



Committee Report

To:	Warden Hicks and Members of Grey County Council
Committee Date:	April 11, 2019
Subject / Report No:	FR-CW-10-19 Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 1 2019
Prepared by:	Mike Alguire, Purchasing Manager Sharon Melville, Buyer
Reviewed by:	Kim Wingrove, Pat Hoy
Lower Tier(s) Affected:	None
Status:	Recommendation adopted by Committee as presented as per Resolution CW85-19; Endorsed by County Council on April 25, 2019 as per Resolution CC34-19.

Recommendation

1. That Report FR-CW-10-19 regarding the quarterly purchasing report for Quarter 1 of 2019 be received for information.

Executive Summary

Grey County's purchasing policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to \$250,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$25,000 and \$250,000 on a quarterly basis.

Background and Discussion

The attached chart summarizes all purchases made between \$25,000 and \$250,000 by Departments between January 1, 2019 and March 31, 2019.

Grey Roots Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-CAO-01-19	Cleaning at Grey Roots	8	Gerald & Carolyn McKnight	\$45,000.00	\$43,444.00

Transportation Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-05-19	Street Sweeping	1	Road Maintenance Specialists	Within the combined \$100,000 Street Sweeping (Non-Intersection and Intersection) Budget Item	\$74,643.26
RFT-TS-06-19	Catch Basin Cleaning	1	B Edwards Transfer	\$36,000	\$31,928.80
RFT-TS-07-19	Rout and Seal (Crackfilling)	2	Roadmaster Road Construction & Sealing Inc.	\$125,000.00	\$120,000.00
RFT-TS-10-19	Culverts	2	Carson Supply	Within the \$300,000 Maintenance Minor Capital Culverts under 3m Budget Item	\$12,504.93
RFT-TS-11-19	Regulatory Signs	2	Maximum Signs	Within the \$60,000 Sign Shop Manufacture Budget Item	\$26,486.60
RFT-TS-14-19	Asphalt Patches	4	Harold Sutherland Construction Ltd	Within the \$300,000 Maintenance Minor Capital Culverts under 3 metres Budget Item	\$47,387.00
RFT-TS-17-19	Quality Assurance	7	Saffa Engineering Inc.	Within the \$377,000 Inspection & Quality Assurance Budget Item	\$46,330.00

Legal and Legislated Requirements

None

Financial and Resource Implications

Relevant Consultation

Internal

External

Appendices and Attachments

None