

## Social Services Committee

January 14, 2015 – 10:00 AM

The Social Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Dwight Burley; Councillors Scott Mackey, Stewart Halliday, Selwyn Hicks, Ian Boddy, Anna-Marie Fosbrooke and John Bell; and Warden Kevin Eccles

Regrets: Councillors Barb Clumpus and Gail Ardiel

### Staff

Present: Barb Fedy, Director of Social Services; Lynne Johnson, Director of Long-Term Care; Anne Marie Shaw, Director of Housing; Kevin Wepler, Director of Finance; Mary Lou Spicer, Deputy Director of Finance; Doug Johnstone, Financial Analyst; Sandra Manser, Accounting Supervisor; Aaron Whitney, Technical Supervisor; Kathy MacMurdo, Children's Services Manager; Wendy Henderson, Ontario Works Manager; Marcia Smith, Ontario Works Manager; Melissa McCulloch, Ontario Works Manager and Tara Warder, Recording Secretary

## Call to Order

Chair Dwight Burley called the meeting to order at 10:04 AM.

## Adoption of the Agenda

SSC15-15 Moved by: Councillor Bell

Seconded by: Councillor Fosbrooke

**THAT the Social Services Committee agenda dated January 14, 2015 be adopted as presented.**

Carried

## Declaration of Pecuniary Interest

Councillor Boddy declared a pecuniary interest with respect to Report SSR-SS-03-15 Viola Jean's Garden Daycare.

## Business Arising from the Minutes

*Social Services Committee minutes dated December 10, 2014*

These minutes are for information only as they were adopted by Grey County Council on January 6, 2015.

## Reports – Finance

*FR-SS-03-15 Social Services Financial Report and Treatment of Year End Surplus Deficit*

Sandra Manser addressed the Committee on the above report with a recommendation on how to treat the year end surplus. Mrs. Manser provided an outline of the items contributing to the surplus.

SSC16-15 Moved by: Councillor Bell Seconded by: Councillor Mackey

**THAT Report FR-SS-03-15 regarding the Social Services Financial Report and Treatment of Year End Surplus/(Deficit) be received;**

**AND THAT any Ontario Works year end surplus/(deficit) be transferred to/from the Social Services Caseload Reserve;**

**AND THAT \$130,000 in Child Care Surplus be transferred to the Ontario Early Years Centre Capital Reserve to fund the cost of future capital needs;**

**AND FURTHER THAT any remaining Child Care Surplus be transferred to the Ontario Early Years Centre Accessibility Reserve to fund the cost of future accessibility related building requirements.**

Carried

*FR-SS-10-15 Housing Financial Report and Treatment of Year End*

*Surplus Deficit Position*

Mary Lou Spicer addressed the Committee on the above report with a recommendation on how to treat the year end deficit. Further, staff are requesting authorization to transfer funds to reserve for use for capital projects in 2015.

The Committee noted that a tour of the Housing buildings in the future would be beneficial.

Anne Marie Shaw spoke to the changing clientele within the Housing facilities.

Discussion occurred on the merits of the County continuing to hold the funds accumulated from the upload of social services to the Province and using this for needs related to housing and social services. Further discussion surrounding the merits of sharing the funds with the lower tiers occurred.

SSC17-15 Moved by: Councillor Halliday                      Seconded by: Councillor Mackey

**THAT the Social Services Committee receive Report FR-SS-10-15 regarding a Financial Report and Treatment of Year-End Surplus/Deficit Position for the Housing Department;**

**AND THAT the 2014 operating budget deficit be funded from the One-Time Funding Reserve;**

**AND THAT \$474,500 for the following capital projects included in the 2014 budget but not scheduled for completion until 2015 be transferred to the Housing Reserve for use in the 2015 capital budget:**

- **Kitchen cabinet replacement, 130 Rowe's Lane, Dundalk \$45,000**
- **Reclad exterior, 100 Margaret-Elizabeth Avenue, Markdale \$15,000**
- **Parking lot paving/lighting, \$150,000 and Landscaping \$20,000 Alpha Street**
- **Water pipe replacement, 85 Lemon Street, Thornbury \$40,000**
- **Ceiling and light replacement, 41 Mark Street, Markdale \$25,000; 99 Argyle Street, Markdale \$25,000; 17 Legion Road, Meaford \$40,000**
- **Common area lighting, 43 Hill Street, Flesherton \$7,000**
- **Retaining wall, 250 12<sup>th</sup> Avenue, Hanover \$75,000**
- **Waste pump replacement, 50 McNab Street, Chatsworth \$2,500**
- **Flooring replacement, 248 Queen Street, Durham \$10,000; 41 Mark Street, Markdale \$20,000**

**AND THAT the 2014 capital budget surplus be transferred to the Housing Reserve.**

Carried

*2015 Social Services Committee Budget Summary*

Mary Lou Spicer provided a brief overview of the budget summary showing the status of the draft Social Services Committee budget before the Committee.

