



Committee Report

To:	Warden McQueen and Members of Grey County Council
Committee Date:	April 23, 2020
Subject / Report No:	FR-CW-09-20 Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 1 2020
Prepared by:	Mike Alguire, Purchasing Manager Sharon Melville, Buyer
Reviewed by:	Kim Wingrove
Lower Tier(s) Affected:	None
Status:	Recommendation adopted by Committed as presented per Resolution CW76-20; Endorsed by Council May 14, 2020 per Resolution CC50-20;

Recommendation

1. That Report FR-CW-09-20 regarding the quarterly purchasing report for Quarter 1 of 2020 be received for information.

Executive Summary

Grey County's purchasing policy 7-1-2020, as endorsed by County Council on January- 9, 2020 through By-law 5074-20 gives Directors the authority to award items and services up to \$500,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$75,000 and \$500,000 on a quarterly basis.

Background and Discussion

The attached chart summarizes all purchases made between \$75,000 and \$500,000 by Departments between January 1, 2020 and March 31, 2020.

Department – Transportation

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-14-20	3 half ton trucks	2	Finch Auto	\$106,500.00	\$103,251.00

Department – Economic Development, Tourism and Culture

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-EDTC-01-20	Sydenham Bathrooms and Front Doors	2	Allen Hasting Ltd.	\$355,000.00	\$254,909.00
RFT-EDTC-04-20 (Schedule 1)	Roof at Sydenham	10	T. Hamilton & Sons	\$140,000.00	\$119,100.00
RFT-EDTC-04-20 (Schedule 2)	Roof at Grey Roots	10	D.J. Peat Roofing	\$112,000.00	\$113,500.00

Legal and Legislated Requirements

None

Financial and Resource Implications

Relevant Consultation

Internal

External

Appendices and Attachments

None