Committee Minutes

Transportation and Public Safety Committee

November 7, 2013 – 10:00 AM

The Transportation and Public Safety Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Brian Milne; Councillors Bob Pringle, Alan Barfoot, Paul McQueen, Bob White, Harley Greenfield, Deborah Haswell, Ellen Anderson, Kevin Eccles; and Warden Duncan McKinlay

Staff Present: Lance Thurston, Chief Administrative Officer; Mike Muir, Director of Emergency Medical Services; Michael Kelly, Director of Transportation Services; Kevin Weppler, Director of Finance; Mary Lou Spicer, Deputy Director of Finance; Doug Johnston, Financial Analyst and Tara Warder, Recording Secretary

Call to Order

Chair Milne called the meeting to order at 10:00 AM.

Declaration of Pecuniary Interest

There was none.

Business Arising from the Minutes

Transportation and Public Safety Committee minutes dated October 17, 2013

These minutes are for information only as they were adopted by Grey County Council as presented on November 5, 2013.
Reports – Financial

FR-TAPS-41-13 EMS Financial Update and Year End Projection as of September 30, 2013

Mary Lou Spicer presented the above report regarding the financial update and year-end projection for Emergency Medical Services (EMS) based on September 30, 2013. Staff project the EMS operating budget to have a surplus of approximately $11,000 at year end.

TAPS124-13 Moved by: Councillor White Seconded by: Councillor Pringle

THAT the Transportation and Public Safety Committee receive Report FR-TAPS-41-13 regarding a Financial Update and Year-End Projection as of September 30, 2013 for the Emergency Medical Services department budget.

Carried

Reports – Emergency Medical Services

EMSR-TAPS-09-13 Quarterly Purchasing Report Quarter 3 of 2013

Mike Muir addressed the Committee on the quarterly purchasing report for Quarter 3 of 2013 as per the Purchasing Policy. EMS purchased Stryker Stretchers in the amount of $43,980. Mr. Muir noted that approval was received to obtain additional funding over the budgeted amount as permitted by the policy.

Staff noted that stretchers have typically realized a ten year lifespan, however automatic lift stretchers could have a decreased lifespan.

TAPS125-13 Moved by: Councillor Barfoot Seconded by: Councillor Greenfield

THAT Report EMSR-TAPS-09-13 regarding the Quarterly Purchasing Report for Quarter 3 of 2013 be received for information.

Carried
EMSR-TAPS-10-13 Tiered Response Agreement between the County of Grey and Chesley and Area Fire Department

Mike Muir presented the above report, requesting authorization for the Warden and Clerk to execute a tiered response agreement between the County of Grey, the Township of Chatsworth and the Municipality of Arran-Elderslie in order that the local fire department can respond to Emergency Medical Services related calls such as vehicle collisions, entrapment, cardiac arrest, etc. The agreement meets all standards of a tiered response agreement.

TAPS126-13 Moved by: Councillor Pringle Seconded by: Councillor White

WHEREAS The Chesley and Area Fire Department participates in tiered response for service areas in the Township of Chatsworth;

NOW THEREFORE BE IT RESOLVED THAT the tiered response agreement between the County of Grey, the Township of Chatsworth and the Municipality of Arran-Elderslie be hereby endorsed;

AND THAT in accordance with Delegation of Duties Policy ADM-02-08 the Warden and Clerk be hereby authorized to execute the tiered response agreement.

Carried

Reports – Transportation Services

TR-TAPS-69-13 Grey Road 119 Engineering Design Award

Pat Hoy addressed the Committee on the above report, recommending that the Request for Proposal (RFP) for the engineering design of the reconstruction of a section of Grey Road 119, be awarded to Ainley and Associates Limited in the amount of $101,530 exclusive of HST.

Staff noted that a two million dollar grant was received for this reconstruction under the Municipal Infrastructure Investment Initiative (MIII). The RFP was issued in two schedules in order to simplify tracking for grant purposes.

The MIII application was for a complete design reconstruction, including full widening and shoulder re-widening. The consultant’s geotechnical study will determine the actual design of the roadway. The Committee inquired as to whether Ainley and Associates was the firm that previously reconstructed this road as it may have records related to the condition of the road.
Staff noted that discussions have occurred with Blue Mountain Resorts regarding potential road widening near the resort area.

Staff indicated that the agreement has been received from the Province and it states that grant funds are to be used for the specific project in the application only.

