



Committee Minutes

CAO Performance Evaluation Committee Friday, November 19, 2021, 2:00 p.m.

Zoom

The CAO Performance Evaluation Committee met on the above with the following members in attendance:

Present: Chair Selwyn Hicks; Councilors Tom Hutchinson, Brian Milne and Ian Boddy

Staff

Present: Kim Wingrove, Rob Hatten and Kayla Rier - Recording Secretary

Regrets: Councilor Aakash Desai

Call to Order

Chair Hicks called the meeting to order at 2:04 p.m.

Declaration of Interest

There were no declarations of interest.

2021 CAO Workplan

Mrs. Wingrove previously provided a confidential memo outlining the progress made to her workplan in 2021. The memo also addressed items that were attended to, which were not previously identified. Mrs. Wingrove recommended the Committee review her memorandum and return with any questions or items requiring further clarification

CPE-02-21 Moved by: Councillor Milne

Seconded by: Councillor Boddy

That the CAO Performance Evaluation Committee does now go into closed session pursuant to Section 239 (2) of the Municipal Act to discuss:

- i. **Personal matters about an identifiable individual including municipal or local board employee (2021 CAO Workplan)**

Carried

Committee proceeded into closed session at 2:06pm

Committee returned to open session at 3:13pm

The Chair confirmed that only the items stated in the resolution to move into closed session were discussed.

Next Meeting Date

A next meeting date has not been set at this time. The Committee will meet at the call of the Chair.

The meeting adjourned at 3:13p.m. to the call of the Chair.

Selwyn Hicks, Chair