

Board of Health Minutes

Date:Friday, July 27, 2018Location:Grey Bruce Health UnitTime:10:05 a.m. – 11:46 a.m.

Members Present: Alan Barfoot (Chair), Paul Eagleson, Stewart Halliday, David Inglis,

Sue Paterson, Will Rogers, David Shearman, Mitch Twolan, Arlene

Wright

Regrets: Laurie Laporte

Also Present: Dr. Hazel Lynn, Dr. Ian Arra, Matthew McMurdie, Drew Ferguson,

Kristy Hansford

Special Guests: Brittany Graham, Student

Secretary: Erin Meneray

1.0 Call to Order

Chair, Alan Barfoot, declared quorum present and called the meeting to order at 10:05 a.m.

2.0 Amendments to Agenda

Remove item 6.0 June Correspondence as it has been included in the July Correspondence.

3.0 Approval of Agenda

Moved by: Paul Eagleson Seconded by: David Shearman "THAT, the agenda for Friday, July 27, 2018 be approved as amended."

Carried

4.0 Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest declared at this time.

5.0 Adoption of Minutes

5.1 Friday, May 25, 2018

Moved by: Arlene Wright Seconded by: Stewart Halliday

"THAT, the BOH minutes of Friday, May 25, 2018 be approved as presented."

Carried

5.2 Friday, June 22, 2018 – Informational Meeting Only

The notes from the meeting Friday June 22, 2018 were reviewed and received.

6.0 July Correspondence

- 6.1 Perth District Health Unit Letter in Support of Repeal of Section 43 of the Criminal Code receive
- 6.2 Ontario Film Review Board Response
- 6.3 Sudbury & Districts Health Unit Letter to Premier Urging Reconsideration to delay the Implementation of the Smoke-Free Ontario Act, 2017
- 6.4 Simcoe-Muskoka District Health Unit, A Public Health Approach to Drug Policy Reform

Moved by: Arlene Wright Seconded by: Mitch Twolan "THAT, the Board of Health support Simcoe-Muskoka District Health Unit's letter supporting the Canadian Public Health Association's recommendations calling for a Public Health approach to drug policy reform."

Carried

- 6.5 Kingston, Frontenac, Lennox and Addington Board of Health Re. Implementation of the *Smoke-Free Ontario Act, 2017*
- 6.6 Peterborough Public Health Re. Mandatory Food Literacy Curricula in Ontario Schools receive
- 6.7 Windsor-Essex County Health Unit Re. Smoke-Free Ontario Act, 2017
- 6.8 Premier of Ontario Response Re. Cannabis Excise Tax Revenue receive
- 6.9 Chatham-Kent Board of Health, Pause of Smoke-Free Ontario Act

Moved by: Paul Eagleson Seconded by: Stewart Halliday "That the Board of Health endorse correspondence 6.3, 6.5, 6.7 and 6.9 urging the Government of Ontario to reconsideration its decision to delay the implementation of the Smoke-Free Ontario Act, 2017 and THAT, the Board of Health send a similar letter urging the premier to immediately implement the provisions of the Act."

Carried

Moved by: Mitch Twolan Seconded by: Sue Paterson "That the Board of Health receive the remainder of the July correspondence as presented."

Carried

7.0 Reports

- 7.1 June Reports
 - 7.1.1 MOH Report Cannabis
 - 7.1.2 Program Report June
 - 7.1.3 Dr. Lynn Vacation

Moved by: David Shearman Seconded by: Mitch Twolan

"THAT, the Board of Health approve Dr. Miriam Klassen to cover Dr. Lynn's vacation, June 16 to 26, 2018"

Carried

Moved by: David Inglis Seconded by: Arlene Wright "THAT, the Board of Health receives the June reports as presented."

Carried

7.2 July Reports

7.2.1 MOH Report – Lyme Disease

Dr. Lynn provided an update on Lyme disease. The comprehensive report written by Dr. Arra covered how Lyme disease is transmitted, an overview of surveillance in Grey Bruce in 2017 and 2018, background and clinical presentation of the disease, epidemiology, determination of risk areas and the requirements in the Ontario Public Health Standards.

7.2.2 Program Report – July

Grey Bruce Roots of Empathy program celebrated over a dozen babies for their part in teaching some very important life lessons to nearly 400 students over the past school year. The pilot program helped children from Kindergarten to Grade 8 learn about expressing feelings, respect, inclusion, infant development, safety and the power of a loving bond between parent and child.

7.3 News Releases

- 7.3.1 Safe Kids Week
- 7.3.2 Turn Off The Screens Completes 16th Year
- 7.3.3 STOP Program: Support for Ontario Smokers Who Wish to Quit
- 7.3.4 Public Assistance Request Dog Bite Tobermory
- 7.3.5 World's Youngest Teachers Honoured
- 7.3.6 Longest Day of PLAY
- 7.3.7 Overdose Alert
- 7.3.8 Heat Advisory Continues
- 7.3.9 Public Assistance Request Dog Bite Meaford
- 7.3.10Update Public Assistance Request Dog Bite Meaford
- 7.3.11Lyme Disease Update
- 7.3.12 Public Assistance Request Thornbury

Moved by: David Inglis Seconded by: Stewart Halliday "THAT, the Board of Health receives the July reports as presented."

Carried

8.0 Fitness Break

Chair Barfoot declared a recess at 10:20 a.m. to accommodate a brief fitness break. The Board of Health reconvened at 10:35 a.m.

