77,500.00

Paramedic Services Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFQ-PS-03-18 ERV Conversion (For a ¾ ton Chevrolet Silverado)	Quote for vehicle conversion to an emergency response vehicle	3	Kerr Industries Ltd.	\$31,000.00	\$28,173.60
RFQ-PS-04-18 Explorer Conversion (For a Ford Explorer)	Quote for vehicle conversion to a Community Paramedic Vehicle	3	Kerr Industries Ltd.	\$28,000.00	\$28,860.95*

*overage to be funded from Paramedic Services Equipment Replacement Reserve Fund

Corporate Services Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-CAO-05-18	Cycling & Trails Master Plan	5	WSP Canada Group Limited	OMCC \$16,000, RTO7 \$10,000, Grey County \$24,000	\$49,830.00

Legal and Legislated Requirements

None

Financial and Resource Implications

Relevant Consultation

Internal

External

Appendices and Attachments

None