



Committee Report

To:	Warden Hicks and Members of Grey County Council
Committee Date:	April 22, 2021
Subject / Report No:	FR-CW-15-21 Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 1 2021
Prepared by:	Mike Alguire, Purchasing Manager Sharon Melville, Buyer
Reviewed by:	Kim Wingrove
Lower Tier(s) Affected:	None
Status:	Adopted as presented by Committee of the Whole through Resolution CW80-21; Endorsed by County Council CC40-21

Recommendation

1. That Report FR-CW-15-21 regarding the quarterly purchasing report for Quarter 1 of 2021 be received for information.

Executive Summary

Grey County's purchasing policy 7-1-2020, as endorsed by County Council on January- 9, 2020 through By-law 5074-20 gives Directors the authority to award items and services up to \$500,000 that have prior budget approval. This policy requires Directors to provide a quarterly summary of all purchases between \$75,000 and \$500,000.

Background and Discussion

The attached chart summarizes all purchases made between \$75,000 and \$500,000 by Departments between January 1, 2021 and March 31, 2021.

Department – Paramedic Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-PS-01-21	Toughbooks	1	Interdev Tech	\$92,500	\$117,657*

Department – Economic Development, Tourism and Culture

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-EDTC-02-21	General Store	1	Domm Const.	\$314,000	\$450,000**

Department – Transportation Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-04-21	Bridge 9-900 Replacement	3	Roubos Farm Services	\$561,000.00	\$439,497.75
RFT-TS-06-21	Bridge 004-274 and 004-275 Rail Replacement (Grey/Bruce)	2	Beton	\$612,000 50% split with Bruce County \$306,000.00	\$702,115.00 @ 50% is \$351,057.50***
RFT-TS-07-21	Orchardville Bridge Removal	3	Schouten Excavating	\$300,000.00	\$252,308.00
RFT-TS-11-21	Grey Road 19/21 & Simcoe Road 34 Roundabout	1	Seeley & Arnill	\$140,000.00	\$114,185.00

Legal and Legislated Requirements

None

Financial and Resource Implications

*Toughbooks – Shortfalls are being funded from equipment reserve (\$11,025) and from the CP LTC program (\$16,189). Approved in accordance with the Purchasing Policy.

**General Store - \$450,000 bid, \$314,000 in 2021 budget, \$104,713.25 bequest in reserve, \$31,286.75 required from reserve for shortfall. Approved in accordance with Purchasing Policy.

***Bridge Rail Replacement - \$45,057.50 shortfall will be funded from projects awarded in 2021 that are projecting surpluses.

A detailed forecast on Transportation Services 2021 capital surplus/deficit will be outlined as part of the *Corporate Financial Update and Year End Projection as of April 30th* council report.

Relevant Consultation

Internal

External

Appendices and Attachments

None