

Report FR-SS-14-14

To: Chair Burley and Members of the Social Services Committee
From: Mary Lou Spicer, Deputy Director of Finance
Meeting Date: March 12, 2014
Subject: **Additional 2013 capital projects to be completed in 2014 and funded from the Housing Reserve**
Status: Recommendation endorsed by Committee as presented per Resolution SSC23-14 March 12, 2014; Adopted by County Council April 1, 2014 per Resolution CC47-14;

Recommendation(s)

WHEREAS the 2013 Housing capital budget included funds for the replacement of the roof at 248 Queen Street South, Durham and installation of video surveillance at 250 12th Avenue, Hanover;

AND WHEREAS due to unexpected delays these projects were awarded but not completed in 2013 and FR-SS-02-14 recommended that surplus funds at year-end be transferred to the Housing Reserve;

NOW THEREFORE BE IT RESOLVED THAT Report FR-SS-14-14 be received;

AND FURTHER THAT the two projects carried forward require funding from the Housing Reserve for roof replacement totaling \$45,500 and video surveillance totaling \$5,400.

Background

When the 2014 Housing budget was developed, staff was aware that some 2013 capital projects would not be completed by year-end and the funds for these projects were transferred to reserve for use in 2014. As well, report FR-SS-02-14 addressed the recommended treatment of year-end surplus/deficit and advised that several additional capital projects would not be completed by year-end and these funds were also transferred to reserve for use in 2014.

As the result of unexpected delays, two other projects that were expected to be completed in December 2013 have been carried over into 2014. Staff did not request

that the funds be transferred to reserve for use in 2014 and as a result, the unspent funds for these projects will be transferred to the Housing Reserve as part of the year-end surplus/deficit motion. The two outstanding projects that require funding are as follows:

- Roof replacement 248 Queen Street South, Durham \$45,500
- Video surveillance 250 12th Avenue, Hanover \$5,400

Financial / Staffing / Legal / Information Technology

Considerations

It was anticipated that the two capital projects would be completed in 2013; due to delays the projects will not commence until 2014. Report FR-SS-02-14 recommended that any surplus/deficit be transferred to/from the Housing Reserve; in order to fund these projects in 2014, a motion to transfer the funds from reserve is required.

Staff is finalizing the 2013 year end position; based upon preliminary estimates and budgeted 2014 withdrawals, it is estimated that the Housing Reserve will total \$2,616,000 at December 31, 2014.

Link to Strategic Goals / Priorities

The analysis of current financial statements compared to the approved budget is a key mechanism to ensure Council's goals of ensuring financial sustainability and ongoing public accountability are maintained.

Attachments

None

Respectfully submitted by,

Mary Lou Spicer
Deputy Director of Finance

Director Sign Off: *Kevin Weppler, Director of Finance*