The Transportation and Public Safety Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Brian Milne; Councillors Bob Pringle, Alan Barfoot, Bob White, Harley Greenfield, Deborah Haswell and Kevin Eccles; and Warden Duncan McKinlay

Regrets: Councillors Ellen Anderson and Paul McQueen

Staff Present: Lance Thurston, Chief Administrative Officer; Mike Muir, Director of Emergency Medical Services; Kevin Weppler, Director of Finance; Pat Hoy, Engineering Manager; Ron Parkin, Maintenance Manager; Mike Alguire, Purchasing Manager; Doug Johnstone, Financial Analyst; Matt Marck, Senior Engineering Technician and Tara Warder, Recording Secretary

Call to Order

Chair Milne called the meeting to order at 10:00 AM.

Declaration of Pecuniary Interest

There was none.

Business Arising from the Minutes

Minutes of Transportation and Public Safety Committee minutes dated June 6, 2013 and June 20, 2013

These minutes are for information only as they were adopted by Grey County Council on July 2, 2013.
Closed Meeting Matters

There were none.

Reports – Emergency Medical Services

*EMSR-TAPS-04-13 Update on Grey County Public Access Defibrillation Program*

Mike Muir presented the above report in response to a request from the Heart and Stroke Foundation at the meeting held May 23, 2013. The Foundation requested the County to petition the Ministry of Health for a change to the script used by dispatchers to provide clear, mandatory cardiopulmonary resuscitation (CPR) direction. Additionally, the Foundation requested that the County commit to implementing a public education campaign and ensuring Automatic External Defibrillators (AEDs) are placed in all sport and recreation facilities and schools.

Mr. Muir noted that Grey County has a Public Access Defibrillation program in place and has AEDs in many schools, and every community centre, recreation facility and arena in the County.

When a call is initiated for cardiac arrest, the current script used by the Central Ambulance Communication Centres is the Dispatch Priority Card Index 2 script, which uses language to encourage voluntary CPR. The Heart and Stroke Foundation is requesting that this be changed to reflect more obligatory wording.

Staff noted that the Foundation has not communicated with the Ministry at this point about the change. Staff are not recommending petitioning for a change to the script and are respectfully declining the request of the Foundation.

TAPS83-13 Moved by: Warden McKinlay Seconded by: Councillor Eccles

WHEREAS staff were directed at the May 23, 2013 Transportation and Public Safety Committee meeting to provide a report regarding public education and a 911 Cardiopulmonary Resuscitation (CPR) script change request from the Heart and Stroke in relation to the Grey County Public Access Defibrillation Program;

NOW THEREFORE BE IT RESOLVED THAT Report EMSR-TAPS-04-13 be received;

AND THAT the request for petitioning the Ministry of Health for Cardiopulmonary Resuscitation script changes used during dispatch activities be declined.
Reports – Transportation Services

TR-TAPS-34-13 Feversham Sand Dome

Ron Parkin presented the above report regarding the Feversham Sand Dome, constructed as a joint endeavour with the former Township of Osprey. In 2002, the Municipality of Grey Highlands and the County entered into a new agreement to outline the maintenance and ownership of the dome. The fabric on the dome became damaged in 2012 and has since deteriorated due to postponement of repairs, and was removed in 2013.

It was noted that the County no longer uses the facility and 36 months’ notice is required for either party to terminate the agreement at which time the County will pay the Municipality its share of the capital cost.

The Municipality of Grey Highlands has requested that the County repair the sand dome as per the most recent agreement in 2002 and confirmed it will pay its $4,500 portion of the insurance deductible. The Municipality hopes for the repairs to be complete for the 2013-2014 winter season.

Staff addressed questions from the Committee on the current value of the structure, the terms of the agreement and the levels of use by the Municipality. It was noted that Grey Highlands uses 25% of the total capacity.

