

Report EMSR-TAPS-16-14

To: Chair Barfoot and Members of the Transportation and Public Safety Committee
From: Mike Muir, Director of Paramedic Services
Meeting Date: August 7, 2014
Subject: Purchase of Paramedic Winter Jackets
Status: Recommendation adopted by Committee as presented per Resolution TAPS100-14; Endorsed by County Council September 2, 2014 per Resolution CC120-14;

Recommendation

WHEREAS Grey County Paramedic Services requires periodic replacement of winter jackets for Paramedic Staff;

AND WHEREAS the last purchase of winter jackets occurred in 2009;

AND WHEREAS January 2015 is the optimum delivery date for new jackets;

NOW THEREFORE BE IT RESOLVED THAT Report EMSR-TAPS-16-14 be received;

AND THAT approval be given for the purchase of paramedic winter jackets to a maximum cost of \$55,000 to be funded from the Paramedic Services Reserve;

AND THAT staff be directed to prepare a tender for the purchase of winter jackets in accordance with the County's Purchasing Policy in the fall of 2014 to allow for a January 2015 delivery.

Background

Grey County Paramedic Services provides outerwear to paramedic staff as part of its obligation under the current collective agreement. Winter jackets provided to staff meet Ministry of Labour high visibility standards and provide protection from blood borne pathogens when paramedics come in contact with patients. The most recent purchase

of winter jackets occurred in 2009 and as a result of normal wear and tear, it has been determined that replacement of the jackets is timely.

The purchase request would under normal circumstances have been included in the 2015 budget process for a January 2015 delivery; however, as a result of the municipal election and anticipated delay in budget approval until late winter 2015, staff is requesting approval of the purchase request to allow for the January 2015 delivery. The timing also coincides with the rebranding of the department to Grey County Paramedic Services as the service recently received the newly designed shoulder crests from the supplier.

Staff is preparing the appropriate tender that will request costing for approximately 120 winter jackets for front line staff and an additional 20 jackets to be placed in stores for future distribution. Jackets are estimated to cost approximately \$350 each for a budget of \$50,000 however, staff is recommending an additional \$5,000 contingency for a total budget of \$55,000.

Financial / Staffing / Legal / Information Technology

Considerations

The winter jackets will be funded from the Paramedic Services Reserve. Staff now have a history on the life cycle of the jackets and will bring forward a plan for future funding of the jackets in the 2015 budget process incorporating annual contributions to reserve based on the known life cycle and projected replacement costs.

Link to Strategic Goals / Priorities

Service Excellence

Worker protection will meet the employers due diligence responsibility under the Occupational Health and Safety Act.

Respectfully submitted by,

Mike Muir

Director, Grey County Paramedic Services