The Transportation and Public Safety Committee met on the above date at the County Administration Building with the following members in attendance:

**Present:** Chair Brian Milne; Councillors Bob Pringle, Alan Barfoot, Bob White, Harley Greenfield, Deborah Haswell and Kevin Eccles

**Regrets:** Councillors Paul McQueen and Ellen Anderson; and Warden Duncan McKinlay

**Staff Present:** Lance Thurston, Chief Administrative Officer; Michael Kelly, Director of Transportation Services; Mike Muir, Director of Emergency Medical Services; Mike Alguire, Manager of Purchasing; Sharon Melville, Buyer and Tara Warder, Recording Secretary

**Call to Order**

Chair Milne called the meeting to order at 10:00 AM.

**Declaration of Pecuniary Interest**

There was none.

**Minutes of Meetings**

*Transportation and Public Safety Committee minutes dated April 4, 2013*

The Transportation and Public Safety Committee minutes were reviewed.

*TAPS44-13* Moved by: Councillor Barfoot  
Seconded by: Councillor Eccles
THAT the minutes of the Transportation and Public Safety Committee dated April 4, 2013 be adopted as presented.

Carried

Business Arising from the Minutes

TR-TAPS-21-13 County Roads Name Dedication

The Committee considered the above report, deferred from the Committee meeting of April 4, 2013.

Michael Kelly noted that the previous request of the same nature was not accompanied by a staff report and did not result in formal discussion. Consistent criteria have not necessarily been applied in past instances of dedicating roads by name within Grey County.

The Committee discussed the need for a policy, and the possibility of broadening the policy scope to specify the dedication of roads, facilities and buildings by name.

TAPS45-13 Moved by: Councillor Greenfield Seconded by: Councillor Pringle

WHEREAS the Transportation and Public Safety Committee has received a request to dedicate (by name) two County Roads to a well-known Grey County resident;

AND WHEREAS the County has dedicated Grey Roads to individuals in the past;

AND WHEREAS the County does not have a policy or criteria to determine when and to whom County Roads should consider dedication;

AND WHEREAS the duplication of County Road names could have an adverse effect on 911 emergency calls;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-21-13 be received;

AND THAT County staff complete a policy regarding the name dedication of Grey County roads, property, infrastructure, and facilities;

AND THAT the Chief Administrative Officer replies to the author of the letter thanking them for the letter and advising that a policy will
be developed and once the policy is adopted by Council they will be advised of the result.

Carried

Reports – Emergency Medical Services

EMSR-TAPS-02-13 Purchase of Three Ambulances

Mike Muir addressed the above report regarding the purchase of three ambulances. Ambulances are replaced every six years, and funded from reserves. The total cost for the ambulances will be $399,657.00 excluding taxes. It was noted that in 2012, Grey County Council opted to standardize the ambulance fleet through the Ministry of Health’s Vendor of Record program. Mike Alguire then provided information on the Vendor of Record Program.

$441,293 has been included within the budget for the ambulance replacement. Mr. Muir indicated that after-market upgrades, including computer upgrades, will be required for the new vehicles at an approximate cost of $17,000 for all three vehicles.

TAPS46-13 Moved by: Councillor White Seconded by: Councillor Barfoot

WHEREAS on March 6, 2012 Grey County Council approved the purchase of ambulances from the same vendor to ensure fleet standardization for a period of five years;

AND WHEREAS the Ministry of Health - Vendor of Record program would be utilized in the purchasing process;

AND WHEREAS the 2013 Vendor of Record program will not be available for base pricing;

AND WHEREAS 2013 pricing received by the preferred vendor contains an increase of approximately 1.4% over the 2012 Vendor of Record pricing;

AND WHEREAS all purchasing policies and procedures have been adhered to;

AND WHEREAS the 2013 capital vehicle replacement budget for three ambulances is approved in the amount of $441,293.

NOW THEREFORE BE IT RESOLVED THAT EMSR-TAPS-02-13 regarding the purchase of three ambulances be received;
AND THAT the purchase of three ambulances be awarded to Demers Ambulances for the amount of $399,657.00 excluding taxes;

AND FURTHER THAT ambulance units 1294, 1280 and 1281 be disposed of as per section 10.02 of Grey County’s Purchasing Procedures.

