

Report PDR-PCD-39-16

To: Chair McQueen and Members of the Planning and Community Development Committee

From: Randy Scherzer, Director of Planning

Meeting Date: October 13, 2016

Subject: **Economic Development Advisory Committee – Revised Terms of Reference**

Status: Recommendation adopted by Committee as presented per Resolution PCD126-16; Endorsed by County Council November 1, 2016 per Resolution CC138-16;

Recommendation(s)

- 1. That Report PDR-PCD-39-16 regarding revised Terms of Reference for the Economic Development Advisory Committee be received; and**
- 2. That the revised Terms of Reference for the Economic Development and Planning Advisory Committee as attached to Report PDR-PCD-39-16 be endorsed.**

Background

Bill 73 – Smart Growth for Our Communities Act was proclaimed and came into effect on July 1st, 2016. The Bill introduces changes to the Planning Act and the Development Charges Act. Section 8(1) of the Planning Act now requires upper-tier municipalities to appoint a Planning Advisory Committee. Section 8(4) indicates that the members of a planning advisory committee shall be chosen by Council and shall include at least one resident of the municipality who is neither a member of a municipal council nor an employee of the municipality.

Staff introduced the option at a previous Planning Committee that the Economic Development Committee could provide the role of a Planning Advisory Committee. The current Economic Development Committee contains more than one resident of the County that is not a member of Council or a County employee. The membership of the Committee is set-out in the Terms of Reference which has been approved by Council.

Revised Terms of Reference were presented to the Economic Development Advisory Committee last month and the Committee supported the proposed revisions to the Terms of Reference which are attached to this report. The following are some of highlights of the proposed changes to the Terms of Reference:

- Changing the name of the Committee to the Economic Development and Planning Advisory Committee
- Adding a statement to the purpose section indicating that the Committee will provide a planning advisory role regarding planning policies and special studies
- By adding the following scope of responsibilities:
 - Provide feedback and recommendations on the Grey County Official Plan and any County-initiated amendments to the Official Plan (e.g. Official Plan Update)
 - Provide a strategic perspective to the planning department on Provincial, local or procedural matters affecting Grey County residents, visitors, and businesses
 - Receive updates on and review any long term planning related studies such as Growth Management Study, Aggregate Resource Master Plan, Natural Heritage Systems Study, Development Charges, etc.
 - Any other planning matters referred by Grey County to the Committee
- References to the Voting Membership has been changed to reflect the Committee of the Whole changes

It is recommended that the revised Terms of Reference for the Economic Development and Planning Advisory Committee be approved.

Financial/Staffing/Legal/Information Technology Considerations

There are no financial or staffing considerations associated with this matter.

Link to Strategic Goals/Priorities

Action Item 2.10 indicates that the County should continue to manage and direct growth through creation of and application of sound land use planning principles. The Economic Development and Planning Advisory Committee will be able to provide a strategic perspective regarding planning related matters that affect Grey County residents, visitors and businesses. This will help to ensure that the sound land use planning principles and policies are being developed and applied appropriately.

Attachments

Revised Terms of Reference - Economic Development and Planning Advisory
Committee

Respectfully submitted by,

Randy Scherzer
Director of Planning

Grey County Economic Development and Planning Advisory Committee

Purpose:

To support the County of Grey's Goal 1 in its Corporate Strategic Plan of "expanding the prosperity base" and specifically to assist in implementation of "Made in Grey" Economic Development Strategy and to provide a planning advisory role regarding planning policies and special studies.

Scope of Responsibility:

- To progressively move towards Grey County's Economic Development Vision: "Grey County is Open for Business."
- To represent both County Council and the broader interests of private and public sectors involved in supporting the economic development process, namely People x Process = Economic Development Success;
- To review and monitor progress in implementation of the Economic Development Action Plan in order to fulfill the Economic Development Strategy;
- To ensure alignment of the Economic Development Strategy and Grey County's Corporate Strategic Plan;
- To provide a planning advisory role by providing feedback and recommendations on the Grey County Official Plan and any County-initiated amendments to the Official Plan (e.g. Official Plan Update);
- To provide a strategic perspective to the planning department on Provincial, local or procedural matters affecting Grey County residents, visitors, and businesses,
- To receive updates on and review any long term planning related studies such as Growth Management Study, Aggregate Resource Master Plan, Natural Heritage Systems Study, Development Charges, etc. Any other planning matters referred by Grey County to the Economic Development and Planning Advisory Committee.

Voting Membership:

- Warden
- **Two members of County Council**
- Seven members to represent the broader economic interests/sectors and geography of Grey County, with one member to represent the agriculture

industry, one member to represent Grey Bruce Health Services, one member to represent Georgian College, one member to represent Healthy Communities (Grey Bruce Health Unit) and three members from Business and Industry sectors. The term of appointment shall be concurrent with the term of council.

Chair and Vice Chair:

The Chair and Vice Chair shall be elected from the voting members.

Meetings:

Meetings occur at the call of the Chair or as determined by the Committee (approximately six meetings per year.)

Quorum:

A quorum shall consist of more than 50% of the membership of the Committee.

Statutory Authority:

The Committee is guided by the County's Procedural By-law as well as Provincial Acts and regulations such as the Municipal Act.

Reporting Relationship:

The Economic Development **and Planning** Advisory Committee reports directly to the Planning and Community Development Committee with recommendations being finalized by County Council.

Resources:

- CAO
- Director of Planning and Development
- Clerk/Director of Council Services
- Director of Information Technology
- Director of Social Services
- Director of Housing
- **Manager of Economic Development**
- **Manager of Tourism**
- Economic Development Officers

Purchasing Staff and Finance Staff, when required.
External agencies will be approached when required.

Committee Coordination

Draft Terms of Reference
Economic Development **and Planning** Advisory Committee

The Economic Development Department and Planning Department will provide staff support and coordination.

Financial Support

Committee expenses and implementation of The Economic Development Strategy are contained within the annual Economic Development Department budget.

Individual Departments will absorb any of their staff costs relating to the committee or Economic Development Strategy.