Staff addressed questions from the Committee on the modification of the existing alignment of the road and possibilities for expropriation.

TAPS127-13 Moved by: Warden McKinlay Seconded by: Councillor Eccles

WHEREAS the County of Grey received a grant in the amount of $2,000,000 through the Municipal Infrastructure Investment Initiative – Capital program (MIII-CP) to reconstruct Grey Road 119 from Blue Mountain Road to the 15th Side Road;

AND WHEREAS the Finance Department in conjunction with the Transportation Services Department released RFP-TS-31-13 in order to complete the engineering design for the reconstruction of Grey Road 119 from Mountain Road to 4th Line (Banks);

AND WHEREAS the scope of the design project was extended from 15th Side Road to 4th Line (Banks), a further 2.3 km, in order to achieve economies of scale;

AND WHEREAS the cost of the engineering design for Grey Road 119 between 15th Side Road and 4th Line (Banks) will be funded from the Pre-Engineering Costs for Capital Projects Budget;

AND WHEREAS all purchasing policies and procedures have been adhered to;

NOW THEREFORE BE IT RESOLVED THAT TR-TAPS-69-13 containing award recommendations for RFP-TS-31-13 be received;

AND THAT RFP-TS-31-13 be awarded to Ainley & Associates Limited in the amount of $101,530, exclusive of H.S.T.

Carried

TR-TAPS-72-13 Transportation Services Financial Update and Year-End Projection as of September 30, 2013

Michael Kelly commented on the above noted report, providing a financial update and year end projection for Transportation Services as of September 30, 2013. Staff are
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anticipating a $717,000 surplus. The factors contributing to the surplus were outlined.

TAPS128-13 Moved by: Councillor Greenfield Seconded by: Councillor White

THAT Report TR-TAPS-72-13 regarding the Transportation Services Department Financial Update and Year-End Projection as of September 30, 2013 be received for information.

Carried

TR-TAPS-73-13 NextEra Energy Entrance Permits – Wind Turbine

Development

Michael Kelly addressed the above report regarding an application from NextEra Energy for six entrance permits for a development in the Municipality of West Grey. Staff noted that the Committee had previously resolved that wind turbines be classed as industrial.

The report is for the purposes of informing the Committee of the permit applications and the rationale for staff’s approval of the permits. Staff provided an overview of the requirements for the approval of NextEra’s permits.

TAPS129-13 Moved by: Councillor Eccles Seconded by: Councillor Barfoot

THAT the Transportation and Public Safety Committee do now go into closed session at 10:37 AM to discuss:

i. Litigation or potential litigation regarding NextEra Energy approvals per Section 239 (2) (e) of the Municipal Act, 2001.

Carried

TAPS130-13 Moved by: Councillor Barfoot Seconded by: Councillor Eccles

THAT the Transportation and Public Safety Committee do now return to open session at 10:56 AM.

Carried

Councillor Anderson declared a conflict of interest during the closed meeting and left the room at that time, returning when the Committee rose into open session and did not vote on the matter.

TAPS131-13 Moved by: Councillor Barfoot Seconded by: Councillor Pringle

THAT Report TR-TAPS-73-13, being an information report regarding NextEra entrance permits, be deferred to the next Transportation and
Public Safety Committee meeting.

The Committee briefly recessed and then reconvened.

TR-TAPS-74-13 Temporary Entrance Permits – Wind Turbines

Michael Kelly noted that the above report was written in a generic fashion, as Skyway did not have all the necessary information for an entrance permit at the time the report was written. Since the report has been written, Skyway has attempted to complete the permanent industrial entrance application and has also applied for a temporary entrance.

The Committee inquired as to how many temporary entrance permits have been issued in the past. Staff confirmed that such permits are issued occasionally, however no temporary permits have recently been issued for wind turbines. The Committee discussed the requirements of temporary entrances and when a temporary entrance is required versus a permanent one.

Staff confirmed applicants still have to meet the safety requirement of a full industrial entrance to be granted a temporary entrance and that a temporary entrance is being sought because the necessary information has not yet been acquired, such as a Road Assessment Study.

Some concern was expressed with an approval being issued on Skyway’s timeline rather than the County’s.

Staff clarified that requirement for commercial/industrial entrances are the same.

Concerns were noted with issuing a temporary permit for a use that is inconsistent with usual temporary entrances.