Carried

Reports – Transportation Services

TR-TAPS-23-13 Road Permit Policy and Encroachment Permit Procedure

Michael Kelly presented the above report to the Committee, noting that this policy and procedure, and those included in TR-TAPS-27-13 and TR-TAPS-24-13, are intended to incorporate broader aspects than what is included within the current policies.

Staff are recommending that the Roads Permit Policy and Encroachment Permit Procedure be approved and implemented for June 1, 2013, and that the current policies be rescinded.

The lower tier municipalities have reviewed the proposed policy.

Mr. Kelly indicated that the County has an obligation to approve work completed within its right-of-way to ensure that future needs are not limited, and that work will not compromise any aspect of the County’s property.

Mr. Kelly addressed questions from the Committee, including when permits would be required, how proposed permit fees were developed, and the process for utility companies when undertaking work on County rights of way. It was noted that fees are developed by considering fees in other jurisdictions, as well as the administrative costs to issue permits.

TAPS47-13 Moved by: Councillor Barfoot Seconded by: Councillor Greenfield

WHEREAS work completed on the Grey County right-of-way by others can have a significant impact on the County’s future plans, maintenance costs, safety of the road or the flow of traffic;

AND WHEREAS the County has a legal obligation for the safety of work being completed within its right-of-way;

AND WHEREAS it is essential that the County provides permission for work being completed on its right-of-way via an encroachment permit;
AND WHEREAS it is essential that all encroachment permits are administered in a fair and consistent manner;

AND WHEREAS it is essential that applicants are aware of their obligations when placing an encroachment onto a County Road;

NOW THEREFORE BE IT RESOLVED that Report TR-TAPS-23-13 be received;

AND THAT Policy MS-TS-001 being the Roads Permit Policy and MS-TS-001-004 being the Encroachment Permit Procedure be approved and be implemented as of June 1, 2013;

AND THAT the following policies be rescinded as of June 1, 2013:

- ROADS 08-07-Drainage Into Piping, And/Or Filling of Roadside Ditches Within County of Grey Road Allowance- January 8, 2008
- Specifications for Road Excavations- March 9, 2006
- Placing of Private Water Line along or underneath a Grey County Highway- March 9, 1993

Carried

TR-TAPS-27-13 Entrance Permit Procedure

Michael Kelly addressed the above report regarding a proposed entrance permit procedure. The purpose of the procedure is to provide criteria for new or altered entrance applications, ensuring safety, the maintenance of traffic flow, protection of County property, and consistency. Additionally, the new policy will ensure applicants are aware of their obligations.

TAPS48-13 Moved by: Councillor Barfoot Seconded by: Councillor Greenfield

WHEREAS the location of entrances have a significant effect on the safety, efficiency and longevity of a County Road;

AND WHEREAS it is essential that entrance permits are administered in a fair and consistent manner;

AND WHEREAS it is essential that applicants are aware of their obligations when placing an entrance onto a County Road;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-27-13 be received;

AND THAT MS-TS-001-001 being the Entrance Permit Procedure be approved and be implemented as of June 1, 2013;
AND THAT ROADS 01-01 being the Entrance onto Grey County Highways Procedure is rescinded as of June 1, 2013.

Michael Kelly addressed the Committee on the above report regarding a proposed sign permit policy. The purpose of the policy is to provide criteria for signage installation along Grey County roads and rights of way to ensure safety and consistency across the County.

Mr. Kelly noted that the Municipal Act provides the County with the authorization to regulate the placement of signage within 400 metres of the limit of a county road.

The Committee discussed concerns regarding the distance of some signage and issues with visibility. Staff indicated that adjustments may need to be made to the proposed sizes.

Further discussion ensued regarding specifications, distances from the roadway, and grandfathering of current signage. The Committee suggested that the policy reflect distances closer to the roadway than what is being proposed.

TAPS49-13 Moved by: Councillor Barfoot   Seconded by: Councillor Pringle


The Committee briefly recessed then reconvened.

