

# Committee Report

<b>To:</b>	Warden Hicks and Members of Grey County Council
<b>Committee Date:</b>	July 22, 2021
<b>Subject / Report No:</b>	TR-CW-19-21
<b>Title:</b>	Capital Equipment Purchase Prior to Budget Approval
<b>Prepared by:</b>	Jim Nicoll, Maintenance Manager Sharon Melville, Buyer
<b>Reviewed by:</b>	Pat Hoy, Director of Transportation Services
<b>Lower Tier(s) Affected:</b>	
<b>Status:</b>	Adopted as presented by Committee of the Whole through Resolution CW118-21; Endorsed by County Council CC59-21

## Recommendation

1. **That Report TR-CW-19-21 regarding Capital Equipment Purchase prior to 2022 Budget Approval be received; and**
2. **That staff be authorized to issue the tender for two tandem trucks prior to 2022 budget approval due to delivery time constraints in accordance with Section 3.3 (c) of the Purchasing Policy.**

## Executive Summary

Transportation Services staff is requesting permission to release a tender for two tandem trucks prior to the 2022 budget approval process.

## Background and Discussion

Section 10.1 Reporting to Council of the Purchasing Policy states that items requiring pre-budget approval must be reported to Council in order to have the expenditure authorized via resolution. Section 3.0 Authorization of the policy states that staff is authorized to procure up to fifty percent of gross expenditures contained in the first year of the Ten Year Capital Forecast Plan prior to the annual budget being approved, once Council has authorized these capital expenditures via resolution.

The purpose of this early tender date is to expedite the delivery of the units to ensure that the trucks are available for use during the 2022/2023 winter season. History has shown that delivery takes eight to twelve months from the date of purchase.

Recommended for purchase are two tandem roll-off trucks to improve utilization and to provide increased

versatility for our fleet. Five different attachments are available for purchase, including a spreader body, standard dump body, water tank (watering in summer and anti-icing during the winter), flatbed and dumpster. Staff recommends buying four of these attachments, as the dumpster body is not a necessity at this time.

Grey County purchased two roll-off tandems in 2019. These units are working very well, and staff recommend the purchase of two more roll-offs tandems therefore having one unit at each Patrol. The various attachments can be quickly exchanged from the ground and be fully loaded while doing so. Staff can go from placing anti-icing liquid with the water tank to spreading sand or salt with the spreader body in a manner of minutes. The water tank attachments allowed for the elimination of the underutilized five-ton units, which currently drive an average of 5,000 kilometres per year and are used for anti-icing only. Purchasing the two roll-off trucks will eliminate the two remaining five-ton trucks.

The roll-off water tank attachment provides two and a half times the volume for anti-icing when compared to the five-ton units, allowing the trucks to travel much further without the need to refill. The water tank attachment was used to wash bridges this spring and was setup to flush or high pressure wash the structure. During culvert replacements this past summer, the flatbed was used for transporting pipe and compaction equipment and can be switch quickly to a dump box. The flatbed can transport the skid steer which eliminates the need for a float trailer and the operator to have an AZ license, only a DZ license is required, which all our Operators have.

Additional to the attachments discussed above, the trucks can also be fitted with plow equipment for use during the winter months.

A route analysis has shown that tandem trucks are the appropriate vehicle in both material space and agility to undertake winter maintenance.

## Legal and Legislated Requirements

None.

## Financial and Resource Implications

These units have been submitted for replacement in the Machinery portion of the Transportation Services 2022-2031 Ten-Year Capital Forecast.

The gross expenditures amount contained in the first year (2022) of the current Transportation Services Ten-Year Capital Forecast Plan is \$29,992,700.

Each of the two tandem roll-off trucks are estimated to cost \$467,400 for a total of \$934,800, which is 3.12% of the proposed gross expenditures in the Transportation Services 2022 capital forecast plan. The total percentage of gross expenditures to be used before the approval of the 2022 Budget would be 3.12%.

## Relevant Consultation

- Internal  
Finance Department

External

## Appendices and Attachments

None.