

Corporate Services Committee

March 24, 2015 – 10:00 AM

The Corporate Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Bob Pringle; Councillors Dwight Burley, Paul McQueen, Harley Greenfield, Arlene Wright, Norm Jack, John McKean and Warden Kevin Eccles

Regrets: Councillor Selwyn Hicks

Staff

Present: Sharon Vokes, Acting Chief Administrative Officer / County Clerk; Grant McLevy, Director of Human Resources; Anne Marie Shaw, Director of Housing; Randy Scherzer, Director of Planning; Tim Scott, Technology / Infrastructure Manager and Tara Warder, Recording Secretary

Call to Order

Chair Pringle called the meeting to order at 10:00 AM.

Adoption of the Agenda

CS40-15 Moved by: Councillor McQueen Seconded by: Councillor Jack

THAT the Corporate Services Committee agenda dated March 24, 2015 be adopted as presented.

Carried

Declaration of Pecuniary Interest

There was none.

Business Arising from the Minutes

Corporate Services Committee minutes dated February 10, 2015

These minutes are for information only as they were adopted by Grey County Council on March 3, 2015.

Reports – Information Technology

ITR-CS-03-15 Esri Canada Limited Enterprise Licence Agreement ELA

Single Source

Tim Scott presented the above noted report, recommending that an Enterprise Licence Agreement with Esri Canada be renewed for a three year term. Staff recommend that the service be sole sourced. The anticipated shortfall of \$1,570 will be funded from savings in the 2015 Information Technology budget.

CS41-15 Moved by: Councillor McKean Seconded by: Councillor Greenfield

WHEREAS Grey County has been using ESRI Geographic Information Systems (GIS) software successfully for over ten years;

AND WHEREAS an Enterprise License Agreement (ELA) was signed with ESRI Canada Inc. in 2012 that included all nine member municipalities under the agreement;

AND WHEREAS the ELA has a three year term and needs to be renewed;

AND WHEREAS the approved 2015 budget includes \$74,750 for the purchase of GIS software;

NOW THEREFORE BE IT RESOLVED THAT Report ITR-CS-04-15 be received;

AND THAT a contract be executed with ESRI Canada Inc. for the renewal of a three year ELA in the amount of \$75,000 annually, (excluding H.S.T) that includes required GIS software for the County and the nine member municipalities;

AND FURTHER THAT the shortfall of \$1,570 be funded from savings found in the 2015 Information Technology (IT) approved budget.

Carried

ITR-CS-04-15 Contract Information Technology Staff

Tim Scott presented the above noted report, recommending a contract staff person be hired or a contractor secured to backfill existing positions so that a dedicated staff person can work on implementing a property tracking system, and updating the County's internal software to track planning files.

CS42-15 Moved by: Councillor Wright Seconded by: Councillor Burley

WHEREAS the 2015 Approved Planning budget includes \$125,000 to hire contractors or contract staff to develop software for the Planning Department;

NOW THEREFORE BE IT RESOLVED THAT Report ITR-CS-04-15 be received;

AND THAT contract staff or a contractor be hired by the IT Department to develop the required Planning software or backfill existing staff as required by the project.

Carried

Reports – Human Resources

HRR-CS-06-15 Non-Union Wage Increase

Grant McLevy addressed the above noted report regarding the non-union increase which was included within the 2015 budget. A 2% increase is being recommended and will be on par with the comparator municipalities. It is proposed that the increase be retroactive to January 1, 2015.

Staff addressed questions and comments from the Committee regarding the number of non-union staff, number of collective agreements, and number of unions.

CS43-15 Moved by: Councillor McKean Seconded by: Councillor Burley

WHEREAS the County of Grey is committed to maintaining sound and effective compensation practices in order to attract and retain qualified employees;

AND WHEREAS the County of Grey is also committed to keeping non-union wages at the 45-55 percentile to be competitive with our comparators;

NOW THEREFORE BE IT RESOLVED THAT the Non Union employee group be granted the budgeted 2.0% increase in wages for 2015, retroactive to January 1, 2015.

Carried

Correspondence

Township of South Stormont – Request for the Federal Government to Share the HST with Municipalities

Concern was expressed regarding possible downloads from the federal government in exchange for 1% of the HST or GST being given to municipalities.

CS44-15 Moved by: Councillor Wright Seconded by: Councillor Greenfield

THAT the correspondence received from the Township of South Stormont regarding a request to the Federal Government to share the HST with municipalities be received for information.

Carried

City of Kingston – Ontario Regulation 282/98 – Request to Amend Legislation Regarding New Multi Residential Property Tax Classes

CS45-15 Moved by: Councillor Wright Seconded by: Councillor Burley

THAT the County of Grey supports the resolution received from the City of Kingston regarding Ontario Regulation 282/98 and the request to amend legislation regarding new multi residential property tax classes.

Carried

Association of Municipal Clerks and Treasurers of Ontario (AMCTO) – Q and A on Bill 8, the Public Sector Accountability and Transparency Act

CS46-15 Moved by: Warden Eccles Seconded by: Councillor Jack

THAT the correspondence received from AMCTO regarding a Question and Answer Fact Sheet on Bill 8, the Public Sector Accountability and Transparency Act, be received for information.

Carried

Other Business

Bill 30: Transportation Statute Law Amendment Act

Sharon Vokes noted that this Bill is currently at the Committee stage. The Bill will assist in reducing unpaid POA fines, but not in the short term as the Ministry of Transportation will need to update its old legacy software systems to enable the tools within the Bill to work.

Mrs. Vokes spoke to the changes being proposed, and the need to ensure the Province continues to address the issues even after the passing of the Bill as there are a number of other items that the Province can address which will also assist collection efforts.

Exploring an Online Administrative Monetary Penalty System for Provincial Statutes and Municipal By-laws

Sharon Vokes spoke to the above matter. It was noted Part II related offences, being parking infractions, could benefit from this process. The paper also speaks to Part I offences being able to utilize this system, however concerns were expressed over the possibility for reduced revenues and health and safety concerns related to the possibility of minimizing the severity of fines under the Highway Traffic Act.

CS47-15 Moved by: Councillor Wright Seconded by: Councillor Burley

THAT staff be directed to bring forth a report on the proposed online administrative monetary penalty system for Provincial Statutes and municipal by-laws for presentation at the April 14th, 2015 Corporate Services Committee meeting.

Carried

Next Meeting Dates

Tuesday, April 14, 2015 at the Grey County Administration Building

On motion by Councillor Jack, the meeting adjourned at 10:40 AM.

Corporate Services Committee
March 24, 2015

Bob Pringle, Chair