Michael Kelly presented the above noted report to the Committee. Mr. Kelly noted that the aim is to consolidate the various existing policies into one comprehensive document. It was noted that there are various methods of stop control, and drivers should expect consistencies across the County.

Discussion occurred regarding the use of rumble strips, the annoyance for nearby residents, and the need for rumble strips to be used in certain circumstances.

Mr. Kelly noted that the proposed policy will not eradicate rumble strips. Rumble strips would be implemented in problem intersections, however if the intersection is closer than 200 metres to a residence, flashing beacons would be used as an alternative.

The Committee suggested an amendment to the procedure as presented, being that rumble strips not be placed within 200 metres of a residence.
WHEREAS the implementation of consistent stop controls (signage, rumble strips and flashing beacons) at intersections is essential to the safety of motorists;

AND WHEREAS the Ontario Traffic Manual has been developed to provide information and direction to Ontario road jurisdiction regarding the implementation of traffic control devices in a consistent and safe manner;

AND WHEREAS it is beneficial to have procedures that are well defined and consistent throughout the County and the Province;

AND WHEREAS it is recognized that rumble strips emit noise that can be disturbing to residences in close proximity;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-25-13 be received;

AND THAT MS-TS-007 being the Stop Controlled Intersection Policy and MS-TS-007-001 being the Stop Controlled Intersection Procedure be approved as amended, by stating that no rumble strips be located within 200 metres of a residence,

AND FURTHER THAT ROADS 03-09 being the Rumble Strip procedure is hereby rescinded as of May 7, 2013, and MS-TS-007 and MS-TS-007-001 be implemented as of May 7, 2013.

Carried

TR-TAPS-26-13 Tree Removal Policy and Procedure

Michael Kelly addressed the above report regarding the proposed Tree Removal Policy and Procedure. It was noted that if the tree is partially or fully located on private property and needs to be removed, County staff will make every effort to contact the owner to provide notification of the removal. Trees will be marked prior to removal for a certain period of time.

Concerns were expressed regarding brush being left on the roadsides by third parties undertaking tree removal, as well as the marking of trees. The Committee requested further advice on these matters before making a decision.
THAT Report TR-TAPS-26-13 regarding the Tree Removal Policy and Procedure be deferred until further discussion and advice are received from Grey County’s Claims Supervisor, and solicitor, if required.


Michael Kelly presented the Quarterly Purchasing Report for the first quarter of 2013, as required by the purchasing policy. Mr. Kelly indicated that Transportation Services purchased two half ton trucks in the amount of $51,964.

TAPS52-13 Moved by: Councillor Pringle Seconded by: Councillor Greenfield

THAT Report TR-TAPS-28-13 regarding the quarterly purchasing report for the first quarter of 2013, be received for information.

Carried

Closed Meeting Matters

There were none.

Other Business

Emergency Medical Services Update

Mike Muir noted that the week of May 25th is Emergency Medical Services week.

Transportation Services Update

Michael Kelly provided the Committee with an update, noting that Grey County staff have recently met with Bruce and Huron Counties, who are working on a number of projects together.

Additionally, the Ministry of Transportation (MTO) is undertaking a review of the Highway 26 corridor and will be presenting to County Council in the upcoming months. An interim solution may be needed to upgrade municipal roads, as the MTO hasn’t provided a timeframe for the corridor review.

The City of Owen Sound has submitted a request to place a reference on informational signage to “Owen Sound” at Exit 21 on Highway 410 in Brampton.

Moved by: Councillor Pringle Seconded by: Councillor Haswell
THAT the County of Grey supports the City of Owen Sound’s request to include information signage referencing “Owen Sound” at Exit 21 on Highway 410 Northbound.

The above motion was withdrawn by Councillor Pringle and Councillor Haswell, with the suggestion that such a motion be introduced at County Council.

The date for the proposed road tour will be June 6th, 2013 if there is sufficient interest by members.

Next Meeting Dates

May 9, 2013 at the Grey County Administration Building

May 23, 2013 at the Grey County Administration Building

On motion by Councillor Pringle, meeting adjourned at 11:59 a.m.

Brian Milne, Chair