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## Social Services Committee

December 9, 2015 – 10:00 AM

The Social Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Councillors Scott Mackey, Dwight Burley, Stewart Halliday, Selwyn Hicks, Barb Clumpus, Ian Boddy, Anna-Marie Fosbrooke, Gail Ardiel and John Bell; Warden Alan Barfoot

### Staff

Present: Sharon Vokes, County Clerk/Director of Council Services; Anne Marie Shaw, Director of Housing; Barb Fedy, Director of Social Services; Lynne Johnson, Director of Long-Term Care; Kevin Wepler, Director of Finance; Doug Johnstone, Financial Analyst; Sandra Manser, Accounting Supervisor; Mary Lou Spicer, Deputy Director of Finance; Renate Cowan and Jennifer Cornell, Long-Term Care Administrators and Tara Warder, Committee Coordinator

## Call to Order

Sharon Vokes called the meeting to order at 10:07 AM.

## Election of the Chair and Vice Chair

Mrs. Vokes called for nominations for Chair of the Social Services Committee for 2016.

SSC01-16 Moved by: Councillor Fosbrooke      Seconded by: Councillor Hicks

**THAT Councillor Ardiel be nominated Chair of the Social Services Committee for 2016.**

SSC02-16 Moved by: Councillor Bell      Seconded by: Councillor Boddy

**THAT Councillor Burley be nominated Chair of the Social Services**

**Committee for 2016.**

On motion by Warden Barfoot, nominations closed.

Councillors Ardiel and Burley accepted the nominations for Chair.

Councillor Burley was elected Chair of the Committee for 2016.

Mrs. Vokes then called for nominations for Vice Chair of the Social Services Committee for 2016.

SSC03-16 Moved by: Councillor Boddy Seconded by: Warden Barfoot

**THAT Councillor Ardiel be nominated Vice Chair of the Social Services Committee for 2016.**

SSC04-16 Moved by: Councillor Mackey Seconded by: Councillor Burley

**THAT Councillor Halliday be nominated Vice Chair of the Social Services Committee for 2016.**

On motion by Councillor Bell, nominations closed.

Councillors Ardiel and Halliday accepted the nominations.

Councillor Ardiel was elected Vice Chair for 2016.

Councillor Burley then assumed the Chair.

SSC05-16 Moved by: Councillor Clumpus Seconded by: Councillor Bell

**THAT the ballots for election of Chair and Vice Chair be destroyed.**

Carried

Adoption of the Agenda

SSC06-16 Moved by: Councillor Halliday Seconded by: Councillor Clumpus

**THAT the Social Services Committee agenda dated December 9, 2015 be adopted as presented.**

Carried

Declaration of Pecuniary Interest

There was none.

## Business Arising from the Minutes

### *Social Services Committee minutes dated November 12, 2015*

These minutes are for information only as they were adopted by Grey County Council on November 24, 2015.

## Reports – Finance

### *FR-SS-03-16 Long-Term Care Financial Report and Treatment of Year End Surplus Deficit*

Doug Johnstone addressed the Committee on the above report regarding the treatment of the year end surplus/deficit. Mr. Johnstone outlined the recommendations of staff.

Staff addressed questions from the Committee regarding uses of the donation account.

SSC07-16 Moved by: Councillor Fosbrooke Seconded by: Councillor Mackey

**THAT Report FR-SS-03-16 regarding the Long Term Care financial report and treatment of surplus and/or deficit positions at year end be received;**

**AND THAT \$368,900 for the following outstanding 2015 budgeted capital projects be included in the 2016 budgeted capital project list and where applicable, the funds for these projects be transferred to the respective home's reserve for use in 2016:**

- **Washer/disinfectors – Grey Gables \$20,000 (transfer to reserve); Lee Manor \$40,000 (transfer to reserve); Rockwood Terrace \$20,000 (transfer to reserve)**
- **Renovations to tub rooms – Grey Gables \$90,000 (budgeted \$67,025 from reserve in 2015, transfer \$22,975 to reserve)**
- **Interior lighting – Grey Gables \$5,000 (transfer to reserve)**
- **Heating/cooling system for the tenant space at Grey Gables \$10,000 (transfer to reserve)**
- **Resident lifts – Lee Manor \$18,000 (budgeted from reserve in 2015)**
- **Drapes and blinds – Lee Manor \$31,000 (\$13,000 budgeted from reserve in 2015, transfer \$18,000 to reserve)**

