

Committee of Management January 4, 2018 – 9:30 AM

The Committee of Management met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Dwight Burley; Councillors Alan Barfoot, Sue Paterson, Arlene Wright; and Warden Stewart Halliday

Staff

Present: Kim Wingrove, Chief Administrative Officer; Lynne Johnson, Director of Long-Term Care; Kevin Wepler, Director of Finance; Renate Cowan, Jennifer Cornell and Karen Kraus, Long-Term Care Administrators and Tara Warder, Committee Coordinator

Call to Order

Chair Burley called the meeting to order at 9:32 AM.

Adopt the Agenda

CM10-18 Moved by: Warden Halliday Seconded by: Councillor Wright

That the Committee of Management agenda dated January 4, 2018 be adopted as amended by adding an additional closed meeting item regarding personal matters about an identifiable individual (Grey Gables staffing)

Carried

The required two thirds vote was received.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Business Arising from the Minutes

Minutes of the Long Term Care Committee of Management dated

December 12, 2017

CM11-18 Moved by: Councillor Barfoot Seconded by: Councillor Paterson

That the minutes of the Long Term Care Committee of Management dated December 12, 2017 be adopted as presented.

Carried

Election of the Vice Chair for 2018

CM12-18 Moved by: Councillor Barfoot Seconded by: Councillor Wright

That Councillor Paterson be nominated as Vice Chair for the Committee of Management for 2018.

On motion by Warden Halliday, nominations closed. Councillor Paterson accepted the nomination.

Councillor Paterson was acclaimed Vice Chair for the Committee of Management for 2018.

Addendum to LTCR-CM-03-18 Sienna Senior Living Contract

Lynne Johnson presented the above report. A Request for Proposal was issued on August 24, 2017 and closed on September 21, 2017 for a private partner to provide Long-Term Care Management and Consulting and Support Services and Redevelopment Support. Ms. Johnson noted that the cost for the operational review and phase 1 of redevelopment support are not to exceed \$265,000 plus HST.

Ms. Johnson noted that the review is estimated to take three to five months and proceeded to review the project timeline.

It was noted that the Committee of Management as a whole has not met Sienna Senior Living staff. Staff indicated that once the agreement has been signed, Sienna can attend a Committee meeting. The next meeting date is February 13, 2018. Staff will look at arranging this with Sienna.

CM13-18 Moved by: Councillor Barfoot Seconded by: Councillor Wright

That Addendum to Report LTCR-CM-03-18 be received; and

That the negotiated contract between Sienna Senior Living and Grey County be approved as drafted; and

That the Warden and Clerk be authorized to execute the agreement.

Closed Meeting Matters

CM14-18 Moved by: Councillor Paterson Seconded by: Councillor Barfoot

That the Long-Term Care Committee of Management do now go into closed session pursuant to Section 239 (2) of the Municipal Act, 2001 to discuss:

- **a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (*Sienna Senior Living Contract*)**
- **personal matters about an identifiable individual, including municipal or local board employees (*Grey Gables staffing*)**

And That the following staff remain in attendance for the Sienna Senior Living Contract: Kim Wingrove, Lynne Johnson , Jennifer Cornell, Karen Kraus and Renate Cowan, Kevin Wepler and Tara Warder;

And That the following staff remain in attendance for the Grey Gables staffing discussion: Kim Wingrove, Lynne Johnson, Kevin Wepler and Tara Warder.

Carried

Committee proceeded into closed session at 9:46 AM.

Committee returned to open session at 10:34 AM.

Chair Burley confirmed that the Committee of Management only discussed those matters noted in the resolution to go in camera.

Resolution CM13-18 was then voted on and Carried.

Reports – Long-Term Care

LTCR-CM-07-18 Long Term Care Renewal Application

Lynne Johnson addressed the above report. The application is ready to be submitted. The provincial government recently announced its 20 point plan, which included the addition of long-term care beds by 2022. To date, some beds have been allocated to

private operators and 26 additional beds are being awarded to a home in Hanover. Staff have requested additional information from the Local Health Integration Network (LHIN).

Staff noted that the assessment of long term care beds was completed based on information provided to the County in 2017. It becomes challenging if everyone isn't working from the same information. Staff noted that once an application has been submitted, then Grey County will be formally part of the redevelopment program which will enable further information sharing with system planning partners and the province.

The question of additional beds was raised. The Committee noted that a resolution has been supported by Council to support the private sector in getting more beds.

CM15-18 Moved by: Warden Halliday Seconded by: Councillor Paterson

That report LTCR-CM-07-18 regarding an update on the Enhanced Long-Term Care Home Renewal Application be received for information; and

That as per Resolution CM13-17 from September 12, 2017, the application be submitted.

Carried

LTCR-CM-05-18 Declaration of Compliance

Lynne Johnson presented the above report. This is an annual requirement and confirms the County has met the reporting requirement under the Long-Term Care Home Services Accountability Agreement (L-SAA).

CM16-18 Moved by: Warden Halliday Seconded by: Councillor Wright

That report LTCR-CM-05-18 regarding the Declaration of Compliance be received; and

That the Warden and Clerk be authorized to sign and submit a Declaration of Compliance for Grey Gables, Lee Manor and Rockwood Terrace to the South West Local Health Integration Network for the reporting period of January 1, 2017- December 31, 2017.

Carried

LTCR-CM-06-18 Ministry of Health and Long-Term Care Updates – New Interview Guidelines and Memo to the Sector of October 2017

Renate Cowan reviewed the Ministry's updates, including a document on conducting interviews during Ministry visits. Renate Cowan outlined the expectations that the inspectors are to adhere to, and the expectations for County staff. Ms. Cowan outlined the things that the inspectors are looking for and changes that have been made to the process.

It was noted that the Ministry has the right to call employees at home and employees are compelled to respond.

Discussion occurred on the process for incident reports and the lag between reporting and investigations. It was noted that most times, the issue has been rectified by the time the Ministry investigates.

Karen Kraus provided information on critical incidents that must be reported to the Ministry of Health and the process for reporting.

CM17-18 Moved by: Warden Halliday Seconded by: Councillor Barfoot

That report LTCR-CM-06-18 regarding Long Term Care Sector Updates from the Ministry of Health and Long Term Care be received and discussed.

Carried

Correspondence

Patient Ombudsman Correspondence

Lynne Johnson presented the above correspondence. This is the first annual report from the Patient Ombudsman.

CM18-18 Moved by: Warden Halliday Seconded by: Councillor Wright

That the Patient Ombudsman 2016/2017 Annual Report be received for information.

Carried

Other Business

Kim Wingrove noted that Marketplace is airing a television program on long-term care. The care of the residents is a priority and staff work to support positive outcomes.

Next Meeting Dates

Tuesday, February 13, 2018

On motion by Councillor Barfoot, the meeting adjourned at 11:12 AM.

Dwight Burley, Chair