The Social Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Dwight Burley; Councillors Wayne Fitzgerald, Kathi Maskell, Francis Richardson, Deborah Haswell, Brian Milne, John Bell; and Warden Duncan McKinlay

Regrets: Councillors Terry McKay and Ellen Anderson

Staff Present: Lance Thurston, Chief Administrative Officer; Rod Wyatt, Director of Housing; Barbara Fedy, Director of Social Services, Lynne Johnson, Director of Long-Term Care; Kevin Weppler, Director of Finance; Kathryn MacMurdo, Manager of Children’s Services; Anne Marie Shaw, Housing Administrator; Rick Moore, Housing Manager; Karen Kraus, Long-Term Care Administrator; Marcia Smith, Debbie Pegelo, Wendy Henderson, Ontario Works Managers; Sharon Melville, Buyer; Lisa Campbell, Community Relations Worker and Tara Warder, Recording Secretary

Call to Order

Chair Burley called the meeting to order at 10:00 a.m.

Declaration of Pecuniary Interest

There were none.

Minutes of Meetings

*Long-Term Care Task Force minutes dated January 16, 2013 and February 13, 2013*
The Long-Term Care minutes were reviewed.

**SSC21-13** Moved by: Councillor Fitzgerald Seconded by: Councillor Milne

**THAT the minutes of the Long-Term Care Task Force dated January 16, 2013 and February 13, 2013 be received as presented.**

Carried

*Social Services Committee minutes dated February 13, 2013*

The Social Services Committee minutes were reviewed.

**SSC22-13** Moved by: Councillor Richardson Seconded by: Councillor Haswell

**THAT the minutes of the Social Services Committee dated February 13, 2013 be received as presented.**

Carried

**Business Arising from the Minutes**

*Social Services Committee minutes dated January 16, 2013*

These minutes are for information only as they were adopted by Grey County Council on February 5, 2013.

**Reports – Chief Administrative Officer**

*CAOR-SS-06-13 – Housing Department Review*

Lance Thurston provided information on the above noted report regarding an organizational review of the Housing Department that aims to assess the current organization of the department in order to recognize opportunities for improvement and efficiencies. Money has been allocated to fund reviews for all departments, and the review of the Housing Department will likely occur later in 2013. The importance of taking on an organizational review was highlighted, and that each department should undergo a review every five to seven years.

**SSC23-13** Moved by: Councillor Maskell Seconded by: Councillor Bell

**WHEREAS it is good business practice to review the organizational structure and work processes of departments from time to time to ensure they remain relevant, effective and efficient;**

**AND WHEREAS** funds are set aside in the 2013 budget to undertake such a program review of the Housing Department;
NOW THEREFORE BE IT RESOLVED THAT Report CAOR-SS-06-13 of the Chief Administrative Officer be received and the recommended Terms of Reference for the review of the Housing Department be endorsed;

AND THAT the Chief Administrative Officer is hereby authorized to seek proposals from selected qualified individuals or firms, in accordance with county procurement policy, to undertake the specified review of the Housing Department.

Carried

Reports – Long-Term Care

LTCR-SS-07-13 – Stakeholder Inspections, One-time Funding, On-call Coverage

Lynne Johnson addressed the Committee on the above report, noting that long-term care homes are regularly inspected by stakeholders whether by routine inspection, as a result of incident or injury, complaints or as a follow up. Grey Gables, Lee Manor and Rockwood Terrace collectively had eight inspections in the last quarter of 2012 with no findings resulting. The full reports have been posted in the homes as required by law.

Ms. Johnson further outlined the details of the one-time funding that the long-term care homes will receive for training and developing staff, noting that each home is developing a specific education plan in order to utilize the funding. The report further provides the amounts allocated to each of the homes.

Ms. Johnson noted that inspection information is monitored and is valuable information. Discussion regarding the physician on call process was briefly outlined.

SSC24-13 Moved by: Councillor Milne Seconded by: Councillor Fitzgerald

THAT Report LTCR-SS-07-13 regarding Stakeholder Inspections, One-Time Funding and On-Call Coverage be received for information.

