

## CAO Performance Evaluation Committee September 24, 2020 – 2.00 p.m.

Via Microsoft Teams

The CAO Performance Evaluation Committee met on the above date virtually through Microsoft Teams with the following members in attendance:

Present: Chair Paul McQueen; Councillors Ian Boddy, Aakash Desai, Tom Hutchinson and Brian Milne

Staff

Present: CAO Kim Wingrove and Penny Colton-Recording Secretary

### Call to Order

Chair McQueen called the meeting to order at 2:02 p.m.

### Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

### Report CAOR-CPE-15-20 2020 CAO Performance Evaluation Process

Mrs. Wingrove reviewed her report with the committee including the Leadership in Times of Crisis document.

CPE-02-20 Moved by: Councillor Milne      Seconded by: Councillor Boddy

**THAT report CAOR-CAOPE-15-20, 2020 CAO Performance Evaluation Process be received for information; and**

**That the process for evaluating the CAO's performance for 2020 be amended for this year in recognition of the unique circumstances of the global pandemic.**

Carried

## Next Meeting Date

At the call of the Chair.

The meeting adjourned at 2:16 p.m. to the call of the Chair.

Paul McQueen, Chair