



Committee Report

To:	Warden McQueen and Members of Grey County Council
Committee Date:	October 22, 2020
Subject / Report No:	FR-CW-23-20 Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 3 2020
Prepared by:	Mike Alguire, Purchasing Manager Sharon Melville, Buyer
Reviewed by:	Kim Wingrove
Lower Tier(s) Affected:	None
Status:	Recommendation adopted by Committee as presented per Resolution CW181-20; Endorsed by County Council November 12, 2020 per Resolution CC87-20;

Recommendation

1. That Report FR-CW-23-20 regarding the quarterly purchasing report for Quarter 3 of 2020 be received for information.

Executive Summary

Grey County's purchasing policy 7-1-2020, as endorsed by County Council on January- 9, 2020 through By-law 5074-20 gives Directors the authority to award items and services up to \$500,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$75,000 and \$500,000 on a quarterly basis.

Background and Discussion

The attached chart summarizes all purchases made between \$75,000 and \$500,000 by Departments between July 1, 2020 and September 30, 2020.

Department – Long Term Care

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-LTC-04-20	Grey Gables Back Up Generator Replacement	3	Benedict Electrical	\$120,000.00	\$94,700.00

Department – Paramedic Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-PS-01-17 (year 4 of 5)	2 ambulances	N/A	Demers	\$330,500	\$307,096

Department – Corporate Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-CS-01-20	Building Condition Assessment, Reserve Fund Study	15	WalterFedy	\$275,000	\$274,820

Department – Transportation Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
NRFP-TS-13-19	Enterprise Asset and Work Order Management System	3	ESRI Canada	\$184,600	\$194,600*
RFT-TS-09-20	Winter Sand	3	Cedarwell and E.C. King	\$350,000.00	Cedarwell - \$177,925.00

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
					E.C. King - \$127,368.00
RFP-TS-20-20	Roundabout Design GR 3/4	7	MTE Consultants	Funds available within the external Engineering Budget to complete the 2020 portion of the project	\$138,484.50
RFT-TS-23-20	Patching	1	Harold Sutherland Construction	Funds are available within the Minor Capital Budget to complete the projects	\$450,908.17
RFQ-TS-25-20	Culvert Patching	0**	IPAC	Funds are available within the Maintenance Budget to complete the projects	\$97,090.00

*This is \$155,600 implementation (training etc.) costs plus \$39,000 license costs for 2020.

**Due to no bids being received from the invited bidders, staff contacted another known vendor from outside the area to bid on this project.

Legal and Legislated Requirements

None

Financial and Resource Implications

None.

Relevant Consultation

Internal

External

Appendices and Attachments

None