

To:	Warden and Members of Grey County Council
Committee Date:	April 27, 2023
Subject / Report No:	FR-CW-10-23 - Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 1 2023
Prepared by:	Mike Alguire, Purchasing Manager Sherri Adams, Buyer
Reviewed by:	Kim Wingrove
Lower Tier(s) Affected:	None
Status:	Recommendation adopted by Committee as presented per Resolution CW70-23; Endorsed by County Council on May 11, 2023, per Resolution CC36-23.

Recommendation

1. That report FR-CW-10-23 regarding the quarterly purchasing report for Quarter 1 of 2023 be received for information.

Executive Summary

Grey County's purchasing policy 7-1-2020, as endorsed by County Council on January 9, 2020, through By-law 5074-20, gives Directors the authority to award items and services up to \$500,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$75,000 and \$500,000 quarterly.

Background and Discussion

The attached chart summarizes all purchases made between \$75,000 and \$500,000 by Departments between January 1, 2023, and March 31, 2023.

Department – Economic Development, Tourism and Culture

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-EDTC-17-22	EDTC Master Plan	4	McSweeney & Associates	\$90,000.00	\$84,269.00
RFP-EDTC-02-23	Electrical Upgrades at Sydenham	1	Yake Electric	\$120,000	\$84,700.00

Department – Paramedic Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-PS-01-23	Mechanical CPR Devices	2	Zoll Canada	\$187,400.00	\$155,826.00

Department – Transportation Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-07-23	Fuel Storage Tanks at Clarksburg	5	G.R. Wilfong	\$150,000.00	\$289,442.11*

Department – Long Term Care

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-LTC-01-23	Boiler Replacement at Grey Gables	3	Kittel Mechanical Ltd.	\$450,000.00	\$370,800.00

Legal and Legislated Requirements

None.

Financial and Resource Implications

* RFT-TS-07-23 overage will be funded by the Transportation Capital program as there is currently a surplus or, if necessary, the Transportation Capital Reserve.

Relevant Consultation

Internal

External

Appendices and Attachments

None.