

To:	Warden Halliday and Members of Grey County Council
Committee Date:	July 26, 2018
Subject / Report No:	TR-CW-41-18
Title:	Award of One Wood Chipper
Prepared by:	Pat Hoy, Director of Transportation Services and Sharon Melville, Buyer
Reviewed by:	Kevin Wepler, Director of Corporate Services, Kim Wingrove, CAO
Lower Tier(s) Affected:	
Status:	Recommendation adopted by Committee of the Whole as presented as per Resolution CW195-18; Endorsed by County Council on August 9, 2018 per Resolution CC79-18.

Recommendation

1. That Report TR-CW-41-18 be received and that Vermeer Canada be awarded through a single source process, one BC1500 wood chipper, with a winch, for the bid amount of \$78,616.53 exclusive of HST.

Executive Summary

The tender for the provision of one wood chipper was posted on June 27, 2018 and closed on July 12, 2018 receiving no bids.

Following no bids, Grey County staff proceeded to negotiate with a known dealer to purchase a wood chipper.

Background and Discussion

The wood chipper is used by the Grey County Tree Crew when clearing roadside brush.

As no bids were received for the tender opportunity, Grey County staff reached out to a known vendor and secured pricing.

As per section 4.3 f (ii) of the Purchasing Policy, an opportunity to single source is permitted when there are no bids in response to a bid solicitation. As per section 4.3 f (iii) of the purchasing policy, the use of single sourcing with a particular vendor exceeding \$25,000 must be reported to Council.

As per section 10.02 of the Purchasing Policy, an opportunity to purchase one used wood chipper, will be released to the member municipalities within Grey County once the new wood chipper has been received. If no bids are received the used wood chipper will proceed to a public auction.

Legal and Legislated Requirements

N/A

Financial and Resource Implications

The 2018 budget includes \$80,000.00 for the purchase of one wood chipper. The total expenditure amount, including the unrecoverable portion of HST, is \$80,000.18. Equipment purchases are funded by the sale of equipment and the Equipment Replacement Reserve Fund.

Relevant Consultation

- Internal (list)
- External (list)

Appendices and Attachments

None