

Planning and Community Development Committee

January 15, 2015 – 10:00 AM

The Planning and Community Development Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Arlene Wright; Councillors Scott Mackey, Alan Barfoot, Sue Paterson, Norm Jack and Gail Ardiel; and Warden Kevin Eccles; Councillor Stewart Halliday was also in attendance on behalf of Councillor Paul McQueen

Regrets: Councillors Barb Clumpus and Paul McQueen

Staff

Present: Michael Kelly, Acting Chief Administrative Officer; Randy Scherzer, Director of Planning; Sharon Vokes, County Clerk / Director of Council Services; Kevin Wepler, Director of Finance; Geoff Hogan, Director of Information Technology; Petal Furness, Interim Manager Museum and Archives; Scott Taylor, Senior Planner; Alisha Buitenhuis, Planner and Tara Warder, Recording Secretary

Call to Order

Chair Wright called the meeting to order at 10:00 AM.

Adoption of the Agenda

PCD10-15 Moved by: Councillor Barfoot Seconded by: Councillor Paterson

THAT the Planning and Community Development Committee agenda dated January 15, 2015 be adopted as presented.

Carried

Declaration of Pecuniary Interest

There was none.

Business Arising from the Minutes

*Planning and Community Development Committee minutes dated
December 16, 2014*

These minutes are for information only as they were adopted by Grey County Council on January 6, 2015.

Reports – Finance

*CCR-PCD-01-15 Year End Financial Analysis to November 30, 2014 and
Treatment of Surplus / Deficit*

Randy Scherzer and Sharon Vokes addressed the Committee on the above report regarding the year-end financial analysis. It is anticipated that the budget under the Planning and Community Development Committee will have an overall deficit of \$47,800.

PCD11-15 Moved by: Councillor Barfoot Seconded by: Councillor Paterson

THAT Report CCR-PCD-01-15 regarding the year-end budget report and treatment of year-end budget surplus/deficit be received;

AND THAT the following projects included in the 2014 budget be transferred to reserves to be carried forward to 2015 and funded from the respective reserves:

- **Remaining 2014 budget for Agricultural Exhibit Building at Grey Roots**
- **\$35,000 for augmented reality application for Grey Roots**
- **Remaining funds allocated to Logo Sculpture via Report CCR-PCD-17-14 plus \$5,500 additional funding from the Grey Roots General Reserve**
- **Remaining 2014 budget for Economic Development Strategy**
- **\$5,000 for Tourism Marketing Plan**
- **\$10,000 for Tourism Website**

- **\$49,500 from One Time Reserve for Way Finding Signage consulting (Report CCR-TAPS-32-14)**
- **Remaining 2014 budget for Natural Heritage Systems Study, Planning Application Tracking Software, Transportation Master Plan and Growth Management Study Update**

AND FURTHER THAT donations made to Grey Roots for specific purposes be allocated to the appropriate reserve;

AND THAT the deficit of the operating budget of Grey Roots be funded from the One Time Reserve;

AND THAT the deficit of the Planning operating budget be funded from the surplus funds from the Agriculture budget;

AND FURTHER THAT any remaining surplus from the Agriculture budget be allocated to the Forestry Reserve and any surplus/deficits of the remaining budgets under the care and control of the Planning and Community Development Committee be allocated/funded from their respective reserves.

Carried

The remaining Finance report was considered later in the meeting.

Reports – Planning

PDR-PCD-06-15 Ed Raco Merit Report

Scott Taylor presented the above report regarding a County Official Plan Amendment application and outlined the location of the subject lands. Staff are recommending that the proposal proceed to the public meeting stage to consider the re-designation of a portion of the lands from “Space Extensive Commercial” to “Space Extensive Commercial with Exceptions”.

The Committee discussed servicing of the property. It was noted that further opinion will be sought on water servicing and the existing septic system will be reevaluated during the process.

PCD12-15 Moved by: Councillor Barfoot Seconded by: Warden Eccles

THAT Report PDR-PCD-06-15 regarding proposed Official Plan Amendment Number 126, to consider site specific commercial exceptions on a property, be received;

AND THAT the proposal proceed to a Public Meeting to consider an amendment to the County of Grey Official Plan to re-designate a portion of the subject lands from the 'Space Extensive Commercial' designation to the 'Space Extensive Commercial with Exceptions' designation for lands described as Plan 535, Lot 11, Geographic Township of Derby, Township of Georgian Bluffs, provided the Township of Georgian Bluffs is prepared to hold a joint public meeting in consideration of the necessary Township Official Plan and Zoning By-law Amendment requirements.