- **Hot water re-circulation and valving – Lee Manor \$97,400  
(budgeted from reserve in 2015)**
- **Exterior common area re-development – Lee Manor \$37,500  
(budgeted from reserve in 2015)**

**AND THAT the anticipated deficits arising from the Grey Gables, Lee Manor and Rockwood Terrace operating budgets be funded from the One-Time Funding Reserve;**

**AND THAT the surplus/(deficit) from each of the homes' capital budgets be transferred to/(from) the respective home's reserve;**

**AND FINALLY THAT the donations made to Grey Gables, Lee Manor and Rockwood Terrace be transferred to the respective donation reserve accounts.**

Carried

*FR-SS-04-16 Housing Financial Report and Treatment of Year End*

*Surplus Deficit Position*

Mary Lou Spicer addressed the Committee on the above report pertaining to the treatment of the year end surplus/deficit position for the Housing Department. Ms. Spicer outlined the recommendations of staff.

Staff addressed questions from the Committee regarding funding for generators.

SSC08-16 Moved by: Warden Barfoot Seconded by: Councillor Clumpus

**THAT the Social Services Committee receive Report FR-SS-04-16 regarding a Financial Report and Treatment of Year-End Surplus/Deficit Position for the Housing Department;**

**AND THAT savings/shortfalls from the "Revolving" Home Ownership Programs be transferred to/from the Home Ownership Reserves;**

**AND THAT the 2015 operating budget deficit be funded from the One-Time Funding Reserve;**

**AND THAT \$341,900 for the following outstanding 2015 budgeted capital projects be included in the 2016 budgeted capital project list and where applicable, the funds for these projects be transferred to the Housing Reserve for use in 2016:**

- **Ceiling and lighting, 640 4<sup>th</sup> Street “A” East, Owen Sound \$40,000; 41 Mark Street, Markdale \$25,000; 17 Legion Road, Meaford \$40,000 (budgeted from reserve in 2015)**
- **Kitchen cabinet replacement, 130 Rowe’s Lane Dundalk \$55,000 and Family Units, Meaford \$50,000 (budgeted from reserve in 2015)**
- **Air Make Up system replacement, 17 Legion Road, Meaford \$28,900 (transfer to reserve project budget \$25,000)**
- **Emergency generator, 50 McNab Street, Chatsworth \$20,000 (budgeted from reserve in 2015); and transfer to reserve for Main Street, Holstein \$20,000 and 43 Hill Street, Flesherton \$20,000**
- **Video and key fob system, 50 McNab Street, Chatsworth \$13,000 (transfer to reserve)**
- **Video, Alpha Street, Owen Sound \$5,000 (transfer to reserve)**
- **Siding Replacement, 250 12<sup>th</sup> Avenue, Hanover \$15,000 (transfer to reserve)**
- **Exterior Painting, Alpha Street, Owen Sound \$10,000 (transfer to reserve)**

**AND FINALLY THAT any remaining 2015 capital budget surplus be transferred to the Housing Reserve.**

Carried

*FR-SS-05-16 Long-Term Care Write off of Uncollectible Accounts*

Mary Lou Spicer addressed the Committee on the above report regarding write offs of uncollectible accounts in Long-Term Care. It was noted that the Ministry pays 50% of the amount written off that pertains to basic accommodation.

Ms. Spicer noted that a report will be forthcoming proposing to develop a corporate receivables management policy.

Staff addressed the Committee on the process related to uncollectible accounts, and spoke to the difficulties of financial abuse.

SSC09-16 Moved by: Councillor Halliday Seconded by: Councillor Ardiel

**THAT report FR-SS-05-16 regarding the year end write off of uncollectible accounts receivable balances for the Long Term Care department be received;**

**AND THAT accounts receivable balances totaling \$13,095.05 from former Long Term Care residents be written off;**

**AND FURTHER THAT a corporate receivables management policy be developed in 2016.**

Carried

*FR-SS-06-16 Housing Write off of Uncollectible Accounts*

Mary Lou Spicer presented the above noted report regarding the write off of uncollectible accounts for the Housing Department.

