 Committee Report

| **To**: | Warden Hicks and Members of Grey County Council |
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| **Committee Date:** | October 28, 2021 |
| **Subject / Report No:** | FR-CW-25-21 Quarterly Purchasing Report |
| **Title:** | Quarterly Purchasing Report – Quarter 3 2021 |
| **Prepared by:** | Mike Alguire, Purchasing ManagerSharon Melville, Buyer |
| **Reviewed by:** | Kim Wingrove |
| **Lower Tier(s) Affected:** | None |
| **Status:** | Recommendation adopted by Committee as presented per Resolution CW166-21; Endorsed by Council November 12, 2021 per Resolution CC82-21; |

## Recommendation

1. **That Report FR-CW-25-21 regarding the quarterly purchasing report for Quarter 3 of 2021 be received for information.**

## Executive Summary

Grey County’s purchasing policy 7-1-2020, as endorsed by County Council on January- 9, 2020 through By-law 5074-20 gives Directors the authority to award items and services up to $500,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between $75,000 and $500,000 on a quarterly basis.

## Background and Discussion

The attached chart summarizes all purchases made between $75,000 and $500,000 by Departments between July 1, 2021 and September 30, 2021.

**Department – Long Term Care**

| **Contract** | **Description** | **# of Bids** | **Awarded Bid** | **Approved Amount** | **AwardedAmount (excl. HST)** |
| --- | --- | --- | --- | --- | --- |
| RFT-LTC-09-21  | Air Conditioning at Lee Manor | 1 | Cliff’s Plumbing | $650,000 | $426,900 |

**Department – Housing**

| **Contract** | **Description** | **# of Bids** | **Awarded Bid** | **Approved Amount** | **AwardedAmount (excl. HST)** |
| --- | --- | --- | --- | --- | --- |
| RFQ-HOU-02-21 | Air Make Up 41 Mark | 3 | Cooks Plumbing | $30,000 | $86,975\* |
| RFQ-HOU-05-21 | Air Make Up 305 14th St W, OS | 3 | Cooks Plumbing | $60,000 | $212,175\*\* |
| RFT-HOU-13-21 Schedule A | Roof Replacement at 50 McNabb | 3 | Bishops Roofing | $150,000 | $159,921 |
| RFT-HOU-13-21 Schedule B | Roof Replacement at 100 Margaret Elizabeth | 3 | Bishops Roofing | $100,000 | $100,074 |
| RFT-HOU-13-21 Schedule C | Roof Replacement at 99 Argyle | 3 | Bishops Roofing | $100,000 | $93,550 |
| RFT-HOU-13-21 Schedule D | Roof Replacement at 250 12th Ave | 3 | Bishops Roofing | $150,000 | $147,200 |
| RFT-HOU-13-21 Schedule E | Roof Replacement at 159 Parker St | 3 | Bishops Roofing | $150,000 | $148,600 |
| RFT-HOU-15-21 | Bath Rebuilds at 315 Bruce Street | 1 | Allen-Hastings | $90,000 | $138,744\*\*\* |

**Department – Transportation Services**

| **Contract** | **Description** | **# of Bids** | **Awarded Bid** | **Approved Amount** | **AwardedAmount (excl. HST)** |
| --- | --- | --- | --- | --- | --- |
| RFQ-TS-15-21 | Culvert Asphalt Patches | 0 | McQueen Vue Paving | Funds within the Minor Construction Budget | $77,400 |
| RFT-TS-24-21 | Loader | 2 | Brandt Tractor | $285,000 | $249,650 |
| RFP-TS-25-21 | Bridge 9-349 Design and Administration | 1 | GM Blueplan | Funds within the Bridge Capital Budget | $79,520 |
| RFT-TS-27-21 | Winter Sand | 3 | Walker (2 locations) Cedarwell (3 locations) | $300,000 | $269,465 |

## Legal and Legislated Requirements

None

## Financial and Resource Implications

\*shortfall in funding will come from Safe Restart funds received from Province

\*\*shortfall in funding will come from Safe Restart funds received from Province. Due to the fact there are funds available, the project has also added in the contingency quoted to add cooling into the common areas and hallways.

\*\*\*shortfall in funding will come from reserve funds.

## Relevant Consultation

[x]  Internal

[ ]  External

## Appendices and Attachments

None