Carried

LTCR-SS-08-13 – Fire Safety – Rockwood Terrace

Karen Kraus addressed the Committee on a report regarding Fire Safety at Rockwood Terrace, noting that Long-Term Care homes are required to have an annually approved fire safety plan. Ms. Kraus indicated that Rockwood Terrace will be receiving $60,800 over a two year period and half of this money is required to be spent by March 31, 2013.
Upon meeting with the West Grey Fire Chief, he is recommending that the County consider installing a sprinkler system on the second and third floors of Rockwood Terrace to ensure that the requirements of the fire safety plan are met.

Ms. Kraus provided information on requirements for evacuation. Staff are recommending that the funding be used to cover the additional cost of providing increased staff levels during the night shift to aid in meeting requirements for evacuation. Further, staff are recommending proceeding with a Request for Proposal (RFP) for the supply and installation of a sprinkler system.

The Committee discussed the importance of considering the potential for future expansion and various possibilities for compliance.

SSC25-13  Moved by: Councillor Haswell  Seconded by: Councillor Richardson

WHEREAS the Ministry of Health and Long-Term Care provided one-time funding in the amount of $60,800.00 over two years to Rockwood Terrace to enhance fire and electrical safety in older long-term care homes;

AND WHEREAS Staff met with the local Fire Chief to evaluate the current fire safety plan and identify measures that would ensure that the requirement for approval of the fire plan are satisfied;

AND WHEREAS staff have identified that the home will not meet the Ontario Fire Code if changes are not made;

NOW THEREFORE BE IT RESOLVED THAT Report LTCR-SS-08-13 regarding Fire Safety at Rockwood Terrace be received;

AND THAT staff be directed to proceed to procure for the installation of a sprinkler system on floors two and three at Rockwood Terrace;

AND THAT one-time funding for Fire and Electrical Safety as provided by the Ministry of Health and Long-Term Care be used to temporarily increase the night staffing compliment at Rockwood Terrace as needed until the sprinkler system has been installed and the fire plan approved;

AND THAT the Chief Administrative Officer and the Director of Long-Term Care be authorized to develop and implement a fire plan which will meet the requirements for approval by the Fire Department.

Carried
Reports – Social Services

SSR-SS-05-13 Accerta Dental Agreement

Marcia Smith provided information on the above noted report, recommending that the County enter into an 18 month contract with Accerta to provide dental benefit management services for Ontario Works clients. Currently, the administration of dental claims is completed by County staff and the Health Unit. The Health Unit will be increasing its fee for this service in 2013. It was noted that Accerta will provide the service for five a percent annual administration fee, and staff are recommending that the proposed provider be single sourced as the organization has been recommended by a number of other municipalities.

SSC26-13 Moved by: Councillor Milne Seconded by: Councillor Fitzgerald

WHEREAS under the Ontario Works Act, emergency dental services are a mandatory benefit for dependent children and a discretionary benefit for the relief of pain for adults;

AND WHEREAS the administration of dental claims has been provided in-house by staff and managers and also through the Public Health Unit;

AND WHEREAS the processing of dental pre-determinations is time consuming for Ontario Works staff in addition to the fact that Public Health has advised that their fee for children’s dental claims is going to increase from 10 to 15 percent in 2013;

AND WHEREAS Accerta Benefits Management will handle the administration of Ontario Works adult and children’s dental claims for five percent per annum;

NOW THEREFORE BE IT RESOLVED THAT Report SSR-SS-05-13 be received;

AND THAT Council approves the single sourcing purchase of contracted services from Accerta Benefits Management for an 18 month period to assist with the management of dental claims for eligible Ontario Works clients.

Carried

SSR-SS-06-13 2013 Child Care Agreement and New Funding Formula
Kathryn MacMurdo addressed the Committee on the above noted report. Staff are seeking approval to execute contracts with the Ministry of Education for the provision of child care services and the receipt of child care mitigation funding.

It was noted that a meeting has been scheduled with the Ministry of Education to discuss the reasons for the County’s decrease in funding.

SSC27-13 Moved by: Councillor Milne Seconded by: Councillor Richardson

WHEREAS Grey County is the Consolidated Municipal Service Manager for Child Care services and receives annual funding from the Province of Ontario;

AND WHEREAS the County must enter into a new service funding agreement with the Ministry of Education in order to receive provincial funding for 2013;

AND WHEREAS the County is required to enter into a separate agreement with the Ministry of Education in order to receive Mitigation Funding to assist in the transition of child care programming over the next four years to meet new provincial budget targets;

NOW THEREFORE BE IT RESOLVED THAT Report SSR-SS-06-13 be received;

AND THAT a By-Law be passed authorizing the Warden and the Clerk to execute the funding agreement with the Minister of Education for the provision of Child Care services for 2013;

AND THAT upon endorsement by County Council of annual Child Care funding reports outlining funding allocations that the Warden and Clerk be authorized to sign subsequent annual service agreements with the Minister of Education for the provision of Child Care services.

