

Planning and Community Development Committee December 18, 2012 – 10:00 a.m.

The Planning and Community Development Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Councillors Alan Barfoot, John Bell, Wayne Fitzgerald, Kathi Maskell, Terry McKay, Francis Richardson, Arlene Wright and Warden Duncan McKinlay

Regrets: Councillor Norman Jack

Staff

Present: Lance Thurston, CAO; Sharon Vokes, County Clerk/ Director of Council Services; Randy Scherzer, Director of Planning; Kevin Weppler, Director of Finance; Heather Morrison, Deputy Clerk/Records Manager; Scott Taylor, Senior Planner; Sarah Morrison, Intermediate Planner; Bryan Plumstead, Tourism Manager/Economic Development Coordinator; Mike Alguire, Purchasing Manager; Ashleigh Weeden, Communications/Accessibility Coordinator; Meredith Bowers, Economic Development Liaison; Philly Markowitz, Tourism Specialist; Sharon Melville, Buyer and Kathie Nunno, Recording Secretary

Call to Order

County Clerk Sharon Vokes called the meeting to order at 10:00 a.m.

Election of Chair and Vice Chair

Mrs. Vokes called for nominations for Chair of the Planning and Community Development Committee for 2013.

PCD01-13 Moved by: Councillor Maskell

Seconded by: Councillor Bell

THAT Councillor Wright be nominated Chair of the Planning and Community Development Committee for 2013.

On motion by Councillor Richardson, nominations closed.

Councillor Wright accepted the nomination.

Councillor Wright was acclaimed Chair of the Planning and Community Development Committee for 2013.

Mrs. Vokes then called for nominations for Vice Chair of the Planning and Community Development Committee for 2013.

PCD02-13 Moved by: Councillor Bell

Seconded by: Councillor McKay

THAT Councillor Barfoot be nominated Vice Chair of the Planning and Community Development Committee for 2013.

On motion by Councillor Richardson, nominations closed.

Councillor Barfoot accepted the nomination.

Councillor Barfoot was acclaimed Vice Chair of the Planning and Community Development Committee for 2013.

Chair Wright then assumed the chair.

Declaration of Pecuniary Interest

There was none.

Business Arising from the Minutes

Planning and Community Development Committee Minutes dated November 20, 2012

These minutes are for information only as they were adopted by Grey County Council on November 27, 2012.

Closed Meeting Matters

There were none.

Reports – Planning

PDR-PCD-01-13 Proposed Draft Plan Approval of Meaford Haven Plan of Subdivision, County file no.: 42T-2011-03

Scott Taylor presented the above report detailing a proposed development plan of subdivision in the Municipality of Meaford. Mr. Taylor outlined the summary of agency comments received in connection therewith. The effective communication and work partnership between County and municipal planning staff on this project was identified.

PCD03-13 Moved by: Councillor Barfoot

Seconded by: Councillor McKay

THAT in consideration of the draft plan of subdivision and the matters to have regard for under Subsection 51(24) of the Planning Act RSO 1990 as amended, the Grey County Planning and Community Development Committee hereby gives Draft Approval to Plan of Subdivision File 42T-2011-03, subject to the conditions set out in the Notice of Decision.

Carried

WHEREAS on May 1, 2007 County Council approved an appeal protocol directing staff to place all decisions of local municipal councils, committees of adjustment or land division committees or similar committees charged with approving zoning by-laws, holding provision by-laws, interim control by-laws, temporary use by-laws, consents, or applications made under Section 45 of the Planning Act that do not conform to the County Official Plan on the agenda of the Planning and Community Development Committee and the Committee will determine whether to appeal or not appeal a matter placed on the agenda;

AND WHEREAS the appeal protocol approved by Council also authorizes staff to appeal all decisions that do not conform to the County Official Plan when the last date for appeal is prior to a scheduled Planning and Community Development Committee meeting and to place the matter on the next agenda of the Planning and Community Development Committee to determine if the appeal should stand;

AND WHEREAS revisions to the appeal process would provide a consistent and transparent approach for appeals related to land use planning decisions that do not conform to the County Official Plan and are not consistent with the Provincial Policy Statement;

NOW THEREFORE BE IT RESOLVED THAT Report PDR-PCD-04-13, regarding the Land Use Planning Appeal Policy and Procedure be received;

AND THAT MS-PL-001 being the Land Use Planning Appeal Policy and MS-PL-001-001 being the Land Use Planning Appeal Procedure be endorsed.

Carried

Committee Review of Land Use Planning Appeals/Potential Appeals

There were none.