Carried

Reports – Finance (continued)

CCR-PCD-02-15 2015 Draft Budget for the Planning and Community Development Committee Portfolio

Randy Scherzer, Sharon Vokes and Geoff Hogan addressed the Committee on the draft budget. The Planning and Community Development Committee budget as drafted requires a 11.49% increase over 2014, translating to a .84% increase on the corporate levy. The majority of the increase relates to support of the South West Integrated Fibre Technology (SWIFT) Project.

Staff addressed questions and comments from the Committee regarding culvert replacement, tree harvesting, the SWIFT project, Grey Roots projects, among others. Mr. Scherzer and Mrs. Vokes indicated some areas where reductions could possibly be made.

PCD13-15 Moved by: Councillor Ardiel Seconded by: Councillor Mackey

THAT staff be directed to bring forth a report regarding the merits/feasibility of holding the Grey Roots golf tournament on an annual basis.

Carried

PCD14-15 Moved by: Councillor Barfoot Seconded by: Councillor Ardiel

THAT Report CCR-PCD-02-15 regarding the Draft 2015 budget be received;

AND THAT staff be directed to bring forth an amended budget report showing a \$50,000 reduction within the Planning and Community Development Committee budget.

Carried

The Committee briefly recessed and then reconvened.

Reports – Planning (continued)

PDR-PCD-04-15 H. Bye Construction Merit Report

Alisha Buitenhuis addressed the above noted merit report, recommending that the proposal for a County Official Plan Amendment proceed to a Public Meeting to consider the re-designation of the subject lands from “Rural” to “Rural with Exception”.

PCD15-15 Moved by: Councillor Barfoot Seconded by: Warden Eccles

THAT Report PDR-PCD-04-15 regarding a proposed County Official Plan Amendment be received;

AND THAT the proposal proceed to a Public Meeting to consider the Amendment to the County of Grey Official Plan to re-designate the subject lands from ‘Rural’ to ‘Rural with Exception’ for the lands described as Part of Lot 66, Lot 67, Concession 3, geographic Township of Egremont, in the Township of Southgate, provided the Township of Southgate is prepared to hold a joint public meeting in consideration of the necessary Local Official Plan Amendment and Zoning By-law Amendment requirements.

Carried

PDR-PCD-05-15 Scenic Caves Merit Report

Alisha Buitenhuis addressed the committee on the above report, recommending that the proposed County Official Plan Amendment proceed to the public meeting stage to consider the re-designation of the subject lands from “Rural” to “Rural with Exception”.

PCD16-15 Moved by: Councillor Ardiel Seconded by: Councillor Mackey

THAT Report PDR-PCD-05-15 regarding a proposed County Official Plan Amendment be received;

AND THAT the proposal proceed to a Public Meeting to consider the Amendment to the County of Grey Official Plan to re-designate the subject lands from 'Rural' to 'Rural with Exception' for the lands described as Part of Lot 14, Concession 3, geographic Township of Collingwood, in the Town of the Blue Mountains, provided the Town of the Blue Mountains is prepared to hold a joint public meeting in consideration of the necessary Zoning By-law Amendment requirements.

Carried

Reports – Information Technology

ITR-PCD-01-15 Intelligent County 2015 Work Plan

Geoff Hogan presented the above report. Mr. Hogan provided background on the concept of “Intelligent Communities” and spoke to the need to move forward with broadband immediately.

Staff are requesting authorization to continue the secondment of the community engagement position for the rest of 2015 in order to continue the work that has been completed to date.

PCD17-15 Moved by: Councillor Barfoot Seconded by: Councillor Paterson

WHEREAS encouraging diversification of local and regional economies through the increased use of broadband and information and communications technologies (ICT) is an essential component of developing a knowledge-based economy;

AND WHEREAS leveraging high speed, high capacity communications technologies (broadband) across a wide range of sectors achieves above average rates of economic growth, job creation, social diversification and environmental innovation;

AND WHEREAS initial results of the County’s Economic Development Action Plan indicate that the implementation of high quality broadband needs to be a priority of Grey County;

AND WHEREAS the Connected County (Intelligent Community) initiative will require a dedicated one year contract resource to build on the work completed to date;

NOW THEREFORE BE IT RESOLVED THAT Report ITR-PCD-01-15 be received;

AND THAT the community engagement facilitating a Connected County (Intelligent Community) in Grey County be continued;

AND FURTHER THAT the one staff continue to be seconded to the project for calendar 2015;

AND FURTHER THAT the future plans for the Connected County (Intelligent Community) initiative be recommended to the 2015 budget deliberations.

Carried

Councillor Barfoot then left the meeting.

Reports - Clerks

CCR-PDR-03-15 Fee Schedule Adjustments for Grey Roots

Petal Furness provided an outline of the proposed fee changes for Grey Roots.

