



# Committee Report

<b>To:</b>	Warden Hicks and Members of Grey County Council
<b>Committee Date:</b>	January 24, 2019
<b>Subject / Report No:</b>	FR-CW-04-19 Quarterly Purchasing Report
<b>Title:</b>	Quarterly Purchasing Report – Quarter 4 2018
<b>Prepared by:</b>	Mike Alguire, Purchasing Manager
<b>Reviewed by:</b>	Randy Scherzer, Anne Marie Shaw, Kevin McNab, Kim Wingrove
<b>Lower Tier(s) Affected:</b>	None
<b>Status:</b>	Recommendation adopted by Committee of the Whole as presented as per Resolution <i>CW28-19</i> ;

## Recommendation

1. That Report FR-CW-04-19 regarding the quarterly purchasing report for Quarter 4 of 2018 be received for information.

## Executive Summary

Grey County's purchasing policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to \$250,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$25,000 and \$250,000 on a quarterly basis.

## Background and Discussion

The attached chart summarizes all purchases made between \$25,000 and \$250,000 by Departments between October 1, 2018 and December 31, 2018.

Planning	Description	# of Bids	Awarded Bid	Anticipated Amount (Revenue)	Awarded Amount (excl. HST)
RFT-PCD-14-18	Camp Oliver #19 Softwoods Harvest	3	Tri Bridges	\$33,500.00	\$40,180.00

<b>Housing Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFT-HOU-19-18	Roof Replacement at High Rise	6	Proteck Roofing & Sheet Metal Inc.	\$228,609.00 (SHAIP funding)	\$228,609.00
RFT-HOU-20-18	490 7 <sup>th</sup> Ave East Window & Awning Replacement	5	KP Construction	\$165,000.00	\$77,500.00

<b>Paramedic Services Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFQ-PS-03-18 ERV Conversion (For a ¾ ton Chevrolet Silverado)	Quote for vehicle conversion to an emergency response vehicle	3	Kerr Industries Ltd.	\$31,000.00	\$28,173.60
RFQ-PS-04-18 Explorer Conversion (For a Ford Explorer)	Quote for vehicle conversion to a Community Paramedic Vehicle	3	Kerr Industries Ltd.	\$28,000.00	\$28,860.95*

\*overage to be funded from Paramedic Services Equipment Replacement Reserve Fund

<b>Corporate Services Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFP-CAO-05-18	Cycling & Trails Master Plan	5	WSP Canada Group Limited	OMCC \$16,000, RTO7 \$10,000, Grey County \$24,000	\$49,830.00

## Legal and Legislated Requirements

None

## Financial and Resource Implications

## Relevant Consultation

Internal

External

## Appendices and Attachments

None