9.0 Financial Report - Kristy Hansford

- 9.1 Financial Report March
- 9.2 Financial Report April
- 9.3 Financial Report May

Moved by: Arlene Wright Seconded by: Sue Paterson

"THAT, the Board of Health approve the financial reports for March, April and May as presented."

Carried

9.4 Budget Updates – Amended with 2% increase

Moved by: Mitch Twolan Seconded by: Stewart Halliday

"THAT, the Board of Health approve the revised 2018 General Budget as presented."

Carried

Kristy Hansford left the meeting at 10:45 a.m.

Matthew McMurdie will provide the Board with a streamlined version of the financial reporting next month to be compared with the current reporting in order for the Board to determine how the information can best be presented.

10.0 In-Camera Session

- 10.1 Litigation or Potential Litigation Case Update
- 10.2 Labour Relations or Employee Negotiations MOH Recruitment
- 10.3 Information Subject To Solicitor-Client Privilege

Moved by: Mitch Twolan Seconded by: Paul Eagleson "THAT, the Board of Health does now go into closed session at 10:50 a.m. to discuss litigation or potential litigation, labour relations or employee negotiations and information subject to solicitor-client privilege and THAT, Erin Meneray will remain present as recording secretary and Dr. Hazel Lynn, Matthew McMurdie and Drew Ferguson, will remain present."

Carried

The Board returned to open session at 11:05 a.m. with Chair Barfoot presiding. Chair Barfoot confirmed that only the items stated in the resolution to move into closed session were discussed.

11.0 Other Business

11.1 GBHU Board of Health Evaluations

11.1.1 Board Effectiveness Survey – Results

The Board felt that one of the biggest gaps that was highlighted was around developing an annual workplan and linking it or aligning it to the strategic plan, and understanding the Boards role in all of this. The Corporate Director and Director of Operations are to come up with a solid workplan for next year that links to strategy.

Matt McMurdie noted that he is currently working on putting together some information for the Board regarding Governance and how it relates to Senior Management.

Moved by: David Shearman Seconded by: Stewart Halliday "THAT, the Board of Health receive the results from the Board Effectiveness Survey."

Carried

11.1.2Member Self-Assessment – Discussion

The Board suggested that it would be useful if the information from the selfassessment was collected and summarized to see if there any themes emerge. It was requested that this be done as soon as possible to have it completed by the current Board.

- 11.2 Bruce Grey Data Information Sharing Collaborative Summer Newsletter The newsletter was shared.
- 11.3 Draft V-527 Retirement and Resignation Recognition (BOH-GEN) Seconded by: David Shearman Moved by: David Inglis "THAT, the Board of Health approve policy V-527 Retirement and Resignation Recognition (BOH-GEN) as presented."

Carried

- 11.4 Internal Financial Controls and Annual Audit
 - 11.4.1 Draft III-303 Internal Financial Controls & Annual Audit (BOH-ORG)

Strike out point 5.0 on page 5 regarding rubber stamp.

Moved by: Mitch Twolan Seconded by: Arlene Wright

"THAT, the Board of Health approve policy III-303 Internal Financial Controls

and Annual Audit (BOH-ORG) as amended."

Carried

11.4.2Banking Resolution – Signing Authority

Moved by: Paul Eagleson Seconded by: Stewart Halliday "THAT, any two of the Medical Officer of Health, Physician Consultant, Director of Corporate Services, Director of Operations and Program Development, Manager of Finance, Chair, and Vice-Chair are authorized on behalf of the Customer from time to time:

to withdraw or order transfers of funds from the Customer's accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;

to sign any agreements or other documents or instruments with or in favour of Royal Bank, including agreements and contracts relating to products or services provided by Royal Bank to the Customer; and

to do, or to authorize any person or persons to do, any one or more of the following:

- to receive from Royal Bank any cash or any securities, instruments or other property of the Customer held by Royal Bank, whether for safekeeping or as security, or to give instructions to Royal Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;
- ii. to deposit with or negotiate or transfer to Royal Bank, for the credit of the Customer, cash or any security. instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Customer, or any other name under which the Customer carries on business, on any security or instrument;
- iii. to instruct Royal Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Customer; and
- iv. to receive statements, instruments and other items (including paid cheques) and documents relating to the Customer's accounts with or any service of Royal Bank, and to settle and certify the Customer's accounts with Royal Bank; and FURTHER

THAT, all instruments, instructions, agreements (including contracts relating to products or services provided by Royal Bank) and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to Royal Bank by any person, shall be valid and binding on the Customer, and Royal Bank is hereby authorized to act on them and give effect to them.

THAT, Royal Bank be furnished with a copy of this Resolution; and a list of the names of the persons authorized by this Resolution to act on behalf of the Customer, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons;

Carried

11.5 Building Update

Matt reported that the building roof work is complete and deficiencies have been corrected. Discussions are underway with regards to the penalty and holdbacks.

11.6 Retirement/Service Recognition

The Board acknowledged two staff members for their years of service; Dave Bennett and Kim MacDonald, 25 and 31 years respectively.

12.0 Adjournment

By motion of Mitch Twolan, the Board of Health meeting adjourned at 11:46 a.m.

	Next Meeting:
	Friday, August 24, 2018, 10:00 a.m.
	Township of Georgian Bluffs
X	X
Alan Barfoot	Dr. Hazel Lynn
Chairperson	Acting Medical Officer of Health
X	
Erin Meneray	
Recording Secretary	