Reports - Housing

*HDR-SS-01-15 Draft 2015 Housing Budget Overview*

Anne Marie Shaw presented the draft housing budget for 2015. Staff addressed questions and comments from the Committee surrounding rental rates, the effectiveness of video surveillance, policies surrounding smoking within housing buildings, life expectancy of the various housing buildings, and the use of generators as backup power for life safety systems and the water treatment plants.

SSC18-15 Moved by: Councillor Mackey Seconded by: Councillor Fosbrooke

**THAT Report HDR-SS-01-15 regarding the Draft 2015 Housing Budget be received:**

**AND THAT the 2015 Housing Budget as presented be forwarded to County Council for its consideration.**

Carried

The Committee briefly recessed then reconvened.

*HDR-SS-02-15 Capital Expenditures Prior to 2015 Budget*

Anne Marie Shaw presented the above report, recommending that staff be authorized to tender certain projects prior to the approval of the budget to ensure the projects are completed during the 2015 year.

SSC19-15 Moved by: Councillor Bell Seconded by: Warden Eccles

**WHEREAS the 2015 budget has not yet been approved;**

**AND WHEREAS section 10.0, 10.1 f) of the purchasing procedure states that items requiring pre-budget approval must be reported to Council in order to have the expenditure authorized via resolution;**

**AND WHEREAS as per section 3.3 c) of the purchasing procedures, staff is authorized to procure up to fifty percent of gross expenditures contained in the first year of the current Five Year Capital Expenditure Forecast, prior to the annual budget being approved, once Council has authorized via resolution;**

**NOW THEREFORE BE IT RESOLVED THAT Report HDR-SS-02-15 be received;**

**AND THAT staff be authorized to tender the following capital projects:**

- **Kitchen Cabinet Replacement 490 7<sup>th</sup> Avenue East \$180,000**
- **Reclad Exterior Building 225 14<sup>th</sup> Street West \$150,000**
- **Flooring Replacement 248 Queen Street Durham \$ 30,000**
- **Flooring Replacement 41 Mark Street, Markdale \$ 20,000**
- **Roof Repair 305 14<sup>th</sup> Street West \$ 90,000**
- **Reclad Exterior South Wall 305 14<sup>th</sup> Street West \$200,000**

Carried

## Reports – Social Services

### *SSR-SS-02-15 Draft 2015 Social Services Budget Overview*

Barb Fedy presented the above report regarding the draft 2015 Social Services budget. Ms. Fedy spoke to the challenges faced by clients including loss of employment due to the recession, loss of manufacturing, among others. Further discussion occurred on changing caseloads, building maintenance issues at certain sites, the van program, and County social initiatives. Staff noted that the \$1,000 allocation regarding the food pantry can be removed and staff will attempt to raise funds to support this initiative.

Councillor Bell then left the meeting.

The Committee recessed, then reconvened.

SSC20-15 Moved by: Councillor Boddy

Seconded by: Councillor Mackey

**THAT Report SSR-SS-02-15 regarding the Draft 2015 Social Services Budget be received;**

**AND THAT the 2015 Social Services Budget be forwarded to County Council for its consideration as amended, by removing the \$1,000 allocation for the Social Services Pantry Fund.**

Carried

*SSR-SS-03-15 Viola Jean's Garden Daycare Request for Fee Subsidy  
Funding*

Kathy MacMurdo addressed the Committee on the above report, recommending that a purchase of service agreement be executed as requested by the organization. The daycare is licensed for 26 spaces and is located at 2555 8<sup>th</sup> Avenue West, in the City of Owen Sound.

Councillor Boddy declared a conflict of interest at this time, left the room during the discussion and did not vote on the matter.

SSC21-15 Moved by: Councillor Fosbrooke Seconded by: Councillor Hicks

**WHEREAS Grey County is the Consolidated Municipal Service Manager for Child Care Services administrating a range of provincial child care programs on behalf of the Province of Ontario;**

**AND WHEREAS Purchase of Service agreements are entered into with child care operators with funding from the County of Grey fee subsidy funding envelope;**

**NOW THEREFORE BE IT RESOLVED THAT REPORT SSR-SS-03-15 be received;**

**AND THAT upon endorsement of this report by County Council a new Purchase of Service agreement with Viola Jean's Garden Daycare be approved;**

**AND FURTHER THAT The Warden and Clerk be authorized to sign the Purchase of Service Agreement.**

Carried

Councillor Boddy then re-entered the meeting.

Correspondence

*Receive for Information*

SSC22-15 Moved by: Councillor Halliday Seconded by: Councillor Hicks

**THAT the following correspondence be received for information:**

- **The Georgian Bay Treatment Centre for Youth December Newsletter**
- **Bruce Grey Poverty Task Force 15 Wishes for 2015**
- **Bruce Grey Poverty Task Force Wish List Presented to Premier Wynne**
- **Letter to AMO from Grey County for Comment on Pupil Accommodation Review Guidelines**

Carried

Other Business

There was none.

Next Meeting Dates

**January 29, 2015 at the Grey County Administration Building**

**February 11, 2015 at the Grey County Administration Building**

On motion by Councillor Mackey, the meeting adjourned at 1:26 PM.

Dwight Burley, Chair