Anne Marie Shaw outlined the process for addressing rental arrears.

Committee congratulated staff on the positive work they have done to mitigate arrears and working with tenants to keep rents up to date and address issues that may prevent tenants from paying rent.

SSC10-16 Moved by: Councillor Clumpus      Seconded by: Councillor Fosbrooke

**THAT Report FR-SS-06-16 regarding the year end write off of uncollectible accounts receivable balances for the Housing department be received;**

**AND THAT accounts receivable balances totaling \$16,224.70 from former Housing tenants be written off;**

**AND FURTHER THAT a corporate receivables management policy be developed in 2016.**

Carried

*FR-SS-07-16 Social Services Financial Report and Treatment of Year End Surplus Deficit Position*

Sandra Manser addressed the Committee on the above report. Staff are recommending that any surplus realized at year end be transferred to the One-Time Funding Reserve and that the catch basin replacement and parking lot paving be carried forward to 2016.

SSC11-16 Moved by: Councillor Boddy      Seconded by: Councillor Bell

**THAT Report FR-SS-07-16 regarding the Social Services Financial Report and Treatment of Year End Surplus/(Deficit) be received;**

**AND THAT the Ontario Early Years Centre catch basin replacement and parking lot paving project that was included in the Child Care 2015 capital budget be carried forward to 2016 with the estimated project cost of \$27,270 being funded from the Ontario Early Years Centre Capital Reserve;**

**AND FURTHER THAT any Social Services 2015 year end surplus be transferred to the One-Time Funding Reserve to contribute towards funding the projected 2015 deficits of the Long Term Care and Housing operations.**

Carried

Anne Marie Shaw updated the Committee on the Twin Pines roofing project and Alpha Street project. The Waterproofing at Alpha Street is complete, and the dividers and cement pads will be completed in the near future. It was also noted that Alpha Street has received funding for a Youth Engagement Strategy from Community Foundations Grey Bruce.

The roof at Twin Pines is now complete.

## Reports- Long-Term Care

### *LTCR-SS-01-16 Pharmacy Services*

Lynne Johnson addressed the Committee on the above report, initiated as a result of recent regulatory changes. Ms. Johnson noted that Long-Term Care homes are required to retain a pharmacy service provider under the legislation. Grey County had retained the services of Classic Care Pharmacy who provided reimbursement to offset some costs associated with implementing the service and ongoing cost. Recently, the Ministry passed changes to include reductions to dispensing fees to pharmacies. Classic Care in turn notified Grey County that it is unable to provide reimbursement to the County because of this reduction.

SSC12-16 Moved by: Warden Barfoot

Seconded by: Councillor Hicks

**THAT Report LTCR-SS-01-16 regarding Pharmacy Services be received for information.**

Carried

## Other Business

*Sub-Committee Appointments*

SSC13-16 Moved by: Councillor Bell Seconded by: Councillor Halliday

**THAT the following appointment be confirmed for 2016:**

- **Grey Bruce Task Force on Crystal Meth and Other Drugs -  
Councillors Mackey and Hicks**

Carried

*Delegation Requests – Rural Ontario Municipal Association / Ontario  
Good Roads Association (ROMA/OGRA) 2016 Conference*

SSC14-16 Moved by: Councillor Halliday Seconded by: Councillor Clumpus

**THAT the following delegation requests be submitted for the OGRA  
ROMA conference**

- **Social Assistance Management System (SAMS) recovery costs  
with the Ministry of Community and Social Services**

Carried

Discussion occurred on accommodating Syrian refugees, noting that those who receive status are eligible for social assistance. Barb Fedy noted that the Welcoming Communities program is in place. Further discussion occurred on the challenges around getting sufficient supports for those moving into the community.

Barb Fedy noted that a report will be forthcoming regarding the Auditor General's report on SAMS implementation.

**Next Meeting Dates**

**Wednesday, January 13, 2016 at the Grey County Administration Building**

On motion by Councillor Boddy, the meeting adjourned at 11:55 AM.

Dwight Burley, Chair