



# Committee Report

<b>To:</b>	Warden Hicks and Members of Grey County Council
<b>Committee Date:</b>	October 28, 2021
<b>Subject / Report No:</b>	FR-CW-25-21 Quarterly Purchasing Report
<b>Title:</b>	Quarterly Purchasing Report – Quarter 3 2021
<b>Prepared by:</b>	Mike Alguire, Purchasing Manager Sharon Melville, Buyer
<b>Reviewed by:</b>	Kim Wingrove
<b>Lower Tier(s) Affected:</b>	None
<b>Status:</b>	

## Recommendation

1. That Report FR-CW-25-21 regarding the quarterly purchasing report for Quarter 3 of 2021 be received for information.

## Executive Summary

Grey County's purchasing policy 7-1-2020, as endorsed by County Council on January- 9, 2020 through By-law 5074-20 gives Directors the authority to award items and services up to \$500,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$75,000 and \$500,000 on a quarterly basis.

## Background and Discussion

The attached chart summarizes all purchases made between \$75,000 and \$500,000 by Departments between July 1, 2021 and September 30, 2021.

**Department – Long Term Care**

<b>Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFT-LTC-09-21	Air Conditioning at Lee Manor	1	Cliff's Plumbing	\$650,000	\$426,900

**Department – Housing**

<b>Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFQ-HOU-02-21	Air Make Up 41 Mark	3	Cooks Plumbing	\$30,000	\$86,975*
RFQ-HOU-05-21	Air Make Up 305 14 <sup>th</sup> St W, OS	3	Cooks Plumbing	\$60,000	\$212,175**
RFT-HOU-13-21 Schedule A	Roof Replacement at 50 McNabb	3	Bishops Roofing	\$150,000	\$159,921
RFT-HOU-13-21 Schedule B	Roof Replacement at 100 Margaret Elizabeth	3	Bishops Roofing	\$100,000	\$100,074
RFT-HOU-13-21 Schedule C	Roof Replacement at 99 Argyle	3	Bishops Roofing	\$100,000	\$93,550
RFT-HOU-13-21 Schedule D	Roof Replacement at 250 12th Ave	3	Bishops Roofing	\$150,000	\$147,200
RFT-HOU-13-21 Schedule E	Roof Replacement at 159 Parker St	3	Bishops Roofing	\$150,000	\$148,600
RFT-HOU-15-21	Bath Rebuilds at 315 Bruce Street	1	Allen-Hastings	\$90,000	\$138,744***

## Department – Transportation Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFQ-TS-15-21	Culvert Asphalt Patches	0	McQueen Vue Paving	Funds within the Minor Construction Budget	\$77,400
RFT-TS-24-21	Loader	2	Brandt Tractor	\$285,000	\$249,650
RFP-TS-25-21	Bridge 9-349 Design and Administration	1	GM Blueplan	Funds within the Bridge Capital Budget	\$79,520
RFT-TS-27-21	Winter Sand	3	Walker (2 locations) Cedarwell (3 locations)	\$300,000	\$269,465

## Legal and Legislated Requirements

None

## Financial and Resource Implications

\*shortfall in funding will come from Safe Restart funds received from Province

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\*\*\*shortfall in funding will come from reserve funds.

## Relevant Consultation

Internal

External

## Appendices and Attachments

None