TAPS132-13 Moved by: Councillor Haswell Seconded by: Warden McKinlay

WHEREAS in accordance with TAPS95-13 wind turbine entrances are to be categorized as commercial/industrial and all permits must have acceptable Traffic Impact and Road Assessment Studies;

AND WHEREAS the Transportation Services Department has received a request from a Wind Turbine Developer for a temporary entrance permit to access a proposed wind turbine site to construct an internal road network;
AND WHEREAS temporary entrances permits do not require Traffic Impact or Road Assessment studies to be completed;

NOW THEREFORE IT BE RESOLVED THAT Report TR-TAPS-74-13 regarding temporary entrance permits for wind turbines be received;

AND THAT temporary entrances for Wind Turbine Developments should be considered once acceptable Traffic Impact and Road Assessment Studies are submitted that consider the entire development.

Lost

TAPS133-13 Moved by: Warden McKinlay Seconded by: Councillor Haswell

WHEREAS in accordance with TAPS95-13 wind turbine entrances are to be categorized as commercial/industrial and all permits must have acceptable Traffic Impact and Road Assessment Studies;

AND WHEREAS the Transportation Services Department has received request from a Wind Turbine Developer for a temporary entrance permit to access a proposed wind turbine site to construct an internal road network;

AND WHEREAS temporary entrances are generally utilized to access a property for a limited period of time;

NOW THEREFORE IT BE RESOLVED THAT Report TR-TAPS-74-13 regarding temporary entrance permits for wind turbines be received;

AND THAT construction of wind turbine entrances not be considered a temporary use within Grey County’s temporary use permit policies. Carried

Closed Meeting Matters

There were no further closed meeting matters.

Correspondence

County of Bruce – Ministry of Transportation Highway 21 Rehabilitation from Port Elgin to Alvanley

The Committee considered the above correspondence. It was noted that there would be
a significant cost savings to the Province if the two projects were combined.

TAPS134-13 Moved by: Councillor Barfoot Seconded by: Councillor Pringle

THAT the correspondence received from the County of Bruce regarding the Ministry of Transportation Highway 21 Rehabilitation from Port Elgin to Alvanley be received;

AND THAT a letter of support be sent in response to Bruce County's request advocating the inclusion of intersection improvements in Alvanley with the Highway 21 rehabilitation project;

AND THAT arrangements be made to schedule a meeting as soon as possible with the Minister of Transportation to advocate support for the project;

AND THAT a copy of the letter be sent to the Member of Provincial Parliament for Bruce-Grey-Owen Sound.

Carried

Other Business

Emergency Medical Services Update

Mike Muir noted that the ambulance service review finished yesterday and Grey County EMS was highly successful. Mr. Muir thanked staff for the assistance and contributions to the review.

Transportation Services Update

Michael Kelly provided an update to the Committee, noting that Stacey Electric, who is contracted to maintain the County’s traffic control signals, do not wish to continue its contract and would like to terminate the agreement as soon as possible. Staff have found another firm to replace Stacey Electric for routine maintenance and suggest entering into a sole sourcing agreement on a temporary basis and issuing a tender in the spring for the service.

TAPS135-13 Moved by: Councillor Haswell Seconded by: Councillor McQueen

THAT staff sole source services for traffic control signal routine maintenance on a temporary basis until a tender is issued for the contract.
Mr. Kelly further noted that a tentative agreement has been reached with the Canadian Union of Public Employees (CUPE) Local 1530. The tentative agreement will be presented to the Corporate Services Committee on November 12th, 2013.

Winter patrolling will start next week.

Staff confirmed that there has been a delay with the sand dome cover in Feversham. Staff hope the cover will be replaced by December 1st, 2013. The cost of the cover will be reimbursed to the County through insurance.

The Committee discussed entry signage at the south boundary of Owen Sound on Grey Road 5 at Greenwood Cemetery. Staff confirmed that the County puts the signs up and new signs will be installed once consensus is reached regarding the design of municipal signage. An interim sign will be placed where needed.

An update was requested on the potential land acquisition on County Road 3. Staff confirmed an offer has been presented to the landowner; however the landowner has requested multiple changes to the offer. The Committee requested it be a priority.

The budget will be considered at the November 26th Council meeting. Council will also be updated on the Transportation Master Plan and its activities, including the challenges the Steering Committee has recognized.

Next Meeting Dates

December 5, 2013 (if required) at the Grey County Administration Building

December 19, 2013 at the Grey County Administration Building

On motion by Councillor White, the meeting adjourned at 12:16 PM.

Brian Milne, Chair