TAPS84-13 CC113-13 REPORT CAOR-CC-17-13 FEVERSHAM DOME REPAIR RESOLUTION ENDORSED BY COUNCIL AUGUST 6, 2013 AS FOLLOWS:

WHEREAS Grey County and the Municipality of Grey Highlands share the use of the Feversham sand/salt dome;

AND WHEREAS the County is obligated by way of agreement to maintain the dome in good repair;

AND WHEREAS the fabric roof of the dome was irreparably damaged and the Municipality of Grey Highlands desires the fabric roof be replaced promptly in time for the 2013/2014 winter road maintenance season;

NOW THEREFORE BE IT RESOLVED THAT County Council receives staff reports TR-TAPS-34-13 and CAOR-CC-17-13 and hereby
authorizes staff to contact the Insurer requesting that they replace the roof as soon as possible;

AND FURTHER THAT County Council hereby directs staff to begin discussions aimed at redefining the long-term Feversham dome partnership with Grey Highlands.

*TAPS84-13 Moved by: Councillor Eccles Seconded by: Councillor White*

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-34-13 regarding the Feversham sand dome be deferred;

AND THAT a committee, composed of the Grey County Warden, Chair Milne, Director of Transportation Services and Grey County CAO to determine the long term plan for the facility;

AND THAT the committee meet with representatives of Grey Highlands council and staff.

Carried

Kevin Weppler then introduced Doug Johnstone, who has commenced employment with the County as the new Financial Analyst. Mr. Johnstone is a Chartered Accountant and staff are happy that he has joined the County.

*TR-TAPS-49-13 RFT-TS-25-13 Grey Road 15 Grind and Pave Award*

Matt Marck presented the above report, recommending that the tender for the grinding and paving of a 1.1 kilometre section of Grey Road 15 be awarded to E.C. King Contracting in the amount of $134,917.00, exclusive of H.S.T.

Staff noted that full reconstruction is planned for the future. County staff have been communicating with the City of Owen Sound to coordinate road and infrastructure upgrades.

*TAPS85-13 Moved by: Councillor Barfoot Seconded by: Councillor Haswell*

WHEREAS the approved 2013 Transportation Services Budget includes $400,000, as per Resolution TAPS19-13, for miscellaneous base repairs and spot improvements, of which partial funds will be used for RFT-TS-25-13 Grey Road 15 milling and paving;

NOW THEREFORE BE IT RESOLVED THAT TR-TAPS-49-13 containing tender award recommendations for RFT-TS-25-13 be received;
AND THAT RFT-TS-25-13 be awarded to E.C. King Contracting in the amount of $134,917.00, exclusive of H.S.T.

Carried

TR-TAPS-52-13 RFT-TS-23-13 Winter Sand Award

Ron Parkin presented the above report regarding the award for winter sand. Mr. Parkin noted that in the past, the County used its own equipment and outsourced the screened winter sand portion. Staff are proposing to outsource the entire operation this year and recommend that the tender be awarded to Cedarwell Excavating, R.F. King and E.C. King for the supply, delivery, treating and stockpiling of winter sand.

The winter sand stock came in under budget.

TAPS86-13 Moved by: Councillor Greenfield Seconded by: Councillor Eccles

WHEREAS the 2013/2014 allotment for winter sand, within the winter control budget, was estimated to be $213,300 to stockpile sand for five dome locations;

AND WHEREAS RFT-TS-23-13 was issued on Wednesday June 19, 2013 and closed on Thursday July 4, 2013;

NOW THEREFORE BE IT RESOLVED THAT TR-TAPS-52-13, being a report containing the tender results for RFT-TS-23-13, winter sand supply be received;

AND THAT the Tender for the supply, delivery, treating and stockpiling of winter sand be awarded to the following bidders, based on the sand meeting the specifications identified within the contract, for a total cost of $176,005.00, excluding HST:

<table>
<thead>
<tr>
<th>Locations</th>
<th>Awarded Bidder</th>
<th>Total (excl. HST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chatsworth</td>
<td>RF King Holdings</td>
<td>$16,460</td>
</tr>
<tr>
<td>Flesherton</td>
<td>EC King Contracting</td>
<td>$19,320</td>
</tr>
<tr>
<td>Dundalk</td>
<td>EC King Contracting</td>
<td>$10,750</td>
</tr>
<tr>
<td>Ayton</td>
<td>Cedarwell Excavating Ltd.</td>
<td>$67,725</td>
</tr>
<tr>
<td>Clarksburg</td>
<td>EC King Contracting</td>
<td>$61,750</td>
</tr>
</tbody>
</table>

Carried

TR-TAPS-53-13 School Litter Pick-up Report Summary-2013
Pat Hoy addressed the above report which provides a summary of the kilometres serviced by students in the school litter pick-up program for the 2013 year.

