

Social Services Committee July 15, 2015 – 10:00 AM

The Social Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Dwight Burley, Councillors Scott Mackey, Barb Clumpus, Ian Boddy; Anna-Marie Fosbrooke and Warden Kevin Eccles; Councillor Sue Paterson was also in attendance on behalf of Councillor Selwyn Hicks

Regrets: Councillors Stewart Halliday, Gail Ardiel, Selwyn Hicks and John Bell

Staff

Present: Sharon Vokes, Acting Chief Administrative Officer; Anne Marie Shaw, Director of Housing; Barb Fedy, Director of Social Services; Lynne Johnson, Director of Long-Term Care; Kevin Wepler, Director of Finance; Mary Lou Spicer, Deputy Director of Finance; Doug Johnstone, Financial Analyst; Mike Alguire, Purchasing Manager; Sandra Manser, Accounting Supervisor; Aaron Whitney, Technical Supervisor; Karen Kraus, Renate Cowan and Jennifer Cornell, Long-Term Care Administrators and Tara Warder, Committee Coordinator

Call to Order

Chair Dwight Burley called the meeting to order at 10:00 AM.

Adoption of the Agenda

SSC68-15 Moved by: Warden Eccles Seconded by: Councillor Paterson

THAT the Social Services Committee agenda dated July 15, 2015 be adopted as presented.

Carried

Declaration of Pecuniary Interest

There was none.

Business Arising from the Minutes

Social Services Committee minutes dated June 25, 2015

These minutes are for information only as they were adopted by Grey County Council on July 7, 2015.

Reports – Finance

FR-SS-22-15 Housing Financial Update and Year End Projection as of May 31, 2015

Mary Lou Spicer presented the above noted report. Staff are anticipating an operating budget shortfall of \$59,600 at year end in the Housing Department. Ms. Spicer outlined the origin of the projected deficit.

Inquiry was made as to the viability of using natural gas in place of baseboard heaters. It was noted that staff have explored this option, however it was determined to be cost prohibitive to retrofit the Housing units.

SSC69-15 Moved by: Councillor Fosbrooke Seconded by: Councillor Clumpus

THAT Report FR-SS-22-15 regarding a Financial Update and Year-End Projection as of May 31, 2015 for the Housing Department be received for information.

Carried

FR-SS-23-15 Social Services Financial Update and Year-End Projection as of May 31, 2015

Sandra Manser presented the above noted report. Staff are anticipating an overall surplus of approximately \$35,200 at year end.

Staff addressed questions from the Committee regarding mitigation funding, case loads and the Ontario Works program.

SSC70-15 Moved by: Councillor Fosbrooke Seconded by: Councillor Mackey

THAT Report FR-SS-23-15 regarding the Financial Update and Year End Projection for Social Services as of May 31, 2015 be received for information.

Carried

FR-SS-24-15 Long-Term Care Financial Update and Year-End Projection

as of May 31, 2015

Lynne Johnson presented the above noted report. Information regarding Case Mix Index funding for each of the long-term care homes was provided.

Staff are anticipating an overall surplus of \$21,000 at year end between the three long term care homes. Ms. Johnson provided information on the sources of the anticipated surplus.

Staff addressed questions from the Committee regarding raw food budgets, the Rockwood Terrace redevelopment, and maintenance.

SSC71-15 Moved by: Councillor Clumpus Seconded by: Councillor Mackey

THAT the Social Services Committee receive Report FR-SS-24-15 regarding a Financial Update and Year-End Projection as of May 31, 2015 for those budgets under the direction of the Long Term Care Department.

Carried

Reports – Long-Term Care

LTCR-SS-08-15 Consulting for Capital Projects

Jennifer Cornell addressed the Committee on the above noted report. Staff are requesting that authorization be given to contract a consultant to provide expertise on the proposed projects.

SSC72-15 Moved by: Councillor Paterson Seconded by: Warden Eccles

WHEREAS Interior Lighting, at a cost of \$35,000, and Whirlpool Tub Replacement, at a cost of \$90,000, are identified in the 2015 approved capital budget;

AND WHEREAS staff recommend that additional research and consultation occur before proceeding with these projects;

NOW THEREFORE BE IT RESOLVED THAT Report LTCR-SS-08-15 be received;

AND THAT up to \$5,000 from each of the 2015 Interior Lighting and 2015 Whirlpool Tub Replacement capital projects be used for consultation purposes to prepare for the work;

AND THAT the completion of the projects proceed in subsequent years as identified in future capital budgets.