AND FURTHER THAT the Director of Social Services and the Chief Administrative Officer be authorized to sign back a letter to the Ministry of Education by February 28, 2013 agreeing to terms necessary to receive Child Care Mitigation funding in the amount of approximately $2 million.

Carried
Debbie Pegelo addressed the above noted report regarding an increase to the per diem rate charged by domiciliary hostel operators. The per diem is set by the Province of Ontario and has remained the same since 2009. It was noted that the rate will increase to $49.17 per day from $47.75 per day, however staff indicated there is room for this increase in the budget.

**SSC28-13** Moved by: Councillor Bell

**Seconded by: Councillor Fitzgerald**

WHEREAS The Corporation of the County of Grey has entered into agreements with domiciliary hostel operators pursuant to the Ministry of Municipal Affairs and Housing Community Homelessness Prevention Initiative;

AND WHEREAS Grey County has such agreements with Ayton Residential Lodge, Kent Residential Homes, Riverside Residence, Inglewood Villa, and Second Avenue Lodge;

AND WHEREAS the domiciliary hostel per diem rate has not been increased since April 1, 2009;

AND WHEREAS a daily per diem rate increase of $1.42 can be accommodated within the 2013 Domiciliary Hostel budget;

NOW THEREFORE BE IT RESOLVED THAT Report SSR-SS-07-13 be received;

AND THAT the daily per diem domiciliary hostel rate be set at $49.17 effective April 1, 2013.

Carried

**SSR-SS-08-13 Request for Funding for the Poverty Task Force Facilitator**

Barb Fedy addressed the Committee on the above noted report, recommending the approval of funding in the amount of $500.00 to match the contribution of the Bruce Grey United Way in order to assist with the cost of a Poverty Task Force Facilitator. It was noted that this is a one time request.

Ms. Fedy stated that application has been made to the Ontario Trillium Foundation for future funding of a facilitator.

**SSC29-13** Moved by: Councillor Bell

**Seconded by: Councillor Fitzgerald**

WHEREAS in the summer of 2012 various agencies, organizations and churches were engaged in conflict regarding the provision of
services to Grey County residents in need, including soup kitchen services;

AND WHEREAS the Director of Social Services was requested to participate and provide leadership to the community to establish a collaborative approach that would address need and encourage participation by the various parties;

AND WHEREAS a series of meetings has been occurring regularly with a recent motion to include the broader issue of poverty through evolution to become a Task Force;

NOW THEREFORE BE IT RESOLVED THAT Report SSR-SS-08-13 be received;

AND THAT a funding allocation of up to $500.00 be approved to match funds provided by Bruce Grey United Way to support the cost of a facilitator that will lead the Poverty Task Force to develop an operational framework that will address current and future issues related to poverty in communities.

AND FURTHER THAT staff be directed to pursue funding options available through surplus of any savings realized in the 2013 approved Social Services Budget, or if insufficient savings exist, that this be funded through the Social Services Caseload Reserve.

Carried

The Committee briefly recessed then reconvened.

Reports – Housing

*HDR-SS-06-13 Community Homelessness Prevention Initiative Investment Plan*

Anne Marie Shaw presented the above report regarding the Community Homelessness Prevention Initiative (CHPI) Investment Plan, requesting approval of the Plan and authorization to expense the one-time transitional grant funding during the January 1, 2013 to March 1, 2014 period. Ms. Shaw further outlined the recommended allocations of the CHPI funding.

