



Committee Report

To:	Warden Hicks and Members of Grey County Council
Committee Date:	January 27, 2022
Subject / Report No:	FR-CW-04-22 Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 4 2021
Prepared by:	Mike Alguire, Purchasing Manager Sharon Melville, Buyer
Reviewed by:	Kim Wingrove
Lower Tier(s) Affected:	None
Status:	Recommendation adopted by Committee as presented per Resolution CW25-22; Endorsed by County Council per Resolution CC17-22;

Recommendation

1. That Report FR-CW-04-22 regarding the quarterly purchasing report for Quarter 4 of 2021 be received for information.

Executive Summary

Grey County's purchasing policy 7-1-2020, as endorsed by County Council on January- 9, 2020 through By-law 5074-20 gives Directors the authority to award items and services up to \$500,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$75,000 and \$500,000 on a quarterly basis.

Background and Discussion

The attached chart summarizes all purchases made between \$75,000 and \$500,000 by Departments between October 1, 2021 and December 31, 2021.

Department – Long Term Care

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-LTC-11-21	First floor sprinkler at Rockwood Terrace	1	Classic Fire + Life Safety Inc.	\$126,900	\$184,200*
RFT-LTC-14-21	Replacement of Fire Alarm System at Lee Manor	2	RKS Electric	\$196,000	\$155,823

Department – Transportation Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-34-21	Backhoe	2	Brandt Tractor	\$131,200	\$151,000**

Legal and Legislated Requirements

None

Financial and Resource Implications

* The sprinkler project at Rockwood Terrace will be funded by minor capital as supplied by the Ministry in 2022 and \$59,000 from reserve. This has been approved by the CAO and the Director of Finance.

**The 2021 budget was \$131,200; the order was placed in 2021 however delivery is not expected until April 2022. This item appears in the 2022 budget at a cost of \$151,000 plus unrecoverable HST.

Relevant Consultation

Internal

External

Appendices and Attachments

None