Carried

Discussion occurred on the merits of having additional technical supervisors for other departments.

Further discussion occurred on the number of vendors and contractors bidding on recent contracts, the use of consultants, and the possibility of looking at a corporate facilities manager.

LTCR-SS-11-15 Nurse Call Points for Common Areas

Karen Kraus presented the above report. Staff are requesting authorization to purchase a communication and response system in an additional eighteen resident areas in Rockwood Terrace.

SSC73-15 Moved by: Councillor Mackey Seconded by: Councillor Boddy

WHEREAS it is a requirement of the Long Terms Homes Act, 2007 that “Every licensee of a long-term care home ensure that the home is equipped with a resident-staff communication and response system that is available in every area accessible by residents”;

AND WHEREAS during the recent Resident Quality Inspection completed by the Ministry of Health and Long-Term Care this issue was noted as a Voluntary Plan of Correction;

NOW THEREFORE BE IT RESOLVED THAT Report LTCR-SS-11-15 be received;

AND THAT staff be directed to proceed to have a communication and response system (nurse call point) installed in an additional eighteen resident areas;

AND THAT staff purchase the required system from an Austco approved supplier at a cost of approximately \$12,000.00 exclusive of taxes, in accordance with the Purchasing Policy;

AND THAT the funds required to complete this upgrade be taken from the Rockwood Terrace Operations Reserve.

Carried

Reports - Housing

HDR-SS-14-15 10 year Housing and Homelessness Plan Annual Report

Anne Marie Shaw noted that the County is required to have a Housing and Homelessness Plan. The Plan encompasses homelessness prevention, transitional and emergency housing, supportive housing, rent geared to income housing, private rentals and affordable homeownership.

Discussion occurred on the Plan, eviction diversion and housing programs.

SSC74-15 Moved by: Councillor Mackey Seconded by: Councillor Paterson

THAT Report HDR-SS-14-15 pertaining to the Grey County Housing and Homelessness 10 Year Plan be received for information.

Carried

HDR-SS-15-15 Award of Alpha Street Housing Improvements Tender

Anne Marie Shaw presented the above noted report. Ms. Shaw outlined the proposed improvements to the Alpha Street Housing complex. Staff are recommending that the tender be awarded to Allen – Hastings Limited.

Staff addressed questions from the Committee regarding the proposed work.

SSC75-15 Moved by: Warden Eccles Seconded by: Councillor Boddy

WHEREAS the approved 2015 capital budget included funding to make improvements at the Alpha Street Family Units including foundation water proofing at \$125,000, concrete patio replacement at \$150,000, paving/lighting at \$150,000 and general landscaping of \$40,000 for a total budget of \$465,000;

AND WHEREAS RFT-HOU-21-15 was issued on June 23, 2015 and closed on July 8, 2015 and the low compliant bid from Allen-Hastings Limited totaled \$798,939;

AND WHEREAS the scope of work was revised to defer paving and eliminate a portion of the lighting project;

NOW THEREFORE BE IT RESOLVED THAT HDR-SS-15-15 being a report containing the tender results for RFT-HOU-21-15 be received;

AND THAT RFT-HOU-21-15 be awarded to Allen-Hastings Limited in the amount of \$521,449 excluding HST;

AND THAT the year-to-date surplus totaling \$50,458 from the 2015 Housing capital budget be used to cover a portion of the \$65,626 shortfall;

AND THAT the remaining funding required to proceed with the Alpha Street Family Unit Improvements, in the amount of \$15,168 excluding HST, be funded from savings realized through 2015 future capital projects;

AND THAT if insufficient savings result at year end, the remaining balance be funded from the Housing Reserve.

Carried

Other Business

There was none.

Next Meeting Dates

Wednesday, August 12, 2015 at the Grey County Administration Building

On motion by Councillor Fosbrooke, the meeting adjourned at 12:00 PM.

Dwight Burley, Chair