*SSC30-13* Moved by: Councillor Maskell Seconded by: Councillor Fitzgerald

WHEREAS the County of Grey has entered into an agreement with The Province to administer the Community Homelessness Prevention Initiative (CHPI) with an allocation of $1,337,929 from
April 1, 2013 to March 31, 2014 and the one time transitional grant funding in the amount of $305,700;

NOW THEREFORE BE IT RESOLVED that Report HDR-SS-06-13 be received;

AND THAT Council approve the Investment Plan (IP) for the Community Homelessness Prevention Initiative as required by the signed Community Homelessness Prevention Initiative Agreement and as recommended in Report HDR-SS-06-13;

AND THAT the one-time transitional grant funding of $305,700 be approved to be expensed from January 1, 2013 to March 1, 2014 to support the transition to the CHPI program.

Carried

**HDR-SS-07-13 Investment in Affordable Housing Program – Additional Funding**

Anne Marie Shaw addressed the Committee on the above report requesting approval for the additional Ontario Renovates Program funding to be expensed in 2013. It was noted that the program provides low income households with funds for repairs and renovations.

**SSC31-13 Moved by: Councillor Richardson Seconded by: Councillor Milne**

WHEREAS the County of Grey has entered into an agreement with the Province to administer the Investment in Affordable Housing Program,

AND WHEREAS the County of Grey has been allotted additional funds for the Ontario Renovates Program, a component of the Investment in Affordable Housing Program, in the amount of $100,000 to be committed by February 28, 2013,

NOW THEREFORE BE IT RESOLVED that Report HDR-SS-07-13 be received;

AND THAT the additional funding of $100,000 for the Ontario Renovates Program be approved to be expensed in 2013.

Carried

**HDR-SS-08-13 Housing Manager’s Report**

Rick Moore updated the Committee on the restoration project from the fire at 81 Bruce Street in Thornbury. The details of the restoration were outlined and it is expected that
the work on the eight units requiring renovation will be completed by May or June of 2013. Mr. Moore provided an overview on expenses which may be covered by insurance and further elaborated on heat remediation as a method of pest control within housing units.

SSC32-13 Moved by: Councillor Richardson Seconded by: Councillor Fitzgerald

THAT Report HDR-SS-08-13 regarding the Housing Manager’s Report be received for information.

Carried

HDR-SS-10-13 Bruce Power Grant Approval – Community Investment and Sponsorship Program

Rick Moore provided information on the above report regarding a grant from Bruce Power in the amount of $4,580. Staff are recommending that $2,320 be allocated to the Alpha Family Resource Centre in Owen Sound and $2,260 be allocated to the Old Durham Road Centre in Walkerton. The purpose of the funding is to provide an environment supportive of a healthy and sufficient diet, and the funding will cover costs associated with food, a chef and kitchen equipment.

Lisa Campbell noted that funding for future years has been requested in order to sustain the program if the funding is received.

SSC33-13 Moved by: Councillor Milne Seconded by: Warden McKinlay

WHEREAS Grey Bruce Public Health Unit in partnership with Grey and Bruce County Housing Departments submitted a Request for Funding Application to Bruce Power to help offset the costs to support programming that will assist low income families;

AND WHEREAS any grant funding received is to assist families residing in “rent geared-to-income” housing units located in Grey and Bruce County Housing Units;

AND WHEREAS Grey County Housing has agreed to be the host agency for the application submitted to Bruce Power with an approved grant in the amount of $4,580;

NOW THEREFORE BE IT RESOLVED THAT Report HDR-SS-10-13 be received;

AND THAT Grey County Housing is authorized to receive the grant from Bruce Power in the amount of $4,580 with funding allocation as follows:
• Alpha Family Resource Centre (Owen Sound) $2,320
• Old Durham Road Centre (Walkerton) $2,260

Closed Meeting Matters

There were none.

Correspondence

SSC34-13 Moved by: Councillor Bell Seconded by: Councillor Haswell

THAT the following correspondence be received for information:
• 2012 United Way Winter Warmth Report
• Newsletter – 211 Role in Emergency Response and Recovery in Ontario – December 2012 Issue
• 211 Central East Quarterly Report – Quarter 4 2012
• 211 and the Senior Safety Line – Fight Against Elder Abuse in Ontario
• Y Housing Support Program Newsletter – Housing Today – Winter 2013 Issue

Other Business

The Committee inquired as to whether the other long term care homes are compliant with respect to fire safety. It was noted that the other two homes contain sprinkler systems.

Next Meeting Dates

March 13, 2013 at the Grey County Administration Building and March 28, 2013 if required

On motion by Councillor Bell, the meeting adjourned at 11:37 a.m.

Dwight Burley, Chair