



Committee Report

To:	Warden McQueen and Members of Grey County Council
Committee Date:	July 23, 2020
Subject / Report No:	CCR-CW-04-20
Title:	Terms of Reference – Hanover – Owen Sound Task Force
Prepared by:	Tara Warder and Heather Morrison
Reviewed by:	Kim Wingrove
Lower Tier(s) Affected:	All
Status:	Recommendation adopted by Committee as amended per CW140-20 by appointing two remaining members as per the Terms of Reference; Endorsed by County Council August 13, 2020 ** See minutes of July 23, 2020 for vote correction

Recommendation

1. That Report CCR-CW-04-20 regarding the Terms of Reference for the Hanover – Owen Sound Task Force be received; and
2. That the Terms of Reference be endorsed as presented; and
3. The following Members be appointed to the Hanover-Owen Sound Task Force:
 - Councillors Hicks, O’Leary (plus two additional members)
 - Warden McQueen

Executive Summary

At the January 9, 2020 Committee of the Whole meeting, a notice of motion was passed to establish a Hanover-Owen Sound Task Force to analyze economic and social conditions in the Town of Hanover and City of Owen Sound and their impact on Grey County as a whole. It is anticipated the Task Force will make recommendations for

enhancements or improvements to these conditions. Terms of Reference were also requested and are included in this report.

Background and Discussion

At the January 9, 2020 Committee of the Whole meeting, a notice of motion was supported to establish a Hanover Owen Sound Task Force to analyze issues related to the overall economic and social conditions of the two urban areas through several lenses including but not limited to labour force, social issues and supports, transportation and housing. The Task Force will look at these conditions and develop a report providing recommendations and a workplan for Council's consideration to address opportunities and areas of concern that benefit not only Hanover and Owen Sound but also provide an overall benefit to Grey County as a whole.

Also requested through the notice of motion was a draft Terms of Reference. These have been developed and are included with this report for consideration.

Legal and Legislated Requirements

This Task Force will be bound by the Municipal Act, 2001, Grey County Procedural By-law, Code of Conduct and any other relevant provincial or federal legislation or other County policies as applicable.

Financial and Resource Implications

There will be small financial considerations relating to the establishment of the task force including mileage and per diems. Every attempt will be made to hold these meetings in conjunction with another County meeting to reduce financial costs.

Relevant Consultation

- Internal-CAO, Planning, Housing, Social Services, Economic Development
- External

Appendices and Attachments

Terms of Reference Hanover-Owen Sound Task Force



Terms of Reference

Town of Hanover - City of Owen Sound Task Force

Mission/ Purpose:

This Task Force is responsible for analyzing economic and social conditions in the Town of Hanover and the City of Owen Sound and their impact on Grey County as a whole and making recommendations for enhancements or improvements to these conditions.

Objectives:

1. To assess the available social and economic data for the Town of Hanover and City of Owen Sound, including trend analysis and forecasting.
2. To develop a report which will contain recommendations and a workplan for Council's consideration to address opportunities and areas of concern, for the benefit of both the two municipalities and the County as a whole.

Governance roles and responsibilities:

As the only two wholly designated primary settlement areas in Grey County, the Town of Hanover and the City of Owen Sound have some unique circumstances that require attention in order to ensure the health of Grey County and the goals of the Official Plan are met.

The Hanover – Owen Sound Task Force will examine challenges and opportunities that the Town of Hanover and the City of Owen Sound may have in common, including but not limited to:

- Housing availability, employment (job creation, unfilled positions), transportation, labour force attraction, and social issues that affect policing in the two communities such as mental health, addictions and poverty.

Membership

Members of the Hanover – Owen Sound Task Force are appointed by Council and will include four members of Council and the Warden. At least one member will be appointed from each of the two subject municipalities.

Members will remain on the Task Force for its duration.

Each member of the Task Force shall:

1. Exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.
2. Become informed about the issues affecting the Town of Hanover and the City of Owen Sound and how they affect Grey County as a whole.
3. Be committed to achieving and maintaining the vision, mission and values of Grey County

Advice to Council

The Task Force will make recommendations to Committee of the Whole on the following matters, for which Council retains the decision-making role:

1. Suggestions, ideas and projects the County could undertake to promote the community well-being and economic prosperity of the two communities to continue to benefit Grey County in all aspects.
2. Considerations related to the above related to financial, time frame and priorities.

Chair and Vice Chair

The Chair and Vice-Chair will be elected by the Task Force members at the first meeting. The Chair and Vice Chair will retain these positions until the Task Force is dissolved.

Meetings

The Task Force will meet at the call of the Chair.

Quorum

A quorum is more than 50% of the membership of the Task Force.

Duration

The Task Force will meet for a maximum of eight (8) months.

Statutory Authority

The Task Force is guided by Grey County's Procedural By-law, Council's Code of Conduct, Provincial Acts and regulations, and other Grey County Policies as applicable.

Reporting Relationship

The Task Force reports to Grey County Committee of the Whole.