Other Business

Appointments

PCD07-13 Moved by: Councillor Richardson Seconded by: Councillor Bell

THAT the following appointments be confirmed for 2013:

Tourism Advisory Committee – Warden Duncan McKinlay, Councillor Francis Richardson

Grey County Forest Stewardship Network – Councillor Terry McKay

Grey County Federation of Agriculture – Warden Duncan McKinlay (alternate: member of the Warden’s Committee)

Transportation Master Plan Steering Committee –Chairs of Standing Committees and Warden McKinlay

Carried

Announcement

Bill Vail of Vail’s Orchards in Meaford is generously donating \$10,000 to Grey Roots Museum & Archives. After 32 years of employment with the County of Grey in the Transportation Department, Bill’s retirement gift to the County is a significant donation supporting Grey Roots. He hopes the donation can be used to establish an apple exhibit for future generations to enjoy.

OGRA Request for Delegation with Minister

The opportunity to request assistance from the Province of Ontario to assist with the development of mutually agreeable protocols for communicating with First Nations was discussed. The Committee decided that other opportunities for addressing this issue would be available and that a request for a delegation with the minister at OGRA not go forward at this time.

Reports – Planning (continued)

PDR-PCD-05-13 – CP Rail Culvert 21 – Community Infrastructure Improvement Fund (CIIF)

Randy Scherzer presented the above report prepared together with Sharon Melville further to the submission of an application for funding under the Community Infrastructure Improvement Fund. It was noted that the funding may provide reimbursement for expenses from April 2012 and could cover costs incurred to date including stabilization of the structure. Discussion ensued regarding the approach for rehabilitation.

PCD08-13 Moved by: Councillor Richardson Seconded by: Councillor McKay

WHEREAS on August 7, 2012 County Council directed staff to apply for funding under the Community Infrastructure Improvement Fund (CIIF) for 33% of the total estimated eligible project costs of \$500,000 for the rehabilitation of Culvert#21 on the CP Rail Trail;

AND WHEREAS notification has been received from the Federal Economic Development Agency for Southern Ontario (FedDev Ontario) that the County has been approved for support under the CIIF for Project C0473, Rehabilitation of Culvert 21 on the CP Rail Trail for a contribution of up to \$166,500;

AND WHEREAS the approval for CIIF funding is conditional upon a contribution agreement being signed by the County of Grey and FedDev Ontario;

AND WHEREAS funds for the rehabilitation/replacement of Culvert#21 have been approved in the 2013 budget;

NOW THEREFORE BE IT RESOLVED that Report PDR-PCD-05-13 be received;

AND THAT the appropriate by-law be prepared for consideration by County Council authorizing the Warden and the Clerk to sign the contribution agreement for funding under the Community Infrastructure Improvement Fund for Project C0473, Rehabilitation of Culvert 21 on the CP Rail Trail for a contribution of up to \$166,500.

Carried

PCD09-13 Moved by: Councillor Barfoot

Seconded by: Councillor Bell

WHEREAS R.J Burnside was awarded RFP-CC-09-12 to conduct pre-engineering services of Culvert#21 by preparing preliminary designs and cost estimates for the rehabilitation/replacement of Culvert#21;

NOW THEREFORE BE IT RESOLVED that based on R.J. Burnside's past involvement and knowledge with respect to Culvert#21 that a contract be awarded to R.J. Burnside to prepare the plans and design specifications, and to oversee the project;

AND THAT Culvert#21 be rehabilitated to its original state including reconstruction of the brick arch;

AND FURTHER THAT staff be directed to prepare a tender for the rehabilitation of Culvert#21 based on the design specifications to be prepared by R.J. Burnside.

Carried

The Chair declared a brief recess following which the Committee reconvened.

Reports – Clerk's

Colour It Your Way: Rebranding Roll-Out

Ashleigh Weeden, Meredith Bowers and Philly Markowitz conducted a PowerPoint Presentation and then led a discussion regarding rollout of the rebranding initiative. Marketing and support of the new brand was extensively discussed and included why re-branding is necessary and the benefits to tourism, economic development and increased awareness and desirability of Grey County. Staff will forward a communication strategy to Council. Staff were requested to deliver this presentation at the January session of Grey County Council. Staff were directed to bring

forward a report or policy regarding the transition to the new logo and timeframes for signage replacement. Staff were also requested to provide a report highlighting the resolutions and timeframes of the rebranding process going back to 2009.

PCD10-13 Moved by: Warden McKinlay

Seconded by: Councillor McKay

THAT the rebranding presentation be received.

Carried

Correspondence

Letter from the Minister of State Advising of Successful Application to the Community Infrastructure Improvement Fund for the Rehabilitation of Culvert 21 on the CP Rail Trail dated December 7, 2012

PCD11-13 Moved by: Councillor Bell

Seconded by: Councillor Maskell

**THAT the Planning and Community Development Committee
correspondence be received.**

Carried

Next Meeting Dates

Tuesday, January 22, 2013

On motion by Councillor Bell, the meeting adjourned at 12:09 p.m.

Arlene Wright, Chair