

## Accessibility Advisory Committee

April 14, 2015 – 2:00 PM

The Accessibility Advisory Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Councillor Dwight Burley; Stan Arnelien, David Mollison and Jim Gow

Regrets: Christina McDonald

## Staff

Present: Rob Hatten, Communications Officer; Heather Morrison, Deputy Clerk / Records Manager; Philly Markowitz, Economic Development Officer; Nancy Elder, Web Coordinator; Anne Marie Shaw, Director of Housing; Barb Fedy, Director of Social Services and Tara Warder, Recording Secretary

## Municipal

Representatives: Margaret Wilton – Siegel, Deputy Clerk – Municipality of Meaford; Amanda Healy, Health and Safety / Human Resources Coordinator – The Blue Mountains and Mark Turner, Clerk – Municipality of West Grey

## Call to Order

Rob Hatten called the meeting to order at 2:04 PM.

## Introductions

The Committee members introduced themselves to the group.

## Election of the Chair and Vice Chair

Heather Morrison called for nominations for Chair of the Committee.

AAC01-15 Moved by: Jim Gow

Seconded by: David Mollison

**THAT Councillor Burley be nominated as Chair of the Accessibility**

### **Advisory Committee for 2015.**

Councillor Burley accepted the nomination, and was acclaimed Chair of the Accessibility Advisory Committee for 2015.

Heather Morrison then called for nominations for Vice Chair of the Committee. She indicated that Christina McDonald had provided confirmation to state she would sit as Vice Chair if no others were interested.

AAC02-15 Moved by: Jim Gow

Seconded by: Councillor Burley

### **THAT Christina McDonald be nominated as Vice Chair to the Accessibility Advisory Committee for 2015.**

Christina was acclaimed as Vice Chair of the Accessibility Advisory Committee for 2015.

Councillor Burley assumed the Chair.

### Adoption of the Agenda

AAC03-15 Moved by: David Mollison

Seconded by: Councillor Burley

### **THAT the Accessibility Advisory Committee agenda dated April 14, 2015 be adopted as presented.**

Carried

### Declaration of Pecuniary Interest

There was none.

### Business Arising from the Minutes

*Minutes of the Accessibility Advisory Committee minutes dated October 28, 2014*

These minutes are for information only as they were adopted by Grey County Council on November 28, 2014.

### Role of an Accessibility Advisory Committee

Rob Hatten distributed materials related to the roles of an Accessibility Advisory Committee and outlined the roles of the Committee, including reviewing site plans and accessible communications.

## Tourism Website

Philly Markowitz addressed the Committee on the new Grey County Tourism website and provided a tour of the new website, which will launch at County Council on May 5, 2015.

Nancy Elder provided information on the accessible features of the website and the requirements for accessibility for websites. It was noted that a firm has been hired to conduct an accessibility audit on our website.

The Committee was requested to provide comments on the accessibility of the website by the end of April. Please visit the following link: [Grey County Tourism Website](#).

## Proposed Administration Building Addition

Anne Marie Shaw addressed the Committee on the proposed administration building addition/renovation, noting that the building and the Provincial Offences Act Court do not meet the needs of the County, and both have issues with accessibility, space and congestion.

Ms. Shaw provided a history of the proposed project to date, and provided highlights of the needs of the new building, including more meeting rooms and the creation of synergies between departments.

Ms. Shaw reviewed the draft floor plans for the building and requested the Committee to provide input on what they feel is important to consider in the design. The Committee was requested to review the draft plans for the next meeting.

## Coordinated Transportation Project

Barb Fedy noted that the County has been successful in receiving funding to assist with providing coordinated transportation services across the region.

## Review and Discussion of the Design of Public Spaces Standard

Rob Hatten noted that the Built Environment standard will be in place as of January 1 2016, and applies to new buildings and major renovations. It also applies to public spaces, which includes outdoor spaces owned by the Municipality, including trails, rest stops, play spaces and passive travel.

## Accessible Customer Service Training

Rob Hatten provided an overview of the Accessible Customer Service Training, used for training Grey County employees and volunteers.

## Discussion on AAC Compliance / 2015 Report

It was noted that 2015 is a reporting year for the County. Staff are not aware of anything that would be considered non-compliant but will be updating the multi year plan noting progress made by the County on accessible policies and practices implemented after the plan was originally created.

## AODA 10 Year Anniversary

Rob Hatten noted that this is the 10<sup>th</sup> year of AODA. In recognition of the progress that has been to date, the Association of Municipal Clerks and Treasurers of Ontario is holding a series of events to celebrate the achievements. The Regional event is May 27<sup>th</sup>, 2015 in Fergus at the Wellington County Museum. The deadline to register is May 13<sup>th</sup>, 2015. There is no fee involved. If anyone on the Committee wishes to attend, staff can register members for the event.

Margaret Wilton-Siegel noted that if anyone from the Meaford Accessibility Advisory Committee is attending, a municipal vehicle may be travelling to that event.

## Other Business

*Recruitment for the Provincial Accessibility Standards Advisory Committee/Standards Development Committee*

Rob Hatten noted that the Province is recruiting for the Provincial committee.

## Next Meeting Dates

**June 10, 2015 at 2:00 PM at the Grey County Administration Building**

On motion by Jim Gow, the meeting adjourned at 3:18 PM.

Dwight Burley, Chair