

Corporation of the County of Grey

By-Law 4927-16

A By-law to Replace Schedule 'A' of By-law 4481-08 Being a By-law to Establish a Records Classification System and Records Retention Period of the Corporation of the County of Grey

WHEREAS Section 255 of *The Municipal Act 2001* as amended provides for a municipality, subject to the approval of the Municipal Auditor, to establish retention periods during which records of the municipality and local boards of the municipality must be retained and preserved in accordance with Section 254 thereof;

AND WHEREAS By-law 4481-08, as amended establishes a records classification by-law and records retention periods for records created by the County of Grey;

AND WHEREAS the County of Grey adopted the recommendations of the Corporate Services Committee from its January 12, 2016 meeting for amendments to the Corporation of the County of Grey Records Retention By-law 4481-08, Schedule 'A';

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE COUNTY OF GREY HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule 'A' relating to the County of Grey Records Retention be replaced with the attached Schedule to this By-law.
2. THAT By-law 4696-10 is hereby repealed.
3. THAT this By-law shall come into force and effect upon approval of the retention periods by the Municipal Auditor.

ENACTED AND PASSED this 2nd day of February, 2016.

WARDEN: Alan Barfoot

CLERK: Sharon Vokes

Approved by Auditor: _____ Date: _____