PCD18-15 Moved by: Councillor Mackey Seconded by: Councillor Paterson

WHEREAS the County of Grey has enacted By-law number 4735-11 establishing and maintaining fees and service charges;

AND WHEREAS it is deemed advisable to update the fees and services' schedule for certain services offered at Grey Roots;

NOW THEREFORE BE IT RESOLVED THAT Report CCR-PCD-03-15 be received and the following changes/additions be made to the County's fees and services' schedule:

- **Birthday Parties – discounted rate for members of \$97.20 (minimum group size of 10 children) and \$9.90 for each additional child;**
- **Senior's group admission rate for pre booked guided tours of \$6.00 per person (minimum group size of 15); and**
- **Senior's group admission rate for pre booked self-guided tours of \$5.00 per person (minimum group size of 15);**
- **Dial Direct Courtesy Phone – deleted from schedule.**

Carried

Reports – Planning (continued)

PDR-PCD-08-15 Quarterly Purchasing Report – Quarter 4 of 2014

Randy Scherzer noted that the report is brought forward as required by the purchasing policy and provided information on the purchases requiring reporting.

PCD19-15 Moved by: Councillor Ardiel Seconded by: Warden Eccles

THAT Report PDR-PCD-08-15, being a quarterly purchasing report for Quarter 4 of 2014 for the Clerk’s and Planning Departments, be received for information.

Carried

Addendum 2 to Report PDR-PCD-05-14 Source Protection

Implementation Collaborative Funding Breakdown Costs

Scott Taylor presented the above report. It was noted that the funds are from the Province. The purpose of the report is to update the Committee and endorse the proposal that partner municipalities each contribute approximately \$2,500 for the project.

PCD20-15 Moved by: Councillor Mackey Seconded by: Councillor Halliday

WHEREAS the Province of Ontario has set up a Source Protection Municipal Implementation Fund to provide one-time grant funding to offset a portion of the costs for small, rural municipalities in preparing to implement drinking water source protection plans;

AND WHEREAS the County of Grey has received grant funding in the amount of \$58,729.00 for eligible activities undertaken by the County, with the possibility of up to an additional \$15,000.00 for collaborating with other municipalities;

AND WHEREAS Council directed staff to circulate the ‘Risk Management Official / Risk Management Inspector In-A-Box’ memo to member municipalities who received Source Protection Municipal Implementation Funds as a collaborative approach towards utilizing the Source Protection Municipal Implementation Fund;

AND WHEREAS Bruce County and member municipalities are also partnering on the Risk Management Official / Risk Management Inspector In-A-Box project,

AND WHEREAS the County has received quotes for the two components of the Risk Management Official / Risk Management Inspector In-A-Box program, which are the Property Tracking System and the Administrative Support Documents for \$50,000.00 and \$33,351.85 respectively;

NOW THEREFORE BE IT RESOLVED THAT the Addendum # 2 to Report PDR-PCD-05-14 be received;

AND THAT staff be directed to seek financial commitment from the partner municipalities within Grey for approximately \$2,500.00 each, and that the County of Grey would pay approximately \$30,000.00 with funds from the Source Protection Municipal Implementation Fund;

AND THAT the County of Grey is cognizant that both the \$2,500.00 municipal partner commitments, and the \$30,000.00 County commitment, may inflate or deflate slightly based on the total number of partners who contribute to the project.

Carried

Grey County Planning Active Development File List

The Committee considered the above list.

Committee Review of Land Use Planning Appeals / Potential Appeals

Grey County Active Ontario Municipal Board Appeal File List

The Committee considered the appeal file list. Randy Scherzer updated the Committee on the status of the various pending appeals.

Correspondence

Town of the Blue Mountains – Request for Informational Workshop and

*Extension to Deadline for Commenting on the Draft Transportation
Master Plan*

PCD21-15 Moved by: Warden Eccles Seconded by: Councillor Halliday

THAT the correspondence from the Town of the Blue Mountains regarding a request for an information workshop and extension to the deadline for Commenting on the Draft Transportation Master Plan be received.

Carried

Receive for Information

PCD22-15 Moved by: Warden Eccles Seconded by: Councillor Mackey

THAT the following correspondence be received for information:

- **Ministry of Natural Resources and Forestry – Sustainability of the Province’s Wildlife Population**

Carried

Other Business

Emerald Ash Borer Update

Randy Scherzer provided an overview of monitoring efforts. Discussion occurred on the use of traps, the movement of firewood, and inoculation of ash trees.

Next Meeting Dates

Public Meeting – January 26, 2015 at 1:00 PM in the Municipality of West Grey Council Chambers – Proposed Official Plan Amendment and Zoning By-law Amendment – File No. 42-05-010-OPA-129

Planning and Community Development Committee Meeting - Tuesday, February 17, 2015 at the Grey County Administration Building

On motion by Councillor Mackey, the meeting adjourned at 12:35 PM.

Arlene Wright, Chair