The Committee inquired as to whether there were any issues with the program. Staff confirmed that no issues were reported.

**TAPS87-13** Moved by: Councillor White  Seconded by: Councillor Haswell

**THAT Report TR-TAPS-53-13 regarding a summary of the school litter pick-up program be received for information.**  

Carried

**TR-TAPS-54-13 Single Sourcing Pre-treated Sand**

Ron Parkin presented the above report and provided an outline of the process used to distribute mixed sand and salt on roadways. Staff are proposing to initiate a trial period on the use of pre-treated salt at two locations this winter and are requesting authorization to single source the material from Cargill and Sifto/Innovative.

Staff noted that the use of pre-treated salt reduces the levels of salt/sand and liquid that are used, and is a source for potential savings.

**TAPS88-13** Moved by: Councillor Pringle  Seconded by: Councillor Barfoot

**WHEREAS** the Transportation Services Department wishes to utilize pre-treated salt in its winter sand/salt mixture as a trial with the intent to reduce costs and enhance efficiency;

AND **WHEREAS** the utilization of pre-treated salt may affect the contracted suppliers of white salt and liquids;

AND **WHEREAS** the only two suppliers of pre-treated salt are the proponents that are currently contracted to supply Grey County with white salt and liquids;

AND **WHEREAS** section 4.03 f III of the purchasing procedure states that single sourced items with a purchase price above $25,000.00 must be approved by County Council prior to purchase;

NOW **THEREFORE BE IT RESOLVED THAT TR-TAPS-54-13 regarding single sourcing of pre-treated salt be received;**

AND **THAT the County complete a trial usage of pre-treated salt for the winter sand/salt mix at Ayton and Clarksburg Depots for the 2013/14 winter season;**
AND FURTHER THAT the Transportation Services Department be authorized to single source 400 tonne of pre-treated salt to Cargill at the Ayton Depot at a cost of $67.11 per tonne and 350 tonne of pre-treated salt to Innovative at a cost of $77.11 per tonne for the Clarksburg Depot.

Carried

Quarterly Purchasing Reports

TR-TAPS-48-13 Quarterly Purchasing Report Quarter 2 of 2013

Pay Hoy presented the above report which outlined the purchases requiring reporting as per the Purchasing Policy.

TAPS89-13 Moved by: Councillor Greenfield Seconded by: Councillor White

THAT Report TR-TAPS-48-13 regarding the quarterly purchasing report for the second quarter of 2013 be received for information.

Carried

Other Business

Emergency Medical Services Update

Mike Muir noted that the Emergency Medical Services (EMS) supervisor trucks have been put into operation. Calls are reaching higher levels due to the hot weather.

Mr. Muir indicated that a media release ensuring patrons are aware of the risk of heat related illnesses during hot weather would be beneficial.

It was noted that County EMS staff will be meeting with the Municipality of Georgian Bluffs to recap the incident at Big Bay near Griffith Island after the recent plane crash to discuss protocols. Staff confirmed that an Emergency Services Committee is being formed to proactively address these types of issues.

Transportation Services Update

Pay Hoy provided an update to the Committee on the status of County wide road paving projects, which have been 40% completed to date. It is anticipated that 60 kilometres of County roadways will be paved this year.

The tender for the new bridge inspections has recently closed and a report will be forthcoming in the future.
Councillor Barfoot requested that staff meet with the proponent of the Sutherland Keppel Quarry prior to the next Transportation and Public Safety Committee meeting to ensure that any outstanding agreements and items with the County are completed prior to the Ontario Municipal Board hearing in September 2013. Staff indicated that the Traffic Impact Road Assessment is still outstanding.

Next Meeting Dates

**August 22, 2013 at the Grey County Administration Building**

On motion by Councillor Pringle, the meeting adjourned at 11:13 AM.

Brian Milne, Chair