



Committee Report

To:	Warden McQueen and Members of Grey County Council
Committee Date:	July 23, 2020
Subject / Report No:	FR-CW-18-20 Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 2 2020
Prepared by:	Mike Alguire, Purchasing Manager Sharon Melville, Buyer
Reviewed by:	Kim Wingrove
Lower Tier(s) Affected:	None
Status:	Recommendation adopted by Committee as presented per Resolution CW136-20; Endorsed by County Council August 13, 2020;

Recommendation

1. That Report FR-CW-18-20 regarding the quarterly purchasing report for Quarter 2 of 2020 be received for information.

Executive Summary

Grey County's purchasing policy 7-1-2020, as endorsed by County Council on January- 9, 2020 through By-law 5074-20 gives Directors the authority to award items and services up to \$500,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$75,000 and \$500,000 on a quarterly basis.

Background and Discussion

The attached chart summarizes all purchases made between \$75,000 and \$500,000 by Departments between April 1, 2020 and June 30, 2020.

Department – Transportation

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-07-20	Grey Road 2 Microsurfacing	2	Duncor Enterprises	\$306,000.00	\$272,449.50
RFT-TS-18-20	Symbol Painting	1	Miller Maintenance	\$445,000.00*	\$136,315.25
19/34 Shared Projects (Simcoe Lead) Schedule 1	Expanded Asphalt Recycling	3	Rotomill	\$257,600.00**	\$236,170.00
19/34 Shared Projects (Simcoe Lead) Schedule 2	Hot Mix Paving	4	Coco Paving	\$360,000.00**	\$327,175.75

*Approved budget includes both line painting and symbol painting. If there are overages, maintenance has funds available within other line items.

**Approved total project was \$617,600.00

Department – Planning

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-PCD-01-20	Culvert C80	3	Leading Edge Earthworks	\$250,000.00	\$215,706.90

Legal and Legislated Requirements

None

Financial and Resource Implications

None.

Relevant Consultation

Internal

External